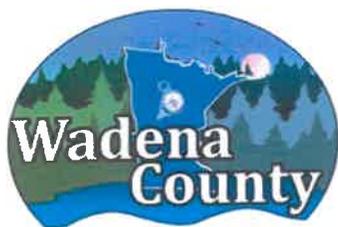


# Wadena County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Information Item	<input type="checkbox"/> Other
<input type="checkbox"/> Consent Agenda Item	

<b>Title: Opioid Committee Recommendations - Narcan for Law Enforcement</b>	
Date of Meeting:	Total time requested: 5 min
Department Requesting Action: Public Health	
Presenting Board Action/Discussion at Meeting: Sarah Ness, on behalf of the Opioid Committee	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed	
Law enforcement is no longer able to receive Narcan through Central MN EMS and current stock is at, or near expiration date. This project supports a bulk order of Naloxone and will provide and meet the need of law enforcement (WCSO, WPD, SPD, MPD) to carry two doses of Naloxone at all times. (48 Total boxes, with 2 doses per box)	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
Motion to approve the Opioid Settlement Request for Proposal (RFP) Application submitted by the Wadena County Sheriff's Department on behalf of the county police departments for \$1,584 to purchase Narcan for law enforcement.	
<b>Financial Implications: None</b>	<b>Comments</b>
Funding Source: Opioid Settlement	\$1,584 purchases 48 Total boxes, with 2 doses per box.
Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

**Signatures**

STATE OF MINNESOTA}  
 COUNTY OF Wadena}

I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

**BOARD RESOLUTION**

2026-4

At the meeting of the Wadena County Board of Directors on 02/10/2026 the following resolution was proposed and approved:

Be it resolved:

That Wadena County fully supports the Wadena County Sheriff's Department and their request of \$1,584 to purchase 48 total boxes of Narcan.

Wadena County supports law enforcement and the requirement for law enforcement personnel to carry two doses of Naloxone at all times.

Wadena County further supports this one-time funding request for immediate purchase.

Signature: \_\_\_\_\_ Title: Board Chairperson



## Wadena County Opioid Settlement Request for Proposal (RFP) Guidelines

In July 2021, The MN Attorney General's Office joined a historic settlement agreement with pharmaceutical distributors and opioid manufacturers. These settlements will bring millions of dollars to Minnesota over the next 18 years to fight the opioid crisis. Wadena County's expected portion of funds over the next 18 years equals \$990,292.74. For more information and a link to the RFP, visit the Wadena County Public Health webpage at <http://www.co.wadena.mn.us/212/Public-Health>

**Estimated funding award:** \$2,500 to \$25,000 per proposal as funding is available

**Eligible applicants:** Public and private organizations serving Wadena County residents

**Timeline:** Completed RFP's are submitted to the Wadena County Opioid Settlement Committee to review funding requests and make recommendations to the Wadena County Board of Commissioners. If a funding request is recommended, the Wadena County Board of Commissioners will make a final decision to approve or deny the proposal and will award funds at the first Wadena County Board meeting of the month; generally the 1<sup>st</sup> Tuesday of each month.

Wadena County Opioid Committee meetings occur on the 3<sup>rd</sup> Wed of each month to review applications.

Additional information may be requested from organizations throughout the process to provide clarification.

**Additional information:**

- Funding for evidenced-based projects will be given priority.
- Funded projects will be required to develop a work plan and provide outcome data to show progress toward meeting goals and objectives.

**Please submit completed RFP to [sarah.ness@wcmn.us](mailto:sarah.ness@wcmn.us)**

For questions regarding this RFP, please email [sarah.ness@wcmn.us](mailto:sarah.ness@wcmn.us) or call Wadena County Public Health (218-631-7629)

Purpose/Goals for Wadena County Opioid Funding Settlement Awards. Please click on the associated link for definitions.

1. Prevention [picture of america prevention.pdf \(cdc.gov\)](#)
2. Harm Reduction [Harm Reduction | Drug Overdose | CDC Injury Center](#)
3. Criminal Justice [Criminal Justice DrugFacts | National Institute on Drug Abuse \(NIDA\) \(nih.gov\)](#)
4. Treatment and Recovery <https://www.hhs.gov/overdose-prevention/treatment>

**Priority Areas:**

- Education
- Accessing Services/Assistance
- System/Organizational Enhancements
- Other: Approaches/strategies that may not clearly fit under the areas listed

Examples for funding (not a comprehensive list). Please refer to the resources below, specifically the MN Opioids State-Subdivision Memorandum of Agreement, Exhibit A, B and C for further examples.

- Broad Prevention strategies to increase protective factors and to live well
- Culturally equitable projects responsive to Wadena County demographics
- Workforce development projects
- Continuum of care projects, such as supporting those in recovery
- Promote education/stigma reduction campaigns across the lifespan
- Law, policy and practice/criminal justice projects
- Data collection, measurement, evaluation of strategies/projects
- Harm reduction supplies (such as naloxone, Narcan)
- LADC education to increase access and availability of services
- Adult and youth diversion
- Expand treatment and care coordination (including addiction vs. criminal needs)
- Address recovery/housing issues
- Trauma-informed approaches

**Resources:**

Primer on Spending Funds from the Opioid Litigation – from Johns Hopkins

<https://opioidprinciples.jhsph.edu/wp-content/uploads/2022/04/Primer-on-Spending-Funds.pdf>

MN Opioids State-Subdivision Memorandum of Agreement

[https://www.aq.state.mn.us/opioids/docs/MN\\_MoA.pdf](https://www.aq.state.mn.us/opioids/docs/MN_MoA.pdf)

Evidence-Based Strategies for Prevention Opioid Overdose: What's Working in the United States

<https://www.cdc.gov/drugoverdose/pdf/pubs/2018-evidence-based-strategies.pdf>

**Visit the Wadena County Public Health webpage for additional resources**

<http://www.co.wadena.mn.us/212/Public-Health>

## Funding Title: Wadena County Opioid Settlement Request for Proposals (RFP) Application

Name of Project	Narcan for Law Enforcement
Agency/Agencies Submitting Request	Wadena County SO o/b/o Police Departments
Contact Name	Sgt. Bryan Savaloja
Email	bryan.savaloja@wcmn.us
Phone	218-631-7600
Amount Requested	\$1,584
Project timeline (ex. Jan 1, 2024-Dec 31, 2024)	Immediate

Type of initiative – Check one	
<input type="radio"/>	New program or activity
<input checked="" type="radio"/>	Expansion of existing program or activity
<input type="radio"/>	Other (specify):

Strategic Priority Idea Addressed – Check One	
<input type="radio"/>	Education
<input type="radio"/>	Accessing Services/Assistance
<input type="radio"/>	System/Organizational Enhancements
<input checked="" type="radio"/>	Other Keeping Narcan available to first responders

Complete the following:

1. Focus Population (check ALL that apply - Required for DHS reporting):

- White/Caucasian
  Black or African American
  American Indian
  Asian  
 Native Hawaiian or Other Pacific Islander
  Hispanic  
 Children and Youth
  Individuals with Disabilities
  Pregnant Individuals  
 Low Income Individuals
  Homeless/Unhoused
  Recent Immigrants
  Justice-Involved  
 LGBTQ+
  Other (specify)

2. Project Description, including statement of need:

Law enforcement is required to carry two doses of naloxone at all times. We are no longer able to receive it through Central MN EMS, and our current stock is at or near expiration. This project would be for WCSO, Wadena PD, Sebeka PD, and Menahga PD to make sure everyone has the required doses. This would also leave enough to have on hand to replace doses as they are used. This also ensures all agencies are carrying the same style for better interoperability.

3. Indicate if this program is evidenced-based or a promising practice program. For definitions, please refer to [Evidenced-Based and Promising Practices – Positive Supports Minnesota website \(mnpssp.org\)](http://mnpssp.org)

- Evidenced-Based
- Promising Practice
- Other, describe:

4. Project Goal: List overall program goals, activity, expected outcomes, timeline, and who at your organization is responsible for the activity. Funded programs will be required to report outcomes agreed upon as part of funding approval and payment.

<b>Project Goal:</b> Reverse opioid emergencies quickly			
<b>Project Outcomes that will be reported upon project completion:</b> <i>Examples: Increase access to recovery housing to reach 20 community members. Expand addiction treatment in jail to reach 50 participants. Provide prevention curriculum to 100 students in grade 7-12.</i>			
1)			
2)			
Activity	Activity Outcome	Activity Timeline	Who is responsible?

5. Brief budget description: include a budget attachment or use the budget template below:

<b>BUDGET:</b> Provide a detailed numerical budget with narrative as needed to implement your action plan.		
<b>Category</b>	<b>Description</b>	<b>Amount Requested</b>
<b>Staffing:</b> Include approximate number of hours and wages for each staff person		
<b>Materials &amp; Supplies:</b> List specific materials requested and itemize expenses	Bulk order of Narcan nasal spray (4 cases)	\$1,584
<b>Trainings:</b> List specific trainings or workshops requested and itemize expenses		
<b>Other/Miscellaneous:</b> List other specific items that are needed to implement your action plan.		
	Total Amount Requested	<b>\$1,584</b>

6. Describe how you will collaborate with community partners

Law enforcement is often times the first on scene of a suspected opioid emergency. We will collaborate by being prepared to reverse the effects of an opioid if needed. Community members likely know we carry Narcan and expect us to have the proper supplies when needed.

**Applicant must have received authority from the governing body to apply for funds.**

Authorized Representative Signature: *Bryan Savaloja* Date: 01/15/26

**Do not complete, internal use by Wadena County**

**ACTION TAKEN**

<u>Opioid Funding Committee</u>	<u>Wadena County Board</u>
<i>Date reviewed:</i>	<i>Date reviewed:</i>
<i>Date of Approval:</i>	<i>Date of Approval:</i>
<i>Date of Denial:</i>	<i>Date of Denial:</i>
<i>Comments:</i>	<i>Comments:</i>
<i>Date of applicant notification:</i>	<i>Date of applicant notification:</i>
<i>RFP Version: 9/2023</i>	