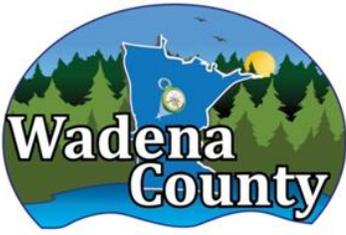


Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other

Human Services Warrants	
Date of Meeting: 1/13/26	Total time requested: Consent
Department Requesting Action: Human Services	
Presenting Board Action/Discussion at Meeting: Human Services	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
ACH direct deposit forms for warrants dated 1/2/26, 1/9/26, and one warrant register.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
ACH and non-ACH Human Services payments in the amount of \$90,928.80.	
Financial Implications: \$90,928.80	Comments
Funding Source: State, Federal, Local	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures
STATE OF MINNESOTA} COUNTY OF Wadena}
I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

ACH-EFT transactions for approval on 1/13/2026

Warrants paid:

MA ACH 1/2/2026	\$	3,973.13
SSIS ACH 1/9/2026	\$	16,415.93
Admin ACH 1/2/2026	\$	45,452.08

\$65,841.14

Motion to approve payment of Human Services ACH-EFT transactions made by Commissioner:

Seconded by Commissioner:

Chair of the Wadena County Board of Commissioners,
hereby certify to the Board of Commissioners of Wadena County, the above disbursements of **\$65,841.14**

Board Chair

Vice Board Chair

Wadena County
Electronic Funds Transfer Voucher

EFT Number

27846e5668

Amount

3,973.13

Date

1-2-26

Transfer Performed By (Signature)



Date

12-30-25

Authorized by (Signature)



Date

12-30-25

**Attach bank confirmation*

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35806	35813	01/02/26
Total Amount of ACHs generated.....			\$3,973.13
			8 ACH Payments

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 2784be5b68.

⚠ Your ACH contains warnings:

- CHEKMA_-_1_2_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKMA_-_1_2_26_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$3,973.13 (1)

Total Deposits

\$3,973.13 (8)

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

0d34db 2916

Amount

45,452.08

Date

1-2-26

Transfer Performed By (Signature)



Date

12.30.25

Authorized by (Signature)



Date

12-30-25

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 0d34da291b.

⚠ Your ACH contains warnings:

- CHEKadmin_-_1_2_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKadmin_-_1_2_26_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$45,452.08 (1)

Total Deposits

\$45,452.08 (3)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35803	35805	01/02/26
Total Amount of ACHs generated.....			\$45,452.08
			3 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

28542 ee 97d

Amount

\$16,415.93

Date

Jan 09, 2026

Transfer Performed By (Signature)

Deb Godding

Date

1/5/26

Authorized by (Signature)

Aimee Kersh

Date

1-5-26

***Attach bank confirmation**

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35814	35815	01/09/26
Total Amount of ACHs generated.....			\$16,415.93
			2 ACH Payments

⚠️ CHEKdebg-jan0926.txt is pending financial institution review.

CHEKdebg-jan0926.txt

Reference number

28542ee97d

Effective date

Jan 09, 2026

Total withdrawal

\$16,415.93

Number of withdrawals

2

Total deposit

\$16,415.93

Number of deposits

2

*** WADENA COUNTY ***

LAIURAW
12/30/2025

2:17PM

Warrant Form CHEK
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/02/2026

Vendor #	Vendor Name	Amount	Description	OBO#	On-Behalf-of-Name	Account Number	Invoice #	From Date	To Date	PO #/TX
100890	LICENSE BUREAU	15.94	2026 license		15-430-700-0000-6560		Trailblazer - 2023			N
100890		15.94	2026 license		15-430-700-0000-6560		Trailblazer - 2025			N
100890		15.94	2026 license		15-430-700-0000-6560		Impala			N
100890		15.94	2026 license		15-430-700-0000-6560		Equinox			N
	Warrant #	112993	Total...							
			233.75							
101280	SOURCEWELL	768.46	Inv #INV00005394		15-420-600-0000-6354					N
101280		2,305.38	Inv #INV00005394		15-430-700-0000-6354					N
101280		19,060.97	Inv #INV00005394		15-430-700-0000-6354					N
	Warrant #	112994	Total...							
			22,134.81							
100823	US BANK CORPORATE PAYMENT	15.84	CB Nuggets		15-420-600-0000-6330					N
100823		16.99	Amazon		15-420-600-0000-6401					N
100823		4.47	Walmart		15-420-600-0000-6401					N
100823		8.35	Amazon		15-420-600-0000-6401					N
100823		24.23	Walmart		15-420-600-0000-6401					N
100823		31.72	Amazon		15-420-600-0000-6401					N
100823		5.15	Merickels		15-420-600-0000-6401					N
100823		6.35	Walmart		15-420-600-0000-6401					N
100823		8.66	Walmart		15-420-600-0000-6401					N
100823		47.52	CB Nuggets		15-430-700-0000-6330					N
100823		50.99	Amazon		15-430-700-0000-6401					N
100823		13.40	Walmart		15-430-700-0000-6401					N
100823		25.04	Amazon		15-430-700-0000-6401					N
100823		72.69	Walmart		15-430-700-0000-6401					N
100823		95.17	Amazon		15-430-700-0000-6401					N
100823		15.44	Merickels		15-430-700-0000-6401					N
100823		19.07	Walmart		15-430-700-0000-6401					N
100823		25.98	Walmart		15-430-700-0000-6401					N
100823		31.00	Go certificates		15-430-740-0000-6801					N
	Warrant #	112995	Total...							
			456.06							

LAURAW
12/30/2025

2:17PM

WADENA COUNTY



Warrant Form CHEK
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/02/2026

Page 3

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Warrant Form</u>	<u>CHEK</u>	<u>Total..</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>From Date</u>	<u>PO # TX</u>	<u>To Date</u>
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25,087.66

52 Transactions

Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/02/2026

Vendor #	Vendor Name	Amount	Description	OBO#	On-Behalf-of- Name	Account Number	Invoice #	From Date	PO #	To Date	Tx
100251	INFORMATION SYSTEMS CORPORATION	4,887.75	Annual Maint - App Xtender			15-420-600-0000-6409	Inv #M31332				N
100251		1,245.00	Annual Maint - Workflow			15-420-600-0000-6409	Inv #M31332				N
100251		7,980.00	Annual Maint - Workflow			15-420-600-0000-6409	Inv #M31332				N
100251		240.00	Annual Maint - App Xtender			15-420-600-0000-6409	Inv #M31332				N
100251		1,760.00	Annual Maint - Auto Fill			15-420-600-0000-6409	Inv #M31332				N
100251		1,415.00	Annual Maint - capture			15-420-600-0000-6409	Inv #M31332				N
100251		596.00	Annual Maint - capture			15-420-600-0000-6409	Inv #M31332				N
100251		1,192.00	Annual Maint - capture			15-420-600-0000-6409	Inv #M31332				N
100251		14,663.25	Annual Maint - App Xtender			15-430-700-0000-6409	Inv #M31332				N
	Warrant # 35803 Total...	33,979.00									
100311	MNCCC	2,850.00	support			15-420-600-0000-6409	Inv #2601193				N
100311		8,550.00	support			15-430-700-0000-6409	Inv #2601193				N
	Warrant # 35804 Total...	11,400.00									
102353	STEIN'S INC	18.27	Inv #967275			15-420-600-0000-6302					N
102353		54.81	Inv #967275			15-430-700-0000-6302					N
	Warrant # 35805 Total...	73.08									
	Warrant Form CHEK- ACH Total...	45,452.08									
	Final Total...	70,539.74									

LURAW
12/30/2025

2:17PM

Warrant Form CHEK- ACH
Auditor's Warrants

*** WADENA COUNTY ***

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/02/2026



WARRANT RUN INFORMATION	WARRANT FORM	STARTING WARRANT NO.	ENDING WARRANT NO.	DATE OF PAYMENT	DATE OF APPROVAL	PPD COUNT	AMOUNT	CTX COUNT	AMOUNT
6	CHEK	112990	112995	01/02/2026					
3	CHEK- ACH	35803	35805	01/02/2026		0		3	45,452.08
	TOTAL								

*** WADENA COUNTY ***

2:17PM
Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/02/2026

RECAP BY FUND

FUND	AMOUNT	NAME	ACH AMOUNT	NON-ACH AMOUNT
15	70,539.74	Social Services Fund	45,452.08	25,087.66
	70,539.74	TOTAL	45,452.08	25,087.66
			TOTAL ACH	TOTAL NON-ACH

1/2/26

I, JENNIFER WESTRUM, DIRECTOR OF THE WADENA COUNTY HUMAN SERVICES DEPARTMENT, HEREBY CERTIFY TO THE AUDITOR/TREASURER OF WADENA COUNTY, THE ABOVE ACCOUNTS FOR PAYMENT AS ALLOWED BY THE BOARD.

Jennifer Westrum