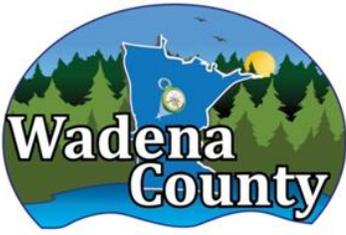


Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other

Human Services Warrants	
Date of Meeting: 2/24/26	Total time requested: Consent
Department Requesting Action: Human Services	
Presenting Board Action/Discussion at Meeting: Human Services	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
ACH direct deposit forms for warrants dated 2/6/26, 2/13/26, and two warrant registers.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
ACH and non-ACH Human Services payments in the amount of \$35,011.20.	
Financial Implications: \$35,011.20	Comments
Funding Source: State, Federal, Local	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures
STATE OF MINNESOTA} COUNTY OF Wadena}
I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

ACH-EFT transactions for approval on 2/24/2026

Warrants paid:

Admin ACH 2/6/2026	\$	1,634.70
MA ACH 2/6/2026	\$	2,291.10
Admin ACH 2/13/2026	\$	408.00
MA ACH 2/13/2026	\$	1,476.10
SSIS ACH 2/13/2026	\$	12,024.35

\$17,834.25

Motion to approve payment of Human Services ACH-EFT transactions made by Commissioner:

Seconded by Commissioner:

Chair of the Wadena County Board of Commissioners,
hereby certify to the Board of Commissioners of Wadena County, the above disbursements of **\$17,834.25**

Board Chair

Vice Board Chair

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number daa4f998a4

Amount 2,296.10

Date 2-6-26

Transfer Performed By (Signature) 

Date 2-4-26

Authorized by (Signature) Jennifer Westlund

Date 2-4-26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is daa4f9a8a4.

⚠ Your ACH contains warnings:

- CHEKMA_-_2_6_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKMA_-_2_6_26_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$2,291.10 (1)

Total Deposits

\$2,291.10 (10)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35876	35885	02/06/26
Total Amount of ACHs generated.....		\$2,291.10	10 ACH Payments

Wadena County
Electronic Funds Transfer Voucher

EFT Number

bb649c489/

Amount

1,634.70

Date

2-6-26

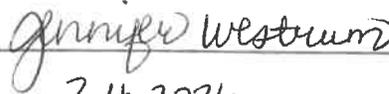
Transfer Performed By (Signature)



Date

2-4-26

Authorized by (Signature)



Date

2-4-2026

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is bb649c4891.

⚠ Your ACH contains warnings:

- CHEKadmin_-_2_6_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKadmin_-_2_6_26_-_LauraW.txt

Number Of Batches

2

Total Withdrawals

\$1,634.70 (2)

Total Deposits

\$1,634.70 (4)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35872	35875	02/06/26
Total Amount of ACHs generated.....		\$1,634.70	4 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

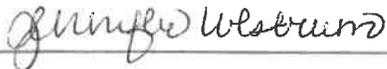
EFT Number 03e445f8be

Amount 1,476.10

Date 2-13-26

Transfer Performed By (Signature) 

Date 2-11-26

Authorized by (Signature) 

Date 2-11-2026

****Attach bank confirmation***

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 63e445f8be.

⚠ Your ACH contains warnings:

- CHEKMA_-_2_13_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKMA_-_2_13_26_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$1,476.10 (1)

Total Deposits

\$1,476.10 (5)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35896	35900	02/13/26
Total Amount of ACHs generated.....			\$1,476.10
			5 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

fa64f3988f

Amount

408.00

Date

2-13-26

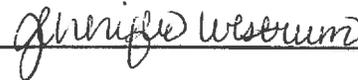
Transfer Performed By (Signature)



Date

2-11-26

Authorized by (Signature)



Date

2.11.2026

****Attach bank confirmation***

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is fa64f3988f.

⚠ Your ACH contains warnings:

- CHEKadmin_-_2_13_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKadmin_-_2_13_26_-_LauraW.txt

Number Of Batches

2

Total Withdrawals

\$408.00 (2)

Total Deposits

\$408.00 (2)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35894	35895	02/13/26
Total Amount of ACHs generated.....			\$408.00
			2 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

365413385a

Amount

\$5,266.75

Date

Feb 13, 2026

Transfer Performed By (Signature)

Deb Godding

Date

2/9/26

Authorized by (Signature)

Aim Bush

Date

2-9-26

***Attach bank confirmation**

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35886	35890	02/13/26
Total Amount of ACHs generated.....			\$5,266.75
			5 ACH Payments

⚠ CHEKdbg-feb1326.txt is pending financial institution review.

CHEKdbg-feb1326.txt

Reference number

3b5413385a

Effective date

Feb 13, 2026

Total withdrawal

\$5,266.75

Number of withdrawals

2

Total deposit

\$5,266.75

Number of deposits

5

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

5dc40fb86f

Amount

\$6,757.60

Date

Feb 13, 2026

Transfer Performed By (Signature)

Deb Godding

Date

2.9.26

Authorized by (Signature)

Arin Hest

Date

2-9-26

***Attach bank confirmation**

⚠ CHEK2debug-feb1326.txt is pending financial institution review.

CHEK2debug-feb1326.txt

Reference number

5dc40fb86f

Effective date

Feb 13, 2026

Total withdrawal

\$6,757.60

Number of withdrawals

2

Total deposit

\$6,757.60

Number of deposits

3

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35891	35893	02/13/26
Total Amount of ACHs generated.....			\$6,757.60
			3 ACH Payments



Warrant Form CHEK
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 02/06/2026

Vendor #	Vendor Name	Amount	Description	Account Number	Invoice #	PO # Tx
			OBO#	On- Behalf- of- Name	From Date	To Date
100114	CHARTER COMMUNICATIONS*	24.51	Acct #175609101	15-420-600-0000-6202	Inv # - 012126	N
100114		73.53	Acct #175609101	15-430-700-0000-6202	Inv # - 012126	N
	Warrant # 113125	Total...	98.04			
103563	DHS - SWIFT	511.94	Inv #A300MM2X80I	15-420-650-0000-6801		N
103563		4,639.48	Inv #A300MM2X80I	15-420-650-0000-6801		N
103563		516.85	Inv #A300MM2X80I	15-420-650-0000-6813		N
103563		621.42	Inv #A300MM2X80I	15-420-650-0000-6813		N
103563		929.37	Inv #A300MM2X80I	15-420-650-0000-6813		N
103563		1,009.46	Inv #A300MM2X80I	15-420-650-0000-6813		N
103563		237.18	Inv #A300MM2X80I	15-420-650-0000-6813		N
103563		246.70	Inv #A300MM2X80I	15-420-650-0000-6813		N
103563		437.79	Inv #A300MM2X80I	15-420-650-0000-6813		N
103563		504.72	Inv #A300MM2X80I	15-420-650-0000-6813		N
	Warrant # 113126	Total...	9,654.91			
104649	VERIZON WIRELESS	46.79	Acct 242640009- 00001	15-420-600-0000-6202	Inv 6134248531	N
104649		140.36	Acct 242640009- 00001	15-420-600-0000-6202	Inv 6134248531	N
104649		16.47	Acct 485929453- 00001	15-420-600-0000-6202	Inv 6134285269	N
104649		49.42	Acct 485929453- 00001	15-420-600-0000-6202	Inv 6134285269	N
104649		140.36	Acct 242640009- 00001	15-430-700-0000-6202	Inv 6134248531	N
104649		421.10	Acct 242640009- 00001	15-430-700-0000-6202	Inv 6134248531	N
104649		49.42	Acct 485929453- 00001	15-430-700-0000-6202	Inv 6134285269	N
104649		148.27	Acct 485929453- 00001	15-430-700-0000-6202	Inv 6134285269	N
	Warrant # 113127	Total...	1,012.19			
103000	WADENA COUNTY AUDITOR- TREAS	312.50	maintenance	15-420-600-0000-6302	February	N
103000		375.00	rent	15-420-600-0000-6354	February	N
103000		937.50	maintenance	15-430-700-0000-6302	February	N
103000		1,125.00	rent	15-430-700-0000-6354	February	N
	Warrant # 113128	Total...	2,750.00			
104330	WADENA STATE BANK - SOC SVCS PETTY C	2.62	background check	15-420-600-0000-6354		N

WADENA COUNTY



WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 02/06/2026

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
104330	WADENA STATE BANK - SOC SVCS PETTY C	7.88	background check	15-430-700-0000-6354		N
	Warrant # 113129 Total...	10.50				
100652	WEX BANK	5.67	Acct 0496-00-187484-1	15-420-600-0000-6560	Inv 110333469	N
100652		158.58	Acct 0496-00-187484-1	15-420-600-0000-6560	Inv 110333469	N
100652		17.03	Acct 0496-00-187484-1	15-430-700-0000-6560	Inv 110333469	N
100652		475.73	Acct 0496-00-187484-1	15-430-700-0000-6560	Inv 110333469	N
	Warrant # 113130 Total...	657.01				
	Warrant Form CHEK Total...	14,182.65		30 Transactions		

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 02/06/2026

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
103070	INNOVATIVE OFFICE SOLUTIONS LLC	109.75	Cust #BO6314225			15- 420- 600- 0000- 6401	Inv #IN5035903	N
103070		329.25	Cust #BO6314225			15- 430- 700- 0000- 6401	Inv #IN5035903	N
	Warrant # 35872	Total...	439.00					
105012	KLIMEK/CASSANDRA	76.85	travel expense			15- 430- 700- 0000- 6330	mileage	N
	Warrant # 35873	Total...	76.85					
100245	PITNEY BOWES GLOBAL FINANCIAL SVCS LL	88.18	Acct #0010575157			15- 420- 600- 0000- 6340	Inv #3107638387	N
100245		176.36	Acct #0010575157			15- 420- 600- 0000- 6340	Inv #3107638387	N
100245		264.55	Acct #0010575157			15- 430- 700- 0000- 6340	Inv #3107638387	N
100245		529.10	Acct #0010575157			15- 430- 700- 0000- 6340	Inv #3107638387	N
	Warrant # 35874	Total...	1,058.19					
101986	STEVE'S ALIGNMENT & AUTO REPAIR INC	15.16	Inv #2425			15- 420- 600- 0000- 6560		N
101986		45.50	Inv #2425			15- 430- 700- 0000- 6560		N
	Warrant # 35875	Total...	60.66					
	Warrant Form CHEK- ACH	Total...	1,634.70					9 Transactions
		Final Total...	15,817.35					39 Transactions

LAURAW
02/04/2026

9:22AM

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 02/06/2026

Page 4

WARRANT RUN INFORMATION	WARRANT FORM	STARTING WARRANT NO.	ENDING WARRANT NO.	DATE OF PAYMENT	DATE OF APPROVAL	PPD		CTX	
						COUNT	AMOUNT	COUNT	AMOUNT
6	14,182.65	CHEK	113125	113130	02/06/2026				
4	1,634.70	CHEK- ACH	35872	35875	02/06/2026	1	76.85	3	1,557.85
	15,817.35	TOTAL							



*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 02/06/2026

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON- ACH AMOUNT</u>
15	15,817.35	Social Services Fund	1,634.70	14,182.65
	15,817.35	TOTAL	1,634.70	14,182.65
			TOTAL ACH	TOTAL NON- ACH

2/6/26

I, JENNIFER WESTRUM, DIRECTOR OF THE WADENA COUNTY HUMAN SERVICES DEPARTMENT, HEREBY CERTIFY TO THE AUDITOR/TREASURER OF WADENA COUNTY, THE ABOVE ACCOUNTS FOR PAYMENT AS ALLOWED BY THE BOARD.

Jennifer Westrum

LURAW
02/10/2026

2:12PM

WADENA COUNTY



Warrant Form CHEK
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date

Page 1

02/13/2026

Vendor #	Vendor Name	Warrant #	Amount	Description	OBO#	On-Behalf-of-Name	Account Number	Invoice #	PO #Tx
								From Date	To Date
101443	CASS COUNTY SHERIFF'S OFFICE		90.00	Return #21440		15-420-640-0000-6266		Inv #2600188	N
		Total..	90.00						
103563	DHS - SWIFT		1,469.00	Inv #A300MX80274I		15-420-660-0000-6011			N
		Total..	1,469.00						
105165	DNA DIAGNOSTICS CENTER		78.00	Inv #3904190-1		15-420-640-0000-6260			N
		Total..	78.00						
100267	LEXISNEXIS RISK SOLUTIONS FL INC		26.25	Inv #1300238745		15-420-600-0000-6409			N
		Total..	78.75	Inv #1300238745		15-430-700-0000-6409			N
		Total..	105.00						
100023	WADENA COUNTY ATTORNEY		726.75	January IV- D Services		15-420-640-0000-6262			N
		Total..	229.50	January IV- D Services		15-420-640-0000-6262		ML	N
		Total..	956.25						
101605	WADENA COUNTY SHERIFF		75.00	Case File #		15-420-640-0000-6382		Our File #26-058	N
		Total..	150.00	Case File #		15-420-640-0000-6382			N
		Total..	225.00						
105508	WESTRUM/JENNIFER		17.76	travel expense		15-420-600-0000-6330		mileage	N
		Total..	53.29	travel expense		15-430-700-0000-6330		mileage	N
		Total..	71.05						
		Total..	2,994.30	11 Transactions					

2:12PM
Warrant Form CHEK- ACH
Auditor's Warrants

Approved
Pay Date 02/13/2026

Vendor #	Vendor Name	Amount	Description	OBO#	On-Behalf-of- Name	Account Number	Invoice # From Date	PO # Tx To Date
100152	OTTER TAIL COUNTY SHERIFF'S OFFICE	108.00	Case #		15-420-640-0000-6266		Party #001	N
	Warrant # 35894	108.00						
	Total..							
103495	REFLECTIVE CHOICES	75.00	Cust #WCSS01		15-420-600-0000-6560		Inv #1426	N
103495	Warrant # 35895	225.00	Cust #WCSS01		15-430-700-0000-6560		Inv #1426	N
	Total..	300.00						
	Warrant Form CHEK- ACH	408.00		3 Transactions				
	Total..	3,402.30		14 Transactions				
	Final Total..							

LURAW
02/10/2026

2:12PM

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved

Page 3

Pay Date 02/13/2026

WARRANT RUN INFORMATION	WARRANT FORM	STARTING WARRANT NO.	ENDING WARRANT NO.	DATE OF PAYMENT	DATE OF APPROVAL	PPD COUNT	PPD AMOUNT	CTX COUNT	CTX AMOUNT
7	CHEK	113158	113164	02/13/2026					
2	CHEK- ACH	35894	35895	02/13/2026		1	300.00	1	108.00
	TOTAL								

RECAP BY FUND

FUND	AMOUNT	NAME	ACH AMOUNT	NON-ACH AMOUNT
15	3,402.30	Social Services Fund	408.00	2,994.30
	3,402.30	TOTAL	408.00	2,994.30
		TOTAL ACH		
		TOTAL NON-ACH		

2/13/26

I, JENNIFER WESTRUM, DIRECTOR OF THE WADENA COUNTY HUMAN SERVICES DEPARTMENT, HEREBY CERTIFY TO THE AUDITOR/TREASURER OF WADENA COUNTY, THE ABOVE ACCOUNTS FOR PAYMENT AS ALLOWED BY THE BOARD.

Jennifer Westrum