

Wadena County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item <input type="checkbox"/> Consent Agenda Item	<input checked="" type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other

Compensatory Balances: 2025 Payouts and 2026 Beginning Balances

Date of Meeting: 2/10/26 Total time requested: 5 min

Department Requesting Action: Human Resources

Presenting Board Action/Discussion at Meeting: Jennifer Westrum, Deputy County Administrator

Background Supporting Documentation enclosed

The board requested an annual report regarding Compensatory Balances. It is comprised of two parts:

1. The 2025 year-end payouts for non-exempt employees, and
2. The 2026 Beginning Compensatory Balance Report for all employees.

You will note on the second report, one employee appears to be over the established 80-hour maximum, however, this is due to where the pay period fell. The employee's balance was under the 80-hour maximum prior to 1/1/2026.

Options Supporting Documentation enclosed

Recommendation The Wadena County Board of Commissioners approves the following by Motion:

Financial Implications:	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA}
 COUNTY OF Wadena}
 I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Department	Total Payout Hours	Total Payout	PERA	TAX
County Assessor	14.87	\$ 456.96	\$ 34.27	\$ 34.96
County Assessor	16.63	\$ 321.96	\$ 24.15	\$ 24.63
County Assessor	6.13	\$ 202.41	\$ 15.18	\$ 15.48
County Building and Grounds	1	\$ 37.36	\$ 2.80	\$ 2.86
County Building and Grounds	18.04	\$ 555.99	\$ 41.70	\$ 42.53
County Building and Grounds	28.25	\$ 546.92	\$ 41.02	\$ 41.84
County Highway Construction	0.76	\$ 14.71	\$ 1.10	\$ 1.13
County Highway Construction	39.13	\$ 1,520.59	\$ 269.14	\$ 22.05
County Highway Maintenance	4.25	\$ 165.16	\$ 29.23	\$ 2.39
County Highway Maintenance	0.25	\$ 9.49	\$ 1.68	\$ 0.14
County Highway Maintenance	8.62	\$ 327.30	\$ 57.93	\$ 4.75
County Highway Maintenance	65.13	\$ 1,390.53	\$ 104.29	\$ 106.38
County Highway Maintenance	1.49	\$ 44.64	\$ 3.35	\$ 3.41
County IT Department	2	\$ 58.70	\$ 4.40	\$ 4.49
County Planning and Zoning	12	\$ 403.92	\$ 71.49	\$ 5.86
County Public Health	12.9	\$ 434.21	\$ 76.86	\$ 6.30
County Public Health	4.88	\$ 123.76	\$ 9.28	\$ 9.47
County Recorder	25.69	\$ 618.87	\$ 46.42	\$ 47.34
County Sheriff	69	\$ 1,489.71	\$ 111.73	\$ 113.96
County Sheriff	4	\$ 125.44	\$ 9.41	\$ 9.60
County Sheriff	29.25	\$ 624.49	\$ 46.84	\$ 47.77
County Sheriff	54.75	\$ 1,855.48	\$ 139.16	\$ 141.94
County Sheriff	80	\$ 2,711.20	\$ 203.34	\$ 207.41
County Sheriff	37.88	\$ 1,167.46	\$ 87.56	\$ 89.31
County Sheriff	69.75	\$ 1,684.46	\$ 126.33	\$ 128.86
County Sheriff	3.5	\$ 84.53	\$ 6.34	\$ 6.47
County Sheriff	23	\$ 725.42	\$ 54.41	\$ 55.49
County Sheriff	15.25	\$ 350.75	\$ 26.31	\$ 26.83
County Sheriff	0.75	\$ 30.30	\$ 5.36	\$ 0.44
County Sheriff	7.5	\$ 303.00	\$ 53.63	\$ 4.39
County Sheriff	9.27	\$ 272.07	\$ 20.41	\$ 20.81
County Sheriff	3	\$ 100.98	\$ 17.87	\$ 1.46
County Solid Waste	3.75	\$ 94.54	\$ 7.09	\$ 7.23
County Transit	11.63	\$ 358.44	\$ 26.88	\$ 27.42
County Transit	5	\$ 120.45	\$ 9.03	\$ 9.21
County Transit	2.25	\$ 52.97	\$ 3.97	\$ 4.05
County Transit	3.75	\$ 88.28	\$ 6.62	\$ 6.75
County Transit	22.13	\$ 663.01	\$ 49.73	\$ 50.72
County Transit	7	\$ 204.96	\$ 15.37	\$ 15.68
County Transit	7.25	\$ 269.05	\$ 47.62	\$ 3.90
County Transit	4	\$ 148.44	\$ 26.27	\$ 2.15
County Transit	24.88	\$ 600.85	\$ 45.06	\$ 45.97
County Transit	1.25	\$ 30.19	\$ 2.26	\$ 2.31
County Transit	16.13	\$ 429.54	\$ 32.22	\$ 32.86
Human Services	0.75	\$ 16.81	\$ 1.26	\$ 1.29
Human Services	4.5	\$ 100.85	\$ 7.56	\$ 7.71

Human Services	2.75	\$	76.89	\$	5.77	\$	5.88
Human Services	2.38	\$	60.36	\$	4.53	\$	4.62
Human Services	1.5	\$	51.26	\$	3.84	\$	3.92
Human Services	9.63	\$	365.65	\$	64.72	\$	5.30
Human Services	30.38	\$	1,153.53	\$	204.17	\$	16.73
Human Services	8.25	\$	230.67	\$	17.30	\$	17.65
Human Services	71.88	\$	2,857.95	\$	505.86	\$	41.44
Human Services	6.75	\$	268.38	\$	47.50	\$	3.89
Human Services	0.75	\$	20.97	\$	1.57	\$	1.60
Human Services	62	\$	1,733.52	\$	130.01	\$	132.61
			\$ 28,756.30		\$ 3,009.23		\$ 1,681.66

2025 Year End Compensatory Time Payouts for Non-Exempt Employees	\$ 33,447.20
--	---------------------

Department_Desc	Time_and_a_Half_Available	Comp_Taken_Available
County Commissioners	-	-
County HR	-	14.00
County HR	-	0.00
County Administration	0.00	-
County Auditor/Treasurer	0.00	-
County Auditor/Treasurer	-	-
County Auditor/Treasurer	0.00	-
County Auditor/Treasurer	0.00	-
County Auditor/Treasurer	0.00	-
County IT Department	0.00	-
County IT Department	-	2.00
County Attorney	-	81.50
County Attorney	-	0.00
County Attorney	-	-
County Attorney	0.00	-
County Attorney	0.00	-
County Recorder	0.00	-
County Recorder	-	-
County Assessor	-	5.25
County Assessor	0.00	-
County Assessor	0.00	-
County Planning and Zoning	-	11.50
County Planning and Zoning	0.00	-
County GIS and GPS	0.00	-
County Building and Grounds	0.00	-
County Building and Grounds	0.00	-
County Building and Grounds	0.00	-
County Building and Grounds	0.00	-
Fund 1	0.00	114.25
County Veteran Services	0.00	-
County Public Health	0.00	0.00
County Public Health	0.00	0.00
County Public Health	0.00	0.00
County Public Health	0.00	0.00
County Public Health	0.00	0.00
County Public Health	0.00	0.00
County Public Health	-	26.50
County Public Health	0.00	0.00
Fund 9	0.00	26.50
County Sheriff	0.00	40.00

County Sheriff	-	-
County Sheriff	-	0.00
County Sheriff	0.00	0.00
County Sheriff	-	-
County Sheriff	-	-
County Sheriff	0.00	0.00
County Sheriff	41.25	32.50
County Sheriff	0.00	0.00
County Sheriff	0.00	0.00
County Sheriff	-	-
County Sheriff	0.00	0.00
County Sheriff	0.00	0.00
County Sheriff	-	0.00
County Sheriff	-	-
County Sheriff	0.00	0.00
County Sheriff	-	-
County Sheriff	0.00	-
County Sheriff	0.00	-
County Sheriff	12.50	34.10
County Sheriff	0.00	-0.50
County Sheriff	0.00	0.00
County Sheriff	0.00	0.00
County Sheriff	0.00	0.00
County Sheriff	19.50	23.25
County Sheriff	-	-
County Sheriff	3.00	34.00
County Sheriff	0.00	0.00
County Sheriff	7.75	0.00
County Sheriff	-	0.00
County Sheriff	0.00	0.00
County Sheriff	0.00	0.00
County Sheriff Gun Permit	0.00	-
County Sheriff Civil Defense/E	0.00	0.00
Fund 11	84.00	163.35
County Highway Administration	-	-
County Highway Administration	0.00	-
County Highway Administration	-	0.00
County Highway Maintenance	0.00	0.00
County Highway Maintenance	0.00	0.00
County Highway Maintenance	0.00	0.00
County Highway Maintenance	0.00	0.00
County Highway Maintenance	0.00	0.00
County Highway Maintenance	0.00	0.00
County Highway Maintenance	-	10.50
County Highway Maintenance	0.00	0.00

County Highway Maintenance	0.00	0.00
County Highway Maintenance	0.00	0.00
County Highway Construction	-	0.00
County Highway Construction	0.00	0.00
County Highway Construction	0.00	0.00
County Highway Shop	0.00	0.00
Fund 13	0.00	10.50
Human Services	-	2.00
Human Services	0.00	0.00
Human Services	-	0.00
Human Services	-	0.50
Human Services	0.00	0.00
Human Services	-	10.30
Human Services	-	22.60
Human Services	-	0.00
Human Services	-	1.00
Human Services	-	0.00
Human Services	-	0.00
Human Services	-	0.75
Human Services	-	36.00
Human Services	-	19.95
Human Services	-	1.25
Human Services	-	16.00
Human Services	0.00	0.00
Human Services	-	1.00
Human Services	-	0.00
Human Services	-	46.00
Human Services	-	0.00
Human Services	-	36.75
Human Services	-	4.75
Human Services	-	13.25
Human Services	-	20.50
Human Services	-	6.00
Human Services	-	0.00
Human Services	-	2.00

Human Services	-	0.75
Human Services	-	0.00
Human Services	0.00	0.00
Human Services	0.00	0.00
Human Services	-	0.50
Human Services	0.00	-
Human Services	0.00	-
Human Services	-	0.75
Human Services	-	20.25
Human Services	0.00	-
Human Services	0.00	-
Human Services	0.00	-
Human Services	-	0.75
Human Services	0.00	0.00
Fund 15	0.00	263.60

County Transit	-	-
County Transit	0.00	0.00
County Transit	0.00	0.00
County Transit	-	-
County Transit	0.00	0.00
County Transit	-	-
County Transit	0.00	0.00
County Transit	-	-
County Transit	-	-
County Transit	-	-
County Transit	0.00	0.00
County Transit	-	-
County Transit	0.00	0.00
County Transit	0.00	0.00
County Transit	-	22.00
County Transit	-	-
Fund 17	0.00	22.00

County Solid Waste	0.00	0.00
County Solid Waste	0.00	0.00
County Solid Waste	-	-
County Solid Waste	-	0.00
Fund 55	0.00	0.00

	<i>Comp 1.5</i>	<i>Comp 1.0</i>
Fund 1	0.00	114.25
Fund 9	0.00	26.50
Fund 11	84.00	163.35
Fund 13	0.00	10.50
Fund 15	0.00	263.60

Fund 17	0.00	22.00
Fund 55	0.00	0.00
Total	84.00	600.20