



**Committee Charter:** Parks Board

**Overview:** Formed in 1973 under the direction of the Wadena County Board of Commissioners

**Purpose:** Reviews the operations of the Parks Department and makes recommendations to the County Board for improvements or changes to the Parks system

**Composition:**

Representation	Role/Term
Citizen	Member - 3 year term
Citizen	Member - 3 year term
Citizen	Member - 3 year term
Citizen	Member – 3 year term
County Commissioner	Member – Board Appointed
County Commissioner	Member – Board Appointed

**Membership:**

- Two County Commissioners appointed by the Board Chair at the first of the year
- Four citizen members having an interest in parks and recreation appointed by the Wadena County Board of Commissioners.
- Terms are for 3 years, no term limits, and termination in staggered years to assure experienced members are always part of the Board
- Members receive a per diem set by the Wadena County Board of Commissioners for participation in each meeting
- Members receive mileage to and from their home to the location of the meeting
- 

**Responsibilities:**

- Review Parks budget and make recommendations for changes for coming year
- Make recommendations to the County Board for camping fee changes
- Make recommendations to the County Board for improvements to the Parks system
- Review and/or write proposed amendments to the County Park Ordinance and provide a public hearing to take comments and input from the citizens of Wadena County and then make a recommendation to the County Board of Commissioners for final approval or denial of the proposals

**Meeting schedule:** Semi-annually – dates as set by Chair, typically in April and September

**Decision making:** Makes recommendations to the County Board

**Reporting:** Reports to the County Board

**Annual review:**

Charter: Review and update annually

Goals:

- Ensure the continuation of the Wadena County Parks system for future generations
- Ensure efficient and effective operation of the County Parks system