



Committee Charter: Tax Abatement Committee

County Board July 11, 2023

Purpose: The purpose of the Tax Abatement Committee is to assist, advise, and make recommendations to the County Board for tax abatement policies and to review tax abatement applications that are received.

Composition: Set by County Board Chair

2023 Members

Heather Olson, Auditor/Treasurer
Jon Kangas, Commissioner
Murlyn Kreklau, Commissioner
Hope Williams, Economic Alliance Director
Ryan Odden, County Coordinator
Dean Uselman, Wadena EDA
Lee Brekke, Wadena County Assessor

Responsibilities:

1. The committee will annually review and update the committee charter at the first meeting of the year.
2. The committee will annually review and update if needed the Tax abatement policy.
3. The committee will review all application submitted to the county, except single residential, assist applicants if more information is needed or missing. The committee will calculate potential financial impacts to the county.
4. The committee will provide to the county board all applications, except single residential and will advise the board if the applications meet the requirements of the policy, if not the reason will be listed in writing. A report of financial impact will also be provided to the board and a recommendation from the committee.
5. Annually a report will be provided to the County board of all current tax abatements.

Meeting Schedule: The committee will annually meet once in the 1st quarter of the year and as needed.

Decision Making:

The role of the committee is to give advice and direction to applicants and recommendations to the County Board for approval.

2023 Goals

1. **Update tax abatement policy**