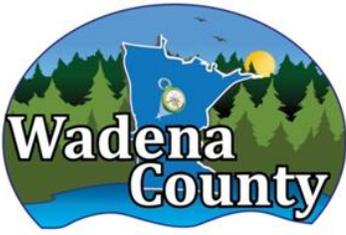


Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other

Human Services Warrants	
Date of Meeting: 2/3/26	Total time requested: Consent
Department Requesting Action: Human Services	
Presenting Board Action/Discussion at Meeting: Human Services	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
ACH direct deposit forms for warrants dated 1/16/26, 1/23/26, 1/30/26, and two warrant registers.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
ACH and non-ACH Human Services payments in the amount of \$23,328.27.	
Financial Implications: \$23,328.27	Comments
Funding Source: State, Federal, Local	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures
STATE OF MINNESOTA} COUNTY OF Wadena} I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

ACH-EFT transactions for approval on 2/3/2026

Warrants paid:

Admin ACH 1/16/2026	\$	2,550.33
Admin ACH 1/23/2026		\$715.70
MA ACH 1/23/2026	\$	1,564.61
SSIS ACH 1/16/2026	\$	1,980.94
SSIS ACH 1/23/2026	\$	8,009.30
SSIS ACH 1/30/2026		\$3,512.92

\$18,333.80

Motion to approve payment of Human Services ACH-EFT transactions made by Commissioner:

Seconded by Commissioner:

Chair of the Wadena County Board of Commissioners,
hereby certify to the Board of Commissioners of Wadena County, the above disbursements of **\$18,333.80**

Board Chair

Vice Board Chair

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

00e4146b0e

Amount

715.70

Date

1.23.26

Transfer Performed By (Signature)



Date

1-21-26

Authorized by (Signature)



Date

1-22-26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 00e414bb0c.

⚠ Your ACH contains warnings:

- CHEKadmin_-_1_23_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKadmin_-_1_23_26_-_LauraW.txt

Number Of Batches

2

Total Withdrawals

\$715.70 (2)

Total Deposits

\$715.70 (4)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35840	35843	01/23/26
Total Amount of ACHs generated.....			\$715.70 4 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

abf47cf9b6

Amount

1,504.01

Date

1-23-24

Transfer Performed By (Signature)



Date

1-21-26

Authorized by (Signature)



Date

1-12-26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is abf47cf9b6.

⚠ Your ACH contains warnings:

- CHEKMA_-_1_23_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKMA_-_1_23_26_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$1,564.61 (1)

Total Deposits

\$1,564.61 (7)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35844	35850	01/23/26
Total Amount of ACHs generated.....			\$1,564.61
			7 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number 2954325068

Amount 2,550.33

Date 1.16.26

Transfer Performed By (Signature) 

Date 1.14.26

Authorized by (Signature) 

Date 1.15.26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 2954325a68.

⚠ Your ACH contains warnings:

- CHEKadmin_-_1_16_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKadmin_-_1_16_26_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$2,550.33 (1)

Total Deposits

\$2,550.33 (4)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35832	35835	01/16/26
Total Amount of ACHs generated.....			\$2,550.33 4 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

78c4f27b6a

Amount

\$1,980.94

Date

Jan 16, 2026

Transfer Performed By (Signature)

Deb Godding

Date

1/12/26

Authorized by (Signature)

Jennifer Westrum

Date

1-15-26

***Attach bank confirmation**

⚠️ CHEKdebg-jan1626.txt is pending financial institution review.

CHEKdebg-jan1626.txt

Reference number

78c4f27b6a

Effective date

Jan 16, 2026

Total withdrawal

\$1,980.94

Number of withdrawals

2

Total deposit

\$1,980.94

Number of deposits

5

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35827	35831	01/16/26
Total Amount of ACHs generated.....			\$1,980.94 5 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

fae4ca5bed

Amount

\$8,009.30

Date

Jan 23, 2025

Transfer Performed By (Signature)

Deb Godding

Date

1/20/25

Authorized by (Signature)

Aimee Anderson

Date

1-20-25

***Attach bank confirmation**

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35836	35839	01/23/26
Total Amount of ACHs generated:			\$8,009.30
			4 ACH Payments

⚠ CHEKdebg-jan2326.txt is pending financial institution review.

CHEKdebg-jan2326.txt

Reference number

fae4ca5bed

Effective date

Jan 23, 2026

Total withdrawal

\$8,009.30

Number of withdrawals

2

Total deposit

\$8,009.30

Number of deposits

4

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

a4c44a3a61

Amount

\$3,512.92

Date

Jan 30, 2026

Transfer Performed By (Signature)

Deb Lodding

Date

1-26-26

Authorized by (Signature)

Neil Bush

Date

1-26-26

***Attach bank confirmation**

⚠ CHEKdebg-jan3026.txt is pending financial institution review.

CHEKdebg-jan3026.txt

Reference number

a4c44a3a61

Effective date

Jan 30, 2026

Total withdrawal

\$3,512.92

Number of withdrawals

2

Total deposit

\$3,512.92

Number of deposits

2

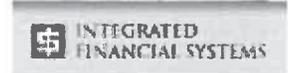
Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35851	35852	01/30/26
Total Amount of ACHs generated.....			\$3,512.92
			2 ACH Payments



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
106096	BARG/MICHELE	30.11	travel expense			15- 430- 700- 0000- 6330	meals	N
	Warrant # 113046	Total...	30.11					
100023	WADENA COUNTY ATTORNEY	497.25	Dec IV- D Services			15- 420- 640- 0000- 6262		N
100023		459.00	Dec IV- D Services			15- 420- 640- 0000- 6262	ML	N
	Warrant # 113047	Total...	956.25					
103000	WADENA COUNTY AUDITOR- TREAS	264.57	postage 2025			15- 420- 600- 0000- 6202	Inv #16	N
103000		793.70	postage 2025			15- 430- 700- 0000- 6202	Inv #16	N
	Warrant # 113048	Total...	1,058.27					
	Warrant Form CHEK	Total...	2,044.63					5 Transactions

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/16/2026

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
103064	ADAM'S PEST CONTROL INC	35.58	Inv #4330515	15- 420- 600- 0000- 6302		N
103064		106.75	Inv #4330515	15- 430- 700- 0000- 6302		N
	Warrant # 35832 Total...	142.33				
104492	KARVONEN & SON FUNERAL HOME INC	2,163.00	county burial - cremation only	15- 420- 620- 0000- 6003		N
	Warrant # 35833 Total...	2,163.00				
100889	MN DEPT OF LABOR AND INDUSTRY	36.25	Inv #ALR0185115X	15- 420- 600- 0000- 6302		N
100889		108.75	Inv #ALR0185115X	15- 430- 700- 0000- 6302		N
	Warrant # 35834 Total...	145.00				
106394	PURE WATER TECHNOLOGY OF THE NORTH	25.00	Acct #CO02	15- 420- 600- 0000- 6302	inv #123311	N
106394		75.00	Acct #CO02	15- 430- 700- 0000- 6302	inv #123311	N
	Warrant # 35835 Total...	100.00				
	Warrant Form CHEK- ACH Total...	2,550.33		7 Transactions		
	Final Total...	4,594.96		12 Transactions		

*** WADENA COUNTY ***



Warrant Form **CHEK- ACH**
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/16/2026

WARRANT RUN INFORMATION	WARRANT FORM	STARTING WARRANT NO.	ENDING WARRANT NO.	DATE OF PAYMENT	DATE OF APPROVAL	PPD		CTX		
						COUNT	AMOUNT	COUNT	AMOUNT	
3		2,044.63	CHEK	113046	113048	01/16/2026				
4		2,550.33	CHEK- ACH	35832	35835	01/16/2026	0		4	2,550.33
		4,594.96	TOTAL							

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/16/2026

RECAP BY FUND

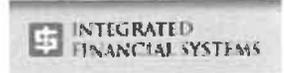
<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON- ACH AMOUNT</u>
15	4,594.96	Social Services Fund	2,550.33	2,044.63
	4,594.96	TOTAL	2,550.33	2,044.63
			TOTAL ACH	TOTAL NON- ACH

1/16/26

I, JENNIFER WESTRUM, DIRECTOR OF THE WADENA COUNTY HUMAN SERVICES DEPARTMENT, HEREBY CERTIFY TO THE AUDITOR/TREASURER OF WADENA COUNTY, THE ABOVE ACCOUNTS FOR PAYMENT AS ALLOWED BY THE BOARD.

Jennifer Westrum

*** WADENA COUNTY ***



WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

Vendor #	Vendor Name	Amount	Description	Account Number	Invoice #	PO # Tx
			OBO#	On- Behalf- of- Name	From Date	To Date
106560	CHILDREN YOUTH & FAMILIES DEPT	1.13	Inv #A580MX802731	15- 420- 610- 0000- 6011		N
106560		2.62	Inv #A580MX80274I	15- 420- 610- 0000- 6011		N
106560		18.55	Inv #A580MX802731	15- 420- 630- 0000- 6011		N
106560		368.48	Inv #A580MX80274I	15- 420- 630- 0000- 6011		N
106560		68.00	Inv #00000909300	15- 420- 640- 0000- 6354		N
	Warrant # 113062	Total...	458.78			
105165	DNA DIAGNOSTICS CENTER	117.00	Inv #3898543- 1	15- 420- 640- 0000- 6260		N
	Warrant # 113063	Total...	117.00			
102536	JOHN'S CAR CARE	42.11	R.O. #9860	15- 420- 600- 0000- 6560		N
102536		126.32	R.O. #9860	15- 430- 700- 0000- 6560		N
	Warrant # 113064	Total...	168.43			
106524	MARCO TECHNOLOGIES LLC	277.34	Acct #621933	15- 420- 600- 0000- 6310	Inv #572903664	N
106524		832.01	Acct #621933	15- 430- 700- 0000- 6310	Inv #572903664	N
	Warrant # 113065	Total...	1,109.35			
102516	MOENCH BODY SHOP	190.55	Workfile #57f4e34f	15- 420- 600- 0000- 6560		N
102516		571.65	Workfile #57f4e34f	15- 430- 700- 0000- 6560		N
	Warrant # 113066	Total...	762.20			
100090	OFFICE OF MNIT SERVICES - AR	3.67	Ag/Cust #100A18017	15- 420- 600- 0000- 6202	Inv #W25120607	N
100090		11.03	Ag/Cust #100A18017	15- 430- 700- 0000- 6202	Inv #W25120607	N
	Warrant # 113067	Total...	14.70			
106592	STAR BANK	43.66	overpayment Todd Olson acct	15- 420- 600- 0000- 5853		N
	Warrant # 113068	Total...	43.66			
104649	VERIZON WIRELESS	57.21	Acct 542355791- 00001	15- 420- 600- 0000- 6202	Inv #6132767301	N
104649		11.72	Acct 542355791- 00001	15- 420- 600- 0000- 6202	Inv #6132767301	N
104649		171.63	Acct 542355791- 00001	15- 430- 700- 0000- 6202	Inv #6132767301	N
104649		35.16	Acct 542355791- 00001	15- 430- 700- 0000- 6202	Inv #6132767301	N
	Warrant # 113069	Total...	275.72			
	Warrant Form CHEK	Total...	2,949.84	19 Transactions		

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
102617	ARVIG ENTERPRISES INC	11.17	Acct #56709	15- 420- 600- 0000- 6202		N
102617		33.50	Acct #56709	15- 430- 700- 0000- 6202		N
	Warrant # 35840	Total...	44.67			
103509	MADISON/MARGARET	98.60	travel expense	15- 430- 700- 0000- 6330	mileage	N
	Warrant # 35841	Total...	98.60			
103495	REFLECTIVE CHOICES	55.25	Cust ID WCSS01	15- 420- 600- 0000- 6560	Inv #12142025	N
103495		165.75	Cust ID WCSS01	15- 430- 700- 0000- 6560	Inv #12142025	N
	Warrant # 35842	Total...	221.00			
100619	SHRED- N- GO - 446138	33.39	Inv #193676	15- 420- 600- 0000- 6302		N
100619		54.47	Inv #193676	15- 420- 600- 0000- 6302		N
100619		100.16	Inv #193676	15- 430- 700- 0000- 6302		N
100619		163.41	Inv #193676	15- 430- 700- 0000- 6302		N
	Warrant # 35843	Total...	351.43			
	Warrant Form CHEK- ACH	Total...	715.70	9 Transactions		
	Final Total...	3,665.54	28 Transactions			

LURAW
01/21/2026

10:45AM

*** WADENA COUNTY ***



Warrant Form **CHEK- ACH**
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

Page 3

<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
8	CHEK	113062	113069	01/23/2026					
4	CHEK- ACH	35840	35843	01/23/2026		1	221.00	3	494.70
	TOTAL								
		3,665.54							

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON- ACH AMOUNT</u>
15	3,665.54	Social Services Fund	715.70	2,949.84
	3,665.54	TOTAL	715.70	2,949.84
			TOTAL ACH	TOTAL NON- ACH

1/23/26

I, JENNIFER WESTRUM, DIRECTOR OF THE WADENA COUNTY HUMAN SERVICES DEPARTMENT, HEREBY CERTIFY TO THE AUDITOR/TREASURER OF WADENA COUNTY, THE ABOVE ACCOUNTS FOR PAYMENT AS ALLOWED BY THE BOARD.

Jennifer Westrum