



Committee Charter:
Public Health Advisory

Department Responsible:
Wadena County Public Health, Public Health Director

Overview:
Public Health has in place a 12-member public health advisory committee that consists of citizens appointed by the county board with two members from each of the 5 districts, a County Commissioner, and a medical consultant. This committee is provided for under Statute 145A. It is not required but serves an important role in providing the community a voice.

Purpose:
This committee serves the role of providing citizen input into and assistance with advocacy for public health programs and initiatives.

Members:
The members for the Public Health Advisory Committee shall be appointed to a three-year term by board motion. Mid-term member changes shall be approved by the County Board. Term limit totals are 12 years served consecutively or nonconsecutively. Membership will consist of two members from each Wadena County District (Districts 1-5), an elected official (County Commissioner), and the Medical Consultant for Wadena County Public Health.

Responsibilities:

- Keep abreast of issues that affect the health of the public
- Interact with citizens in the district as needed on public health programming
- Provide input from a citizen perspective into public health programming/policy
- Support public health programming/policy
- Members make be asked to serve as a liaison role or additional committee(s) i.e. County Wide Emergency Committee, CLT - Community Leadership Team.

Meeting Schedule:
Meetings should be held at minimum, two times per year with more frequent meetings of up to four times per year as needed based on public health issues. Meetings occur the first Thursday quarterly in February, May, August, and November.

Decision-Making:
Consensus, motions for items will be forwarded to the County Board as needed.

Reporting:
Public Health Director shall maintain the agendas and minutes.

Annual Review:
Charter reviewed and updated annually.

Goals:

- Provide citizen voice to public health topics
- Input into prevention efforts and policy change
- Recommendations/input on Community Health Needs Assessment and Improvement Planning
- Recommendations/input on organization structure, staffing, budget, program changes, and strategic planning.