



Wadena County Opioid Settlement Request for Proposal (RFP) Guidelines

In July 2021, The MN Attorney General's Office joined a historic settlement agreement with pharmaceutical distributors and opioid manufacturers. These settlements will bring millions of dollars to Minnesota over the next 18 years to fight the opioid crisis. Wadena County's expected portion of funds over the next 18 years equals \$990,292.74. For more information and a link to the RFP, visit the Wadena County Public Health webpage at <http://www.co.wadena.mn.us/212/Public-Health>

Estimated funding award: \$2,500 to \$25,000 per proposal as funding is available

Eligible applicants: Public and private organizations serving Wadena County residents

Timeline: Completed RFP's are submitted to the Wadena County Opioid Settlement Committee to review funding requests and make recommendations to the Wadena County Board of Commissioners. If a funding request is recommended, the Wadena County Board of Commissioners will make a final decision to approve or deny the proposal and will award funds at the first Wadena County Board meeting of the month; generally the 1st Tuesday of each month.

Wadena County Opioid Committee meetings occur quarterly on the 3rd Wed of the month to review applications.

Additional information may be requested from organizations throughout the process to provide clarification.

- Funding for evidenced-based projects will be given priority.
- Funded projects will be required to develop a work plan and provide outcome data to show progress toward meeting goals and objectives.

Please submit completed RFP to sarah.ness@wcmn.us

For questions regarding this RFP, please email sarah.ness@wcmn.us or call Wadena County Public Health (218-631-7629)

Purpose/Goals for Wadena County Opioid Funding Settlement Awards. Please click on the associated link for definitions.

1. Prevention [picture of america prevention.pdf \(cdc.gov\)](#)
2. Harm Reduction [Harm Reduction | Drug Overdose | CDC Injury Center](#)
3. Criminal Justice [Criminal Justice DrugFacts | National Institute on Drug Abuse \(NIDA\) \(nih.gov\)](#)
4. Treatment and Recovery <https://www.hhs.gov/overdose-prevention/treatment>

Priority Areas:

- Education
- Accessing Services/Assistance
- System/Organizational Enhancements
- Other: Approaches/strategies that may not clearly fit under the areas listed

Examples for funding (not a comprehensive list). Please refer to the resources below, specifically the MN Opioids State-Subdivision Memorandum of Agreement, Exhibit A, B and C for further examples.

- Broad Prevention strategies to increase protective factors and to live well
- Culturally equitable projects responsive to Wadena County demographics
- Workforce development projects
- Continuum of care projects, such as supporting those in recovery
- Promote education/stigma reduction campaigns across the lifespan
- Law, policy and practice/criminal justice projects
- Data collection, measurement, evaluation of strategies/projects
- Harm reduction supplies (such as naloxone, Narcan)
- LADC education to increase access and availability of services
- Adult and youth diversion
- Expand treatment and care coordination (including addiction vs. criminal needs)
- Address recovery/housing issues
- Trauma-informed approaches

Resources:

Primer on Spending Funds from the Opioid Litigation – from Johns Hopkins

<https://opiodprinciples.jhsph.edu/wp-content/uploads/2022/04/Primer-on-Spending-Funds.pdf>

MN Opioids State-Subdivision Memorandum of Agreement

https://www.aq.state.mn.us/opioids/docs/MN_MoA.pdf

Evidence-Based Strategies for Prevention Opioid Overdose: What's Working in the United States

<https://www.cdc.gov/drugoverdose/pdf/pubs/2018-evidence-based-strategies.pdf>

Visit the Wadena County Public Health webpage for additional resources

<http://www.co.wadena.mn.us/212/Public-Health>

Funding Title: Wadena County Opioid Settlement Request for Proposals (RFP) Application

Name of Project	
Agency/Agencies Submitting Request	
Contact Name	
Email	
Phone	
Amount Requested	
Project timeline (ex. Jan 1, 2024-Dec 31, 2024)	

Type of initiative – Check one	
<input type="checkbox"/>	New program or activity
<input type="checkbox"/>	Expansion of existing program or activity
<input type="checkbox"/>	Other (specify):

Strategic Priority Idea Addressed – Check One	
<input type="checkbox"/>	Education
<input type="checkbox"/>	Accessing Services/Assistance
<input type="checkbox"/>	System/Organizational Enhancements
<input type="checkbox"/>	Other

Complete the following:

1. Focus Population (check ALL that apply - Required for DHS reporting):

- White/Caucasian Black or African American American Indian Asian
- Native Hawaiian or Other Pacific Islander Hispanic
- Children and Youth Individuals with Disabilities Pregnant Individuals
- Low Income Individuals Homeless/Unhoused Recent Immigrants Justice-Involved
- LGBTQ+ Other (specify)

2. Project Description, including statement of need:

3. Indicate if this program is evidenced-based or a promising practice program. For definitions, please refer to [Evidenced-Based and Promising Practices – Positive Supports Minnesota website \(mnpssp.org\)](http://mnpssp.org)

- Evidenced-Based
- Promising Practice
- Other, describe:

4. Project Goal: List overall program goals, activity, expected outcomes, timeline, and who at your organization is responsible for the activity. Funded programs will be required to report outcomes agreed upon as part of funding approval and payment.

Project Goal:			
Project Outcomes that will be reported upon project completion:			
<i>Examples: Increase access to recovery housing to reach 20 community members. Expand addiction treatment in jail to reach 50 participants. Provide prevention curriculum to 100 students in grade 7-12.</i>			
1)			
2)			
Activity	Activity Outcome	Activity Timeline	Who is responsible?

5. Brief budget description: include a budget attachment or use the budget template below:

BUDGET: Provide a detailed numerical budget with narrative as needed to implement your action plan.		
Category	Description	Amount Requested
Staffing: Include approximate number of hours and wages for each staff person		
Materials & Supplies: List specific materials requested and itemize expenses		
Trainings: List specific trainings or workshops requested and itemize expenses		
Other/Miscellaneous: List other specific items that are needed to implement your action plan.		
	Total Amount Requested	

6. Describe how you will collaborate with community partners

Applicant must have received authority from the governing body to apply for funds.

Authorized Representative Signature: _____ Date: _____

Do not complete, internal use by Wadena County	
ACTION TAKEN	
<u>Opioid Funding Committee</u>	<u>Wadena County Board</u>
<i>Date reviewed:</i>	<i>Date reviewed:</i>
<i>Date of Approval:</i>	<i>Date of Approval:</i>
<i>Date of Denial:</i>	<i>Date of Denial:</i>
<i>Comments:</i>	<i>Comments:</i>
<i>Date of applicant notification:</i>	<i>Date of applicant notification:</i>
<i>RFP Version: 9/2023</i>	