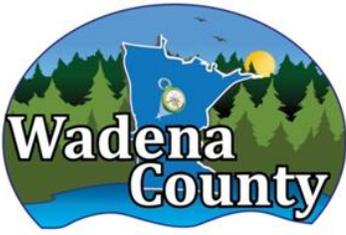


Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other

Human Services Warrants	
Date of Meeting: 1/6/26	Total time requested: Consent
Department Requesting Action: Human Services	
Presenting Board Action/Discussion at Meeting: Human Services	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
ACH direct deposit forms for warrants dated 12/19/25, 12/26/25, 1/6/26, and one warrant register.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
ACH and non-ACH Human Services payments in the amount of \$347,906.00.	
Financial Implications: \$347,906	Comments
Funding Source: State, Federal, Local	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures
STATE OF MINNESOTA} COUNTY OF Wadena}
I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

ACH-EFT transactions for approval on 1/6/2026

Warrants paid:

MA ACH 12/19/2025	\$	548.07
SSIS ACH 12/26/2025	\$	1,672.45
MA ACH 12/26/2025	\$	2,153.61
Admin ACH 12/26/2025	\$	3,461.43
SSIS ACH 1/2/2026		\$19,837.22

\$27,672.78

Motion to approve payment of Human Services ACH-EFT transactions made by Commissioner:

Seconded by Commissioner:

Chair of the Wadena County Board of Commissioners,
hereby certify to the Board of Commissioners of Wadena County, the above disbursements of **\$27,672.78**

Board Chair

Vice Board Chair

Wadena County
Electronic Funds Transfer Voucher

EFT Number

afd4fe7af3

Amount

\$ 548.07

Date

December 19th 2025

Transfer Performed By (Signature)

Annetta Ottens

Date

December 19th 2025

Authorized by (Signature)

Ann Hank

Date

12-18-25

***Attach bank confirmation**

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is afd4fe7af3.

⚠ Your ACH contains warnings:

- CHEKMA-12_19_2025-Annette_Stevens.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKMA-12_19_2025-Annette_Stevens.txt

Number Of Batches

1

Total Withdrawals

\$548.07 (1)

Total Deposits

\$548.07 (3)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35774	35776	12/19/25
Total Amount of ACHs generated.....			\$548.07
			3 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

774478287C

Amount

2,153.01

Date

12.26.25

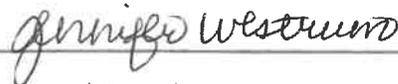
Transfer Performed By (Signature)



Date

12.23.25

Authorized by (Signature)



Date

12.24.25

****Attach bank confirmation***

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 774478287c.

⚠ Your ACH contains warnings:

- CHEKMA_-_12_26_25_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKMA_-_12_26_25_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$2,153.61 (1)

Total Deposits

\$2,153.61 (8)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35784	35791	12/26/25
Total Amount of ACHs generated.....			\$2,153.61
			8 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

56546060 99

Amount

3,441.43

Date

12.26.25

Transfer Performed By (Signature)



Date

12.23.25

Authorized by (Signature)



Date

12.24.25

****Attach bank confirmation***

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 5bb4b0ba99.

⚠ Your ACH contains warnings:

- CHEKadmin_-_12_26_25_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKadmin_-_12_26_25_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$3,461.43 (1)

Total Deposits

\$3,461.43 (6)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35778	35783	12/26/25
Total Amount of ACHs generated.....			\$3,461.43
			6 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

696477a996

Amount

\$1,672.45

Date

Dec 26th, 2025

Transfer Performed By (Signature)

12.22.25

Date

Web Gidding

Authorized by (Signature)

Aimee Gurd

Date

12-22-25

***Attach bank confirmation**

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35777	35777	12/26/25

Total Amount of ACHs generated..... \$1,672.45 1 ACH Payments

⚠ CHEKdbg-dec2625.txt is pending financial institution review.

CHEKdbg-dec2625.txt

Reference number

69b477a996

Effective date

Dec 26, 2025

Total withdrawal

\$1,672.45

Number of withdrawals

1

Total deposit

\$1,672.45

Number of deposits

1

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

7644760 ac 9

Amount

\$19,837.22

Date

Jan 2, 2026

Transfer Performed By (Signature)

Deb Madding

Date

12/29/25

Authorized by (Signature)

Ann Gudy

Date

12-29-25

***Attach bank confirmation**

⚠️ CHEKdebg-jan0226.txt is pending financial institution review.

CHEKdebg-jan0226.txt

Reference number

7644760ac9

Effective date

Jan 02, 2026

Total withdrawal

\$19,837.22

Number of withdrawals

2

Total deposit

\$19,837.22

Number of deposits

11

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35792	35802	01/02/26
Total Amount of ACHs generated.....		\$19,837.22	11 ACH Payments

LAWRAW
12/23/2025

1:20PM
Warrant Form CHEK
Auditor's Warrants

WADENA COUNTY

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 12/26/2025

INTEGRATED
FINANCIAL SYSTEMS
Page 1

Vendor #	Vendor Name	Amount	Description	OBO#	On-Behalf-of-Name	Account Number	Invoice #	PO #
							From Date	To Date
100888	DCYF SWIFT - AR UNIT DC811	15.00	Inv #A580MX802711		15-420-610-0000-6011			
100888		772.85	Inv #A580MX802711		15-420-630-0000-6011			
100888		121.10	Inv #A580MX802701		15-420-630-0000-6011			
	Warrant # 112966	Total...	908.95					
103563	DHS - SWIFT	490.72	Inv #A300MM2V801		15-420-650-0000-6801			
103563		4,256.53	Inv #A300MM2V801		15-420-650-0000-6801			
103563		529.00	Inv #A300MM2W801		15-420-650-0000-6801			
103563		4,702.82	Inv #A300MM2W801		15-420-650-0000-6801			
103563		326.34	Inv #A300MM2V801		15-420-650-0000-6813			
103563		27,882.09	Inv #A300MM2V801		15-420-650-0000-6813			
103563		34,525.68	Inv #A300MM2V801		15-420-650-0000-6813			
103563		163.16	Inv #A300MM2V801		15-420-650-0000-6813			
103563		13,308.85	Inv #A300MM2V801		15-420-650-0000-6813			
103563		15,314.71	Inv #A300MM2V801		15-420-650-0000-6813			
103563		389.26	Inv #A300MM2W801		15-420-650-0000-6813			
103563		851.90	Inv #A300MM2W801		15-420-650-0000-6813			
103563		13,647.06	Inv #A300MM2W801		15-420-650-0000-6813			
103563		18,769.44	Inv #A300MM2W801		15-420-650-0000-6813			
103563		18,940.77	Inv #A300MM2W801		15-420-650-0000-6813			
103563		19,683.63	Inv #A300MM2W801		15-420-650-0000-6813			
103563		32,878.42	Inv #A300MM2W801		15-420-650-0000-6813			
103563		38,702.56	Inv #A300MM2W801		15-420-650-0000-6813			
103563		185.80	Inv #A300MM2W801		15-420-650-0000-6813			
103563		425.95	Inv #A300MM2W801		15-420-650-0000-6813			
103563		5,149.67	Inv #A300MM2W801		15-420-650-0000-6813			
103563		7,799.01	Inv #A300MM2W801		15-420-650-0000-6813			
103563		8,302.80	Inv #A300MM2W801		15-420-650-0000-6813			
103563		8,325.64	Inv #A300MM2W801		15-420-650-0000-6813			
103563		12,549.00	Inv #A300MM2W801		15-420-650-0000-6813			
103563		18,231.31	Inv #A300MM2W801		15-420-650-0000-6813			

LAURAW
12/23/2025

1:20PM

Warrant Form CHEK
Auditor's Warrants

WADENA COUNTY

INTEGRATED
FINANCIAL SYSTEMS

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 12/26/2025

Page 2

Vendor #	Vendor Name	Amount	Description	OBO#	On-Behalf-of Name	Account Number	Invoice #	PO #/TX
							From Date	To Date
103563	DHS - SWIFT	1,523.00	Inv #A300MX802701		15-420-660-0000-6011			N
	Warrant # 112967	Total...	307,855.12					
106524	MARCO TECHNOLOGIES LLC	277.34	Acct #621933		15-420-600-0000-6310		Inv #570623819	N
106524	Warrant # 112968	Total...	832.01	Acct #621933	15-430-700-0000-6310		Inv #570623819	N
100090	OFFICE OF MNIT SERVICES - AR	14.17	Ag/Cust #100A18017		15-420-600-0000-6202		Inv #W25110605	N
100090	Warrant # 112969	Total...	42.53	Ag/Cust #100A18017	15-430-700-0000-6202		Inv #W25110605	N
105232	SCHULLER FAMILY FUNERAL HOME & CREM.	3,894.00	country burial - traditional		15-420-620-0000-6003			N
105232	Warrant # 112970	Total...	2,163.00	country burial - cremation	15-420-620-0000-6003			N
104649	VERIZON WIRELESS	68.96	Acct 542355791-00001		15-420-600-0000-6202		Inv 6130250901	N
104649	Warrant # 112971	Total...	206.89	Acct 542355791-00001	15-430-700-0000-6202		Inv 6130250901	N
100023	WADENA COUNTY ATTORNEY	1,228.25	November IV- D Services		15-420-640-0000-6262			N
100023	Warrant # 112972	Total...	117.00	November IV- D Services	15-420-640-0000-6262		SLS	N
101605	WADENA COUNTY SHERIFF	75.00	File #25- 528		15-420-640-0000-6382			N
	Warrant # 112973	Total...	75.00					
	Warrant Form CHEK	Total...	320,233.22	42 Transactions				

LAURAW
12/23/2025

1:20PM

Warrant Form CHEK- ACH
Auditor's Warrants

WADENA COUNTY



WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 12/26/2025

Vendor #	Vendor Name	Amount	Description	OBO#	On-Behalf-of	Account Number	Invoice #	PO #/Tx
					Name		From Date	To Date
102617	ARVIG ENTERPRISES INC	11.18	Acct #56709		15-420-600-0000-6202			N
102617		33.54	Acct #56709		15-430-700-0000-6202			N
	Warrant #	35778	Total...					
101438	BROTHERS FIRE AND SECURITY	166.37	2025 Annual Alarm Inspection		15-420-600-0000-6302		Inv #W46387	N
101438		499.13	2025 Annual Alarm Inspection		15-430-700-0000-6302		Inv #W46387	N
	Warrant #	35779	Total...					
104492	KARVONEN & SON FUNERAL HOME INC	1,963.00	county burial - cremation		15-420-620-0000-6003			N
	Warrant #	35780	Total...					
106394	PURE WATER TECHNOLOGY OF THE NORTH	25.00	Acct #CO02		15-420-600-0000-6302		Inv #121574	N
106394		75.00	Acct #CO02		15-430-700-0000-6302		Inv #121574	N
	Warrant #	35781	Total...					
100231	RANGE PRINTING	8.73	Inv #112466		15-420-600-0000-6401			N
100231		75.46	Inv #112531		15-420-600-0000-6401			N
100231		26.19	Inv #112466		15-430-700-0000-6401			N
100231		226.40	Inv #112531		15-430-700-0000-6401			N
	Warrant #	35782	Total...					
100619	SHRED- N-GO - 446138	87.86	Inv #192477		15-420-600-0000-6302			N
100619		263.57	Inv #192477		15-430-700-0000-6302			N
	Warrant #	35783	Total...					
	Warrant Form	CHEK- ACH	Total...					
				13	Transactions			
	Final Total...	323,694.65		55	Transactions			

LURAW
12/23/2025

WADENA COUNTY



1:20PM
Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 12/26/2025

WARRANT RUN INFORMATION	WARRANT FORM	STARTING WARRANT NO.	ENDING WARRANT NO.	DATE OF PAYMENT	DATE OF APPROVAL	PPD COUNT	AMOUNT	CTX COUNT	AMOUNT
8	CHEK	112966	112973	12/26/2025					
6	CHEK-ACH	35778	35783	12/26/2025		0		6	3,461.43
	TOTAL								

LURAW
12/23/2025

1:20PM
Warrant Form CHEK- ACH
Auditor's Warrants

WADENA COUNTY ***
WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 12/26/2025



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
15	323,694.65	Social Services Fund	3,461.43	320,233.22
	323,694.65	TOTAL	3,461.43	320,233.22
			TOTAL ACH	TOTAL NON-ACH

12/26/25

I, JENNIFER WESTRUM, DIRECTOR OF THE WADENA COUNTY HUMAN SERVICES DEPARTMENT, HEREBY CERTIFY TO THE AUDITOR/TREASURER OF WADENA COUNTY, THE ABOVE ACCOUNTS FOR PAYMENT AS ALLOWED BY THE BOARD.

Jennifer Westrum