

WADENA COUNTY

5.13 Position Vacancy Notice - Content. The position vacancy notice shall contain the following:

- a. Position Title
- b. Position Status (Full-time, Part-time, etc.)
- c. Department
- d. Application Period-Deadline
- e. Starting Monthly or Hourly Salary
- f. Job Description
- g. Education and Skills Required
- h. Where to Apply
- i. The Statement "An Equal Opportunity Employer"