

**Wadena County Board of Commissioners
Agenda for February 3rd, 2026 @ 9:00 am
Wadena County Courthouse, Small Courtroom
415 Jefferson St. S, Wadena, MN 56482**

One or more of our Commissioners may be joining remotely.

Join Zoom Meeting

[https://us06web.zoom.us/j/4707292321?
pwd=rzaVOIJRgxgx49EKxC70qpjCaaU0V.1&omn=83454582513](https://us06web.zoom.us/j/4707292321?pwd=rzaVOIJRgxgx49EKxC70qpjCaaU0V.1&omn=83454582513)

View meeting insights with Zoom AI Companion

<https://us06web.zoom.us/launch/edl?muid=353a5e28-576a-4fb0-ad3b-6cfd7189929b>

Meeting ID: 470 729 2321

Passcode: 52485

One tap mobile

+16469313860,,4707292321# US

+13017158592, 4707292321# US (Washington DC)

Join instructions

[https://us06web.zoom.us/meetings/83454582513/invitations?
signature=GC9WYXM30SKisTaVNHYZPPnYcTBCKMiAH0skw7hiryk](https://us06web.zoom.us/meetings/83454582513/invitations?signature=GC9WYXM30SKisTaVNHYZPPnYcTBCKMiAH0skw7hiryk)

1. 9:00 A.M. Call To Order
2. Pledge Of Allegiance
3. Amendments To The Agenda/Approval Of Agenda

4. Citizen's Comments

Please limit comments to 3 minutes per person. Items brought before the County Board will be referred for consideration. County Board may ask questions for clarification or explanation, but no Board action or discussion will be held on these items.

5. CONSENT AGENDA ITEMS

A. Minutes To Approve

Documents:

[01-13-2026 MINUTES.PDF](#)
[01-20-2026 MINUTES.PDF](#)

B. Warrants For Approval

Documents:

[AUDITORS WARRANTS 02-03-2026.PDF](#)
[HUMAN SERVICES WARRANTS 02.03.26.PDF](#)

C. Public Health New Credit Card Request

Documents:

[PUBLIC HEALTH NEW CREDIT CARD REQUEST.PDF](#)

D. 2026 Allocation For Central MN Council On Aging

Documents:

[2026 ALLOCATION FOR CENTRAL MN COUNCIL ON AGING.PDF](#)

E. Records Technology Fund Purchase

Documents:

[RECORDERS TECHNOLOGY FUND PURCHASE.PDF](#)

F. Accept Draft Condensed Minutes Of 01/15/2026 Meeting Of Planning Commission

Documents:

[ACCEPT DRAFT CONDENSED MINTUES OF 1-15-26 MEETING OF PLANNING COMMISSION.PDF](#)

G. Employment Update

Documents:

[EMPLOYMENT UPDATE.PDF](#)

6. REGULAR AGENDA ITEMS

A. 9:15 AM Public Hearing

Documents:

[COMMERICAL TAX ABATEMENT POLICY.PDF](#)

B. SGR - Selection Of Administrator Candidates

Documents:

[SGR - SELECTION OF ADMINISTRATOR CANDIDATES.PDF](#)

C. 9:30 AM Public Hearing

Documents:

[930 AM PUBLIC HEARING.PDF](#)

D. Extension Committee Appointment

Documents:

[EXTENSION COMMITTEE APPOINTMENT.PDF](#)

E. 10:00 AM Break

F. Resolution 2026-3 Approve CUP For Erickson On PID 14-009-1050

Documents:

[RESOLUTION 2026-3 APPROVE CUP FOR ERICKSON ON PID 14-009-1050.PDF](#)

G. Resolution 2026-1 LELS Supervisors CBA

Documents:

[RESOLUTION 2026-1 LELS SUPERVISORS CBA.PDF](#)

H. LELS Deputies MOU One-Time Stipend

Documents:

[LELS DEPUTIES MOU ONE-TIME STIPEND.PDF](#)

I. Resolution 2026-2 Conveyance Of Property To City Of Nimrod

Documents:

[RESOLUTION 2026-2 CONVEYANCE OF PROPERTY TO CITY OF NIMROD.PDF](#)

J. Housing Tax Abatements

Documents:

[HOUSING TAX ABATEMENTS.PDF](#)

7. Interim County Administrator Report

8. Commissioner/Committee Reports

9. Adjourn

WADENA COUNTY BOARD OF COMMISSIONERS' MEETING

January 13, 2026

The Wadena County Board of Commissioners' Meeting was held on Tuesday, January 13th, 2026 in the Wadena County Courthouse Small Courtroom at 415 Jefferson St. S., Wadena, Minnesota. The meeting was called to order at 9:00 a.m. by Chairperson Noon and all present recited the Pledge of Allegiance.

Present were: Commissioners Bryan Winkels, Ron Noon, Bill Stearns, and Jon Kangas; County Attorney Kyra Ladd via Zoom, County Auditor/Treasurer/Interim County Administrator Heather Olson, County Engineer Anthony Maule, Solid Waste Supervisor Wade Miller, Solid Waste Director Chris McConn, Planning & Zoning/Building Services Administrator Deana Malone, University of Minnesota Northeast Regional Director Tony Hansen, University of Minnesota Extension Program Leader, Youth Development Jan Derdowski, and developer Jeff Schindeldecker. Commissioner Murlyn Kreklau was not present at today's meeting.

Amend/Approve the Day's Agenda:

Motion by Commissioner Kangas to approve today's Agenda as presented, seconded by Commissioner Winkels. Motion carried unanimously.

Citizen Comments: There were no citizen comments at this meeting.

Consent Agenda:

- Auditor Warrants for Approval in the amount of \$164,485.12
- Human Services Warrants for Approval in the amount of \$90,928.80
- 2026 Committee Charters:
 - 2026 CHAMP Charter
 - 2026 Compliance Fund Charter
 - 2026 Insurance Committee Charter
 - 2026 Opioid Settlement Committee Charter
 - 2026 Park Board Committee Charter
 - 2026 Personnel Committee Charter
 - 2026 Planning Commission Committee Charter
 - 2026 Public Health Advisory Committee Charter
 - 2026 Transit Advisory Committee Charter
 - 2026 Wadena County Early Childhood Coalition Committee Charter
 - 2026 Wadena County Emergency Planning Committee Charter
 - 2026 Wadena County Trauma-Informed Wellness Committee Charter
 - 2026 Board of Adjustment Committee Charter
 - 2026 Safety and Security Committee Charter
 - 2026 Vehicle Fleet Update by Department
 - 2026 Todd Wadena Community Corrections Subsidy Request
- Employment Update

Commissioner Winkels noted for transparency that the Wadena County Early Childhood Coalition is his employer.

The 2026 Fleet Vehicle Update by Department was quickly examined for vehicle age and potential upcoming needs for replacement, as well as the grant-provided Friendly Rider busses coming in the next few of years.

Motion by Commissioner Winkels to approve the Consent Agenda, seconded by Commissioner Stearns. Motion carried unanimously.

REGULAR AGENDA ITEMS:

Extension Committee Responsibilities: University of Minnesota Northeast Regional Director Tony Hansen presented the University of Minnesota Extension Committee Document of Responsibilities and Information as was requested by the Board on January 6, 2026 to aid in the recruitment of County Extension Committee members from Districts 3 and 5. U of M NE Regional Director Hansen suggested that if new committee members cannot be found in the next few weeks then a short-term appointment for current committee members be approved to allow meetings to continue this year. The Commissioners agreed to consider this option as it would take a person with specific experience to fulfill this role and that person may be hard to find.

U of M Northeast Regional Director Tony Hansen was joined by U of M Extension Program Leader, Youth Development Jan Derdowski to request feedback on the previously submitted U of M Extension Lease Agreement Draft for the use of the 4H/Event Center building. County Attorney Kyra Ladd added that this lease was shared with the commissioners and is a very complex issue due to all the moving parts involved. Commissioner Noon stated that it will hopefully be ready to be included on the agenda in the next few weeks.

Friends of Wadena County Youth (FOWCY) Discussion: Commissioner Winkels began this discussion by stating he was informed the cost of the project as it sits at this time is estimated to be \$1-1.4 million. He suggested reverting to the original, smaller scope project that would include tiling the kitchen and updating bathrooms rather than including offices and sprinkler systems. According to County Engineer Anthony Maule the current arrangement of County Extension and Veterans Services being located within the Highway building has been working well.

There was much discussion of scaling back the project, what needs to happen to do so and costs if this were to be the direction chosen, as well as the prior board action approving the additional \$60,000 in funding for the sprinkler system.¹

¹ *In this instance the board is referencing the motion passed 4 to 1 on June 10, 2025 in which it was approved to spend up to \$60,000 to add the necessary sprinkler system to the offices to begin the change of use to the office at the 4-H building, with funds coming from the Fair Fund until exhausted.*

Board Chair Ron Noon appointed Commissioner Winkels, Commissioner Stearns and County Engineer Anthony Maule to a fact-finding committee to meet with FOWCY and the architectural firm Widseth, Smith, Nolting and Associates for the purpose of communicating with the Department of Labor and Industry and determining if it is possible to proceed with the revised plans under existing approvals.

Motion by Commissioner Stearns to authorize this fact-finding committee to incur initial meeting charges with the architectural firm Widseth, Smith, Nolting and Associates to be capped at \$2,000 and taken from the Fair Fund. Motion seconded by Commissioner Winkels. A roll call vote was taken: Stearns - aye, Noon - aye, Winkels - aye, Kangas - nay. Motion carried 3 to 1.

A break was called from 10:03 a.m. to 10:10 a.m.

Update on Nimrod Road Discussion: County Engineer Anthony Maule presented an area survey exhibit provided by Benson and Associates showing right of way needs of the intersection of CSAH12/26. He gave a brief history on the process leading up to the present day, noting that the survey was requested and paid for by Sleepy Hollow developer Jeff Schindeldecker. The survey and right of ways were discussed in detail.

Motion by Commissioner Winkels to acknowledge the Bensen and Associates survey named *Jeff Schindeldecker, Prjct 2024-620A, Sec 32 T137N R33W, Wadena County MN* as is and the desire to work on conveyance for the transfer of the parcels identified in the survey as Tract B and the Nimrod Avenue Description to the City of Nimrod for public use, allowing that the City of Nimrod covers all attorney and recording expenses associated with the conveyance. Said legal documents shall be brought back to the board for approval. Motion seconded by Commissioner Kangas and carried unanimously.

Approve Grant Agreement with BWSR and DRNR for 2026-2027: Planning & Zoning/Building Services Administrator Deana Malone presented this grant to the board requesting board approval for the biennial assistance funding for the County's SSTS and SSTS Fix-it Grant, Shoreland Ordinance, Local Water Management and Wetland Conservation Act. It is a standard agreement which requires Board approval and which the Director for SWCD will sign if approved.

Motion by Commissioner Kangas to approve the Minnesota Board of Soil and Water Resources and the Department of Natural Resources Block Grant Program Grant Agreement and for the Director of SWCD to sign the agreement, seconded by Commissioner Stearns. Motion carried unanimously.

Solid Waste Update: Solid Waste Director Chris McConn and Solid Waste Supervisor Wade Miller presented the Annual Solid Waste Update to the board, reporting on their operations, including recycling rates, 2025 accomplishments and potential future improvements.

Sourcewell Ballot: County Auditor/Treasurer/Interim County Administrator Heather Olson asked for a board vote in the Sourcewell Board of Directors election ballot. Commissioner Bryan Winkels had previously agreed to be nominated for this position and an official board motion is needed to complete the ballot.

Motion by Commissioner Stearns to nominate Bryan Winkels to the Sourcewell Board of Directors, seconded by Commissioner Kangas. Motion carried unanimously.

February 17, 2026 Board Meeting Schedule: County Auditor/Treasurer/Interim County Administrator Heather Olson informed the board of the conflict with the February 17, 2026 board meeting and the upcoming County Administrator interviews, requesting to move that meeting to February 24, 2026. The Commissioners agreed on this date change.

2026 Commissioner Committee Assignments: County Auditor/Treasurer/Interim County Administrator Heather Olson asked the Commissioners for any changes as the Commissioner Committee Assignments were reviewed.

The Building Services Committee was discussed. This committee was created for the purpose of communicating about internal services such as garbage removal and maintenance issues, all of which are now taken care of through a ticketing system and the Management Team. Consequently, the Board decided to eliminate this committee.

It was noted that some committee assignments are in a liaison/non-voting capacity and also that a Ditch Committee Charter needs to be created. The Commissioners will advise Administration of the changes needed and the final version will be posted on the county website once completed.

Interim County Administrator Report: County Auditor/Treasurer/Interim County Administrator Heather Olson reminded all staff listening and the Board to include both herself and Administrative Executive Assistant Betsy Heller in any Board meeting-related emails.

Commissioner Reports:

Commissioner Stearns - None to report

Commissioner Noon - None to report

Commissioner Winkels - 01/06 Subdivision Ordinance Amendment Review Meeting, 01/08 Old Wadena, 01/11 Ag Society

Commissioner Kangas - 01/09 Rd 18 Bridge project Zoom Mtg

Motion to adjourn by Commissioner Winkels at 11:45 a.m., seconded by Commissioner Kangas. Motion carried unanimously.

Heather Olson, County Auditor/ Treasurer
Interim County Administrator/Clerk of the Board
Wadena County, MN

Ron Noon, County Board Chairman
Wadena County, MN

WADENA COUNTY BOARD OF COMMISSIONERS' MEETING

January 20, 2026

The Wadena County Board of Commissioners' Meeting was held on Tuesday, January 20th, 2026 in the Wadena County Courthouse Small Courtroom at 415 Jefferson St. S., Wadena, Minnesota. The meeting was called to order at 9:00 a.m. by Chairperson Noon and all present recited the Pledge of Allegiance.

Present were: Commissioners Bryan Winkels, Ron Noon, Bill Stearns, Murlyn Kreklau and Jon Kangas; County Attorney Kyra Ladd, County Auditor/Treasurer/Interim County Administrator Heather Olson, County Engineer Anthony Maule, Planning & Zoning/Building Services Administrator Deana Malone, Human Resources & Human Services Director/Deputy County Administrator Jennifer Westrum and Administrative Services Supervisor Amie Gendron via Zoom.

Amend/Approve the Day's Agenda:

Motion by Commissioner Winkels to approve today's Agenda as presented, seconded by Commissioner Kreklau. Motion carried unanimously.

Citizen Comments: There were no citizen comments at this meeting.

Consent Agenda:

- Auditor Warrants for Approval in the amount of \$559,950.78
- Human Services Warrants for Approval in the amount of \$42,715.62
- 2026 Building Committee Charter
- 2025 2nd Half Allocation for Wadena Historical Society
- 2025 Allocation for Menahga Historical Society
- Employment Update

Motion by Commissioner Winkels to approve the Consent Agenda after pulling the Building Committee Charter for further clarification, seconded by Commissioner Kangas. Motion carried unanimously.

Building Committee Charter Review: The board discussed the structure of their building committees. The Building Services Committee was deemed unnecessary and eliminated during the last Board meeting as routine maintenance issues are now handled through a ticketing system. Previously the Building Committee met separately from regular Board meetings but included the full board, as well as other members, for major construction decisions. The discussion concluded that building matters should be brought to regular commissioner meetings rather than to a separate committee, and as such the Board chose to eliminate the Building Committee.

REGULAR AGENDA ITEMS:

Public Hearing for Housing Tax Abatements: The public hearing was opened at 9:15 a.m. and a request for public comment was made.

Update on 4H Building/Event Center: County Engineer Anthony Maule gave an update on the remodel project as requested by the Board, stating that cost estimates for the project currently approved by the Department of Labor and Industry are \$1.0 - \$1.4 million, exceeding the available budget of approximately \$365,000. He then continued with a recap of the meeting held on January 14th between himself, Commissioner Winkels, the Widseth Architect, and representatives from the Friends of Wadena County Youth, where they discussed a scaled back project that included only the most important needs of the building. These needs were identified as new flooring/kitchen appliances, a heating/cooling system, insulation, and bathroom upgrades. The Widseth architect indicated these items could likely fit the project's available budget and that he would be checking with DLI if the current approved plans (less the office addition and storage addition) are useable to move forward. He also noted that any alterations to the building beyond simple repair or replacement of interior finishes/furnishings would most likely trigger the need for fire suppression.

Options were discussed at length by the Board including ADA requirements, water hook ups, entrances, exits, and fire suppression. It is the general consensus and intention of the Board to reduce the project scope down to making the bathrooms ADA compliant, adding heating and cooling, tiling the kitchen and adding fire suppression.

The Public Hearing on Proposed Property Tax Abatement was Closed at 9:46 a.m.

Human Services Statistical and Annual Collection Reports: Via Zoom Administrative Services Supervisor Amie Gendron reviewed the December 2025 caseload summaries and the affecting factors for the Board.

Human Resources & Human Services Director/Deputy County Administrator Jennifer Westrum announced that Woodview Oak Ridge has given notice of their 30-day intent to terminate the Hope Center contract which may prompt the county to consider hiring a part-time employee or issuing an RFP for a new operator. She thanked Woodview Oak Ridge for their collaboration and commitment to helping people in Wadena County and stated a proposal would be presented February 3rd for Board consideration.

Administrative Services Supervisor Amie Gendron continued, reporting on the Human Services budget utilization for 2025, with expenditures at 105% and the overall Human Services Fund coming in under budget at 99.2%.

The Board recognized Human Resources & Human Services Director/Deputy County Administrator Jennifer Westrum, Administrative Services Supervisor Amie Gendron and the Human Services staff for their phenomenal work.

Human Services Annual Collections Report: Administrative Services Supervisor Amie Gendron presented the Annual Collections Report explaining the tracking sheet and the retentions, highlighting a net collected amount of \$685,160 of which the county retains a total of \$105,464.

Housing Tax Abatement: County Auditor/Treasurer/Interim County Administrator Heather Olson requested Board approval of the Housing Tax Abatement for parcel 10-011-4010 to be split for a new home to be built.

Motion by Commissioner Kangas to approve the Housing Tax Abatement for parcel 10-011-4010, seconded by Commissioner Kreklau. Motion carried unanimously.

2025 Polling Place Accessibility Grant: County Auditor/Treasurer/Interim County Administrator Heather Olson announced that her Election staff member and the County Engineer had secured Accessibility Grant dollars in the amount of \$9,868.69 to be used towards ramps at the front of the courthouse. These ramps must be replaced during the Hwy 71 project.

Motion by Commissioner Winkels to approve accepting the Accessibility Grant dollars for \$9,868.69 for 2025 Polling Place Accessibility Grant to be used towards the front ramps of the courthouse. Motion seconded by Commissioner Stearns and carried unanimously.

Approve Agreement for Services ProWest and Associates to Upgrade Address Process to ArcGIS Pro: Planning & Zoning/Building Services Administrator Deana Malone presented the project quote from ProWest to upgrade the addressing process for the county using ArcGIS Pro. The current software used for the addressing process for the county is no longer supported and there is no other option to download the outdated software for continued use so the addressing process will now need to be integrated to ArcGIS Pro. The quote to perform the necessary work to make this conversion totals \$2,988.49 and can be paid from the GIS Assigned Fund 2793 and will not affect the General Revenue Fund balance.

Motion by Commissioner Kreklau to approve and authorize staff to sign the Project Estimate for services agreement with ProWest & Associates to upgrade the addressing process for the county using ArcGIS Pro. Motion seconded by Commissioner Winkels and carried unanimously.

Commissioner Reports:

Commissioner Kreklau - KRLS, 01/20 Soil & Water

Commissioner Stearns - None to report

Commissioner Noon - 01/14 Management Team

Commissioner Winkels - 01/13 IT Committee, 01/14 Management Team and Event Center Meeting, 01/15 Court Coordination and Planning/Zoning Committee

Commissioner Kangas - 01/13 IT Committee, 01/15 WCR Juvenile Center

Motion by Commissioner Winkels, seconded by Commissioner Kangas, to enter into a closed session per MN Statute § 13D.05, Subd. 3(d) for attorney-client privilege discussions at 10:13 a.m. Motion carried unanimously.

Open session of the Wadena County Board of Commissioners resumed at 10:45 a.m.

Motion to adjourn by Commissioner Kreklau, seconded by Commissioner Winkels. Motion carried unanimously.

Heather Olson, County Auditor/ Treasurer
Interim County Administrator/Clerk of the Board
Wadena County, MN

Ron Noon, County Board Chairman
Wadena County, MN

Auditor Warrants for approval on 02/03/2026

Warrants paid on 01/16/2026 \$186,508.34

Warrants paid on 01/23/2026 \$669,978.07

US Bank paid on 01/16/2026 \$18,101.77

\$874,588.18

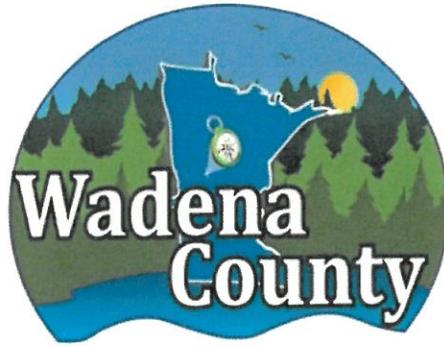
Motion to approve payment of Auditor Warrants made by Commissioner:

Seconded by Commissioner:

I, Ron Noon, Chair of the Wadena County Board of Commissioners,
hereby certify to the Board of Commissioners of Wadena County, the above
disbursements of **\$874,588.18**

Board Chair

Vice Board Chair



Electronic Funds Transfer Voucher

Reference number: 72e486abe3

Amount: \$ 79,597.14
number of items 45

Date: JAN 15 2026

Transfer performed by: Laura Malone

Authorized by: [Signature]

Date: 1/15/26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 72e486abe3.

⚠ Your ACH contains warnings:

- CHEKAuditor_s_batch_01.16.2026_KM.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKAuditor_s_batch_01.16.2026_KM.txt

Number Of Batches

2

Total Withdrawals

\$79,597.14 (2)

Total Deposits

\$79,597.14 (45)

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
105105	ASTERA HEALTH	15.00	DOT UA			13-314-000-0000-6369	3500800610	N
	Warrant # 58679	Total...	15.00					
100576	BCA-CJIS SECTION	725.00	Background checks-Gun Permits			11-209-000-0000-6803	80000087	N
	Warrant # 58680	Total...	725.00					
101752	DACOTAH PAPER CO	589.50	paper			01-062-000-0000-6403	73135	N
101752		5.90	paper			01-062-000-0000-6403	73135	N
	Warrant # 58681	Total...	583.60					
101782	DOUG'S PLUMBING SERVICE LLC	250.00	Rotro roter shop sink			13-330-000-0000-6570	2524	N
	Warrant # 58682	Total...	250.00					
101076	EMPLOYEE RELATIONS	8.00	Credit Report-Shrf			11-201-000-0000-6419	100461	N
	Warrant # 58683	Total...	8.00					
102737	HBI RADIO BRAINERD WADENA LLC	300.00	Advertising December			17-403-100-0000-6240	IN-1251248648	N
	Warrant # 58684	Total...	300.00					
101313	INDEPENDENT EMERGENCY SERVICES LLC	100.00	ENS Monthly-911			11-293-000-0000-6803	61001	N
101313		10.77	PSI/ALI Montly-911			11-293-000-0000-6803	200001	N
	Warrant # 58685	Total...	110.77					
102536	JOHN'S CAR CARE	5,523.71	bus 16 rear end replace will b			17-403-100-0000-6313	9137	N
	Warrant # 58686	Total...	5,523.71					
106213	LEADSONLINE LLC	6,295.00	Cell Hawk-Shrf			11-201-000-0000-6340	422594	N
106213		3,199.00	Leads Online-Forfeiture-Shrf			11-210-000-0000-6803	422594	N
	Warrant # 58687	Total...	9,494.00					
100890	LICENSE BUREAU	21.25	Bus 11 tabs			17-403-100-0000-6371	BUS 11	N
100890		21.25	Bus 12 tabs			17-403-100-0000-6371	BUS 12	N
100890		21.25	Bus 14 Tabs			17-403-100-0000-6371	BUS 14	N
100890		21.25	Bus 15 Tabs			17-403-100-0000-6371	BUS 15	N
100890		21.25	Bus 16 Tabs			17-403-100-0000-6371	BUS 16	N
100890		21.25	Bus 17 Tabs			17-403-100-0000-6371	BUS 17	N

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
100890	LICENSE BUREAU	21.25	Bus 18 Tabs	17-403-100-0000-6371	BUS 18	N
100890		21.25	Bus 19 Tabs	17-403-100-0000-6371	BUS 19	N
100890		21.25	Blazer Tabs	17-403-100-0000-6371	BLAZER	N
	Warrant # 58688	Total...	191.25			
102061	MARATHON; JOHN'S CAR CARE CENTER	77.01	gas	01-111-000-0000-6566	2416	N
102061		64.37	gas	01-111-000-0000-6566	2621	N
102061		39.01	gas	01-111-000-0000-6566	3530	N
102061		62.52	gas	01-111-000-0000-6566	3672	N
102061		77.00	gas	01-111-000-0000-6566	5061	N
102061		68.15	gas	01-111-000-0000-6566	5135	N
102061		54.00	gas	01-111-000-0000-6566	5145	N
102061		56.00	gas	01-111-000-0000-6566	7373	N
	Warrant # 58689	Total...	498.06			
106589	MENAHGA HARDWARE LLC	110.73	Chainsaw repair	13-330-000-0000-6569	2512-089896	N
	Warrant # 58690	Total...	110.73			
106002	MID-STATES ORGANIZED CRIME INFO CENT	150.00	Membership Fee-2026	11-201-000-0000-6241	2601344IN	N
	Warrant # 58691	Total...	150.00			
100845	MINNESOTA DEPARTMENT OF REVENUE	36.33	MnCare Provider Tax (Qtr 4)	09-481-450-4130-6378	11526	N
100845		71.84	MnCare Provider Tax (Qtr 4)	09-481-450-4910-6378	11526	N
100845		122.77	MnCare Provider Tax (Qtr 4)	09-481-450-4925-6378	11526	N
100845		13.49	MnCare Provider Tax (Qtr 4)	09-481-450-4928-6378	11526	N
100845		14.40	MnCare Provider Tax (Qtr 4)	09-481-455-5920-6378	11526	N
100845		102.39	MnCare Provider Tax (Qtr 4)	09-481-465-7000-6378	11526	N
	Warrant # 58692	Total...	361.22			
102099	MINNESOTA DEPARTMENT OF REVENUE	0.28	Sales/use tax app extender cop	01-801-000-0000-6803	December 2025	N
102099		1.10	adjustment	01-801-000-0000-6804	December 2025	N
102099		698.33	Sales/use tax highway	13-310-000-0000-6369	December 2025	N
102099		1,056.09	Municipal Solid Waste	55-391-000-0000-6281	December 2025	N
102099		17.40	Demo Debris/Indust Waste	55-391-000-0000-6377	December 2025	N

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	58693	Total...	1,771.00			
103034	MINNESOTA ENERGY RESOURCES CORPORA		408.12	Natural gas/heating	13-330-000-0000-6250	0505172398	N
103034			368.97	Natural gas/heating	13-330-000-0000-6250	0507120627	N
103034			1,294.40	Natural gas/heating	13-330-000-0000-6250	0507706843	N
	Warrant #	58694	Total...	2,071.49			
102788	MINNESOTA STATE SHERIFFS ASSOCIATION		2,070.45	MSA Dues-Shrf	11-201-000-0000-6241	4329	N
102788			2,389.27	Lexipol Dues-Shrf	11-201-000-0000-6241	4329	N
	Warrant #	58695	Total...	4,459.72			
103379	NORTHSTAR COMPUTER FORMS INC		427.18	MN VRV SECURITY PAPER 2000 PC	01-101-000-0000-6401	52134028	N
	Warrant #	58696	Total...	427.18			
100090	OFFICE OF MNIT SERVICES - AR		1,117.50	December 2024 Computing Servi	01-061-000-0000-6260	24120560	N
100090			1,084.50	March 2025 Computing Services	01-061-000-0000-6260	25030556	N
100090			693.81	April 2025 Computing Services	01-061-000-0000-6260	25040579	N
100090			454.66	May 2025 Computing Services	01-061-000-0000-6260	25050563	N
100090			456.49	June 2025 Computing Services	01-061-000-0000-6260	25060568	N
100090			472.99	July 2025 Computing Services	01-061-000-0000-6260	25070582	N
100090			458.33	August 2025 Computing Services	01-061-000-0000-6260	25080576	N
100090			434.49	September 2025 Computing Servi	01-061-000-0000-6260	25090583	N
100090			443.66	October 2025 Computing Service	01-061-000-0000-6260	25100589	N
100090			441.83	November 2025 Computing Servi	01-061-000-0000-6260	25110573	N
	Warrant #	58697	Total...	6,058.26			
106587	REGER/DENNIS		69.60	Mileage to get CDL endorsement	17-403-100-0000-6330	1/6/2026	N
	Warrant #	58698	Total...	69.60			
100493	TODD WADENA ELECTRIC COOPERATIVE		110.93	Bell Hill	01-111-000-0000-6250	28514002	N
100493			56.91	Highway Lighting	13-314-000-0000-6525	20475003	N
100493			54.80	Highway Lighting	13-314-000-0000-6525	20475004	N
100493			36.75	Highway Lighting	13-314-000-0000-6525	20475005	N
100493			60.37	Highway Lighting	13-314-000-0000-6525	20475006	N

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
						<u>From Date</u>	<u>To Date</u>
100493	TODD WADENA ELECTRIC COOPERATIVE	45.04	Highway Lighting		13-314-000-0000-6525	20475007	N
100493		44.55	Highway Lighting		13-314-000-0000-6525	20475008	N
100493		445.65	Electric Service		55-391-000-0000-6250	18947001	N
	Warrant # 58699	Total...	855.00				
102564	US BANK	50,000.00	principal SW bonds		55-391-000-0000-6705	3091511	N
102564		10,068.75	interest SW bonds		55-391-000-0000-6710	3091511	N
	Warrant # 58700	Total...	60,068.75				
101598	WADENA COUNTY HIGHWAY	60.19	Copies and printing		01-602-000-0000-6401	355	N
101598		96.18	Office Cleaning		01-602-000-0000-6410	355	N
101598		36.00	Rugs for office		01-602-000-0000-6410	355	N
	Warrant # 58701	Total...	192.37				
100201	WEBER'S WADENA HARDWARE COMPANY	12.99	solid steel rod		01-111-000-0000-6302	415989	N
100201		9.99	garage door lube		01-111-000-0000-6410	415819	N
100201		34.99	shovel		01-111-000-0000-6410	415852	N
100201		14.99	sawsall blade		01-111-000-0000-6410	415423	N
100201		13.78	supplies		01-111-000-0000-6410	415428	N
100201		15.75	keys		01-111-000-0000-6410	416242	N
100201		15.99	drain opener		01-111-000-0000-6410	415935	N
100201		1.75	key		01-111-000-0000-6410	415968	N
100201		19.99	1040 wick		01-111-000-0000-6560	416162	N
100201		34.99	drill bits for shop		17-403-100-0000-6370	418470	N
	Warrant # 58702	Total...	175.21				
100652	WEX BANK	18.21	- WEX rebate for courthouse		01-062-000-0000-5992	unallocated	N
100652		110.07	December fuel		01-102-000-0000-6566	Assessor	N
100652		122.81	December fuel		01-103-000-0000-6566	Zoning	N
100652		5,114.90	Gas-Shrf		11-201-000-0000-6566	Sheriff	N
100652		51.50	- Gas-Rebate		11-201-000-0000-6566	Sheriff	N
100652		362.12	Gas-EM		11-281-000-0000-6566	Sheriff	N
100652		940.77	Gas - December		13-314-000-0000-6566	Highway	N

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*** WADENA COUNTY ***

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
100652	WEX BANK	5,860.32	Fuel purchases December 2025	17-403-100-0000-6411		
	Warrant # 58703	Total...			Transit	N
	Warrant Form CHEK	Total...		90 Transactions		

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
103064	ADAM'S PEST CONTROL INC	142.33	pest treatment	01-111-000-0000-6302	4330514	N
	Warrant # 20771	Total...	142.33			
102360	AMERICAN DOOR WORKS	358.75	Overhead door service & mainte	13-330-000-0000-6570	03-020729	N
102360		335.55	Overhead door service & mainte	13-330-000-0000-6570	03-020730	N
	Warrant # 20772	Total...	694.30			
102617	ARVIG ENTERPRISES INC	261.83	Data Charges - Phone and Trans	01-061-000-0000-6340	3019140	N
	Warrant # 20773	Total...	261.83			
105847	BARR ENGINEERING CO	1,586.50	Annual Report, Project Managem	55-391-000-0000-6260	23801008.03-6	N
	Warrant # 20774	Total...	1,586.50			
101438	BROTHERS FIRE AND SECURITY	614.00	extinguishers	01-111-000-0000-6414	W47078	N
	Warrant # 20775	Total...	614.00			
100987	CENTURYLINK QC	261.00	Circuit Account-Shrf	01-062-000-0000-6202	333847874	N
	Warrant # 20776	Total...	261.00			
106268	COLUMN SOFTWARE PBC	69.32	Public Notice-Erickson CUP	01-103-000-0000-6240	08D6A78D-0094	N
	Warrant # 20777	Total...	69.32			
101510	ERICKSON ENGINEERING CO.	428.00	Bridge 80510/80544 Project	13-324-000-0000-6603	17699	N
	Warrant # 20778	Total...	428.00			
102288	EVCO PETROLEUM PRODUCTS INC	646.25	DEF Fluid	13-330-000-0000-6567	338827	N
102288		300.00	Tote deposit	13-330-000-0000-6569	338827	N
102288		175.00	Cenex Blue Gard	13-330-000-0000-6569	338827	N
	Warrant # 20779	Total...	1,121.25			
101467	FASTENAL COMPANY	8.56	Socket cap screws	13-314-000-0000-6511	WAD100522	N
101467		35.70	Lock nuts	13-314-000-0000-6511	WAD100523	N
101467		45.12	Hex nuts	13-330-000-0000-6562	WAD100430	N
101467		92.48	Plow nuts	13-330-000-0000-6569	WAD100464	N
101467		23.12	Plow nuts	13-330-000-0000-6569	WAD100438	N
	Warrant # 20780	Total...	204.98			

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							<u>From Date</u>	<u>To Date</u>
100227	FLEET SUPPLY	17.32	Bolts			13-330-000-0000-6562	337370	N
	Warrant # 20781	Total...	17.32					
101420	G & T SANITATION	290.62	Garbage Service-CH			01-111-000-0000-6254	164300	N
101420		39.56	Garbage Service-PH			01-111-000-0000-6254	164300	N
101420		145.31	Garbage Service-HWY			13-330-000-0000-6250	164300	N
101420		37.82	Garbage Service-HS			15-420-600-0000-6302	164300	N
101420		107.63	Garbage Service-HS			15-430-700-0000-6302	164300	N
101420		39.56	Garbage Service-FR			17-403-100-0000-6210	164300	N
	Warrant # 20782	Total...	660.50					
101156	GRAINGER INC	21.15	sealant			01-111-000-0000-6302	9760550021	N
101156		1,074.26	shower faucet panel			01-111-000-0000-6302	9760211087	N
	Warrant # 20783	Total...	1,095.41					
105393	GRUNST CHIROPRACTIC CLINIC	100.00	DOT Physical driver			17-403-100-0000-6803	9621-1	N
	Warrant # 20784	Total...	100.00					
106354	HARBO MULCH INC	2,000.00	Wood Grinding			55-391-000-0000-6281	24752	N
	Warrant # 20785	Total...	2,000.00					
106322	HEARTLAND TIRE INC	271.67	Replace wheel/rim			13-330-000-0000-6562	16055609	N
106322		70.00	Dismount/Mount Tire			13-330-000-0000-6562	16055617	N
	Warrant # 20786	Total...	341.67					
105704	HESS/BENJAMIN A	175.00	Medical Consulting Services			09-481-481-9150-6260	January	N
105704		175.00	Medical Consulting Services			09-481-481-9300-6260	January	N
	Warrant # 20787	Total...	350.00					
100068	HOCKERT INC	109.00	mat rental December			01-111-000-0000-6314	Courthouse	N
100068		47.00	Mat Rental-Dispatch			11-251-000-0000-6312	Sheriff	N
100068		128.10	towels and mats			17-403-100-0000-6370	Transit	N
100068		139.00	Rug Rental- SW			55-391-000-0000-6292	Solid Waste	N
	Warrant # 20788	Total...	423.10					
103904	INDUSTRIAL HEALTH SERVICE NETWORK INC	49.90	Drug Screen and MRO services			17-403-100-0000-6270	139782	N

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	20789	Total...	49.90			
100136	LEAF RIVER AG SERVICE		4,875.88	Diesel Fuel	13-314-000-0000-6564	178140	N
100136			1,311.55	Diesel Fuel	13-314-000-0000-6564	178142	N
100136			1,512.14	Diesel Fuel	13-314-000-0000-6564	178143	N
100136			1,110.96	Diesel Fuel	13-314-000-0000-6564	178144	N
100136			740.64	Diesel Fuel	13-314-000-0000-6564	178145	N
	Warrant #	20790	Total...	9,551.17			
101226	LONG PRAIRIE SANITATION INC		1,206.25	Recycling Curbside	55-391-000-0000-6252	Acct 2743	N
	Warrant #	20791	Total...	1,206.25			
101445	MARCO, INC. (SUPPLIES & SALES)		1,118.68	Printer Contract	01-061-000-0000-6340	INV14731458	N
	Warrant #	20792	Total...	1,118.68			
104098	MERICKEL LUMBER MILLS INC		9.98	metal cutoff disc	01-111-000-0000-6410	627667	N
	Warrant #	20793	Total...	9.98			
104134	MIKE KRAMER, INC.		6.64	TAX EXEMPT	55-391-000-0000-6401	102	N
104134			96.64	Receipt Paper	55-391-000-0000-6401	102	N
	Warrant #	20794	Total...	90.00			
100234	MN TRANSPORTATION ALLIANCE/THE		1,682.00	2026 Membership Dues	13-310-000-0000-6241	P26-2052	N
	Warrant #	20795	Total...	1,682.00			
100346	MORRIS ELECTRONICS INC		1,331.20	24x7 after hours support	01-061-000-0000-6260	17675	N
	Warrant #	20796	Total...	1,331.20			
102470	MORRISON COUNTY HEALTH AND HUMAN :		306.25	Reflective Supervision (Lakes	09-481-450-4925-6260	1126	N
102470			250.00	Qtr 1 2026 Rotating Admin	09-481-481-9300-6260	1121	N
102470			650.00	2026 CHB Fiscal Agency	09-481-481-9300-6260	1123	N
	Warrant #	20797	Total...	1,206.25			
104055	NINJIO LLC		5,135.70	Prodigy Plus	01-061-000-0000-6241	INV13904	N
104055			1,027.14	Managed Services	01-061-000-0000-6241	INV13904	N
	Warrant #	20798	Total...	6,162.84			

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
101937	NUSS TRUCK & EQUIPMENT	115.72		Payloader Step	55-391-000-0000-6303	PSO258893-2	N
101937		2,397.59		Payloader Service	55-391-000-0000-6303	SWO065962-1	N
	Warrant # 20799	Total...		2,513.31			
100256	OLSONS CUSTOM FARM SERVICES INC	23.43		Cable and clip	13-330-000-0000-6562	133135	N
	Warrant # 20800	Total...		23.43			
101792	OTTER TAIL COUNTY SOLID WASTE	1,999.00		Husch Blackwell - Waste Desiga	55-391-000-0000-6260	4	N
101792		1,787.50		Solid Waste Management Svcs	55-391-000-0000-6292	3000	N
	Warrant # 20801	Total...		3,786.50			
102885	PETERSON/MELISSA	79.75		Mileage-Shrf	11-201-000-0000-6334	01082026	N
102885		20.00		Recoding Fee-Notary-Shrf	11-201-000-0000-6401	0001146	N
	Warrant # 20802	Total...		99.75			
106496	RELAYT CHURCH	32.50		Clinic Rent	09-481-450-4100-6340	January	N
106496		32.50		Clinic Rent	09-481-470-3110-6340	January	N
	Warrant # 20803	Total...		65.00			
103287	RISING PHOENIX/THE	180.86		Cleaning Services	13-330-000-0000-6570	1696	N
103287		100.86		Janitorial Service	55-391-000-0000-6281	1697	N
	Warrant # 20804	Total...		281.72			
106348	RONGSTAD/MATTHEW JAMES	50.00		NACVSO Dues	01-121-000-0000-6241	16645	N
106348		700.00		Reimbursement for MACVSO dues	01-121-000-0000-6241	MACVSO 26	N
	Warrant # 20805	Total...		750.00			
103005	SCHMITZ SEPTIC SERVICE LLC	204.00		Septic Service	55-391-000-0000-6292	5978	N
	Warrant # 20806	Total...		204.00			
101173	SEA CHANGE PRINT INNOVATIONS	156.05		Gather Order - blank ballot	01-063-000-0000-6401	INV038116	N
	Warrant # 20807	Total...		156.05			
103242	STEARNS/WILLIAM	46.00		meals - AMC	01-002-000-0000-6330	December 2025	N
103242		229.60		mileage to AMC	01-002-000-0000-6334	December 2025	N
	Warrant # 20808	Total...		275.60			

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
101986	STEVE'S ALIGNMENT & AUTO REPAIR INC	440.65	axel repair		01-111-000-0000-6560	2116	N
101986		6.16	TAX EXEMPT		01-111-000-0000-6560	2116	N
101986		125.63	Auto Repair-Shrf		11-201-000-0000-6560	2010	N
101986		72.91	Auto Repair-Shrf		11-201-000-0000-6560	2091	N
101986		139.65	Auto Repair-Shrf		11-201-000-0000-6560	2087	N
101986		72.91	Auto Repair-Shrf		11-201-000-0000-6560	2085	N
101986		190.94	Auto Repair-Shrf		11-201-000-0000-6560	2031	N
101986		180.93	Auto Repair-Shrf		11-201-000-0000-6560	2113	N
101986		453.79	Auto Repair-Shrf		11-201-000-0000-6560	2110	N
101986		74.89	Auto Repair-Shrf		11-201-000-0000-6560	2205	N
	Warrant # 20809	Total...	1,746.14				
103237	SUMMIT FOOD SERVICE LLC	9,434.42	Inmate Meals-Jail		11-251-000-0000-6388	INV2000262932	N
	Warrant # 20810	Total...	9,434.42				
100366	TREASURER CITY OF VERNDALE	85.36	Water and sewer		13-330-000-0000-6250	400900	N
	Warrant # 20811	Total...	85.36				
100367	TREASURER CITY OF WADENA	53.88	L/W/S Storm		01-111-000-0000-6250	04088201	N
100367		226.02	L/W/S Sheriff		01-111-000-0000-6250	04090213	N
100367		846.63	L/W/S PH		01-111-000-0000-6250	11009101	N
100367		6,867.20	L/W/S Courthouse		01-111-000-0000-6250	14001000	N
100367		1,546.62	L/W/S Workforce		01-111-000-0000-6251	11088001	N
100367		1,274.02	L/W/S Wensman		01-111-000-0000-6251	11097201	N
100367		789.85	Electric		13-330-000-0000-6250	22-0430-01	N
100367		198.40	Water and sewer		13-330-000-0000-6250	22-0430-01	N
	Warrant # 20812	Total...	11,802.62				
100155	WASTE MANAGEMENT OF MINNESOTA INC	6,256.83	Disposal to Landfill		55-391-000-0000-6280	0005889-0010-0	N
	Warrant # 20813	Total...	6,256.83				
100266	WEST CENTRAL TELEPHONE ASSN	9.95	Internet-Shrf		11-201-000-0000-6340	479200	N
100266		499.80	Motorola Project-911		11-293-000-0000-6803	1395800	N
100266		328.88	Telephone/Internet		13-330-000-0000-6250	479200	N

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WARRANT REGISTER
Auditor Warrants

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	20814	Total...	838.63			
102128	WIDSETH SMITH NOLTING & ASSOCIATES IN		6,465.00	Bridge 80504 Project	13-324-000-0000-6603	242607	N
102128			2,033.00	Sampling, Annual Survey	55-391-000-0000-6260	242779	N
	Warrant #	20815	Total...	8,498.00			
	Warrant Form	CHEK-ACH	Total...	79,597.14	97 Transactions		
			Final Total...	186,508.34	187 Transactions		

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Warrant Form CHEK-ACH
Auditor's Warrants

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WARRANT REGISTER
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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
25	CHEK	58679	58703	01/16/2026					
45	CHEK-ACH	20771	20815	01/16/2026		3	725.35	42	78,871.79
	TOTAL								

*** WADENA COUNTY ***



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>		
1	32,160.75	General Revenue Fund	23,936.28	8,224.47		
9	1,982.47	Public Health Fund	1,621.25	361.22		
11	31,775.58	Sheriff	11,402.57	20,373.01		
13	26,642.52	Road And Bridge Fund	22,257.78	4,384.74		
15	145.45	Social Services Fund	145.45	-		
17	12,297.43	Friendly Rider's Transit	317.56	11,979.87		
55	81,504.14	Solid Waste Fund	19,916.25	61,587.89		
186,508.34	TOTAL		79,597.14	TOTAL ACH	106,911.20	TOTAL NON-ACH

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							<u>From Date</u>	<u>To Date</u>
100823	US BANK CORPORATE PAYMENT	308.62	M Kreklau - AMC			01-002-000-0000-6330	December	N
100823		462.93	R Noon - AMC			01-002-000-0000-6330	December	N
100823		462.93	B Winkels - AMC			01-002-000-0000-6330	December	N
100823		308.62	B Stearns - AMC			01-002-000-0000-6330	December	N
100823		149.00	Position Advertisement			01-032-000-0000-6240	R75636708	N
100823		21.44	24 Acrylic paintmarkers			01-061-000-0000-6480	TR#02899	N
100823		19.30	Office Supplies			01-063-000-0000-6401	Walmart	N
100823		331.84	AJL-Hilton stay-Annual confere			01-091-000-0000-6330	3359944503	N
100823		497.76	KLL-Hilton- annual conference			01-091-000-0000-6330	3359788625	N
100823		45.85	Office supplies			01-091-000-0000-6401	8338664	N
100823		95.96	Adobe			01-102-000-0000-6340	adobe ...8091	N
100823		55.62	Office supplies			01-102-000-0000-6401	Amazon	N
100823		42.94	Office supplies			01-102-000-0000-6401	Amazon	N
100823		11.90	Postage for Passports			01-103-000-0000-6401	866	N
100823		11.90	Postage for Passports			01-103-000-0000-6401	92	N
100823		210.00	Postage for Passports			01-103-000-0000-6401		N
100823		110.71	Office supplies			01-602-000-0000-6401	Amazon	N
100823		281.75	Amish Midwife Printing			09-481-450-4910-6406	12509	N
100823		281.75	Amish Midwife Printing			09-481-450-4910-6406	12509	N
100823		82.86	SF Phone			09-481-450-4925-6202	6128132456	N
100823		41.43	SP Phone			09-481-455-5035-6406	6128132456	N
100823		46.43	CC Phone			09-481-470-3101-6202	6128132456	N
100823		247.80	CC Medical Supplies			09-481-470-3101-6430	2-6187265-3680225	N
100823		147.98	Red Ink Cartridge			09-481-470-3110-6204	25272349	N
100823		231.54	CTC Supplies			09-481-470-3110-6401	2-5403405-4649000	N
100823		35.98	CTC Supplies			09-481-470-3110-6401	2-5003273-1551411	N
100823		234.13	CTC Education Program			09-481-470-3110-6406	2-5402877-5789061	N
100823		40.01	RSG Hotspot			09-481-480-6240-6202	6128132456	N
100823		290.00	NACCHO LPH Membership			09-481-481-9100-6242	423690	N
100823		540.00	Scheduling Site			09-481-481-9100-6242	212868760	N

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>From Date</u>	<u>PO # Tx</u>	<u>To Date</u>
100823	US BANK CORPORATE PAYMENT	20.00	Billing Subscription			09-481-481-9300-6240	INV01487536			N
100823		20.00	Bulk Training			09-481-481-9300-6242	12182025			N
100823		22.95	WCPH Stamp			09-481-481-9300-6401	12510			N
100823		26.78	Office supplies			09-481-481-9300-6401	2-5003273-1551411			N
100823		428.42	Refund-Uniform Allowance			11-201-000-0000-6182	39438930			N
100823		16.99	Uniform Allowance-Shrf			11-201-000-0000-6182	6502623			N
100823		375.74	Uniform Allowance-Shrf			11-201-000-0000-6182	2825980			N
100823		31.99	Uniform Allowance-Shrf			11-201-000-0000-6182	31252454			N
100823		314.95	Uniform Allowance-Shrf			11-201-000-0000-6182	31277877			N
100823		221.49	Uniform Allowance-Shrf			11-201-000-0000-6182	31022066			N
100823		510.22	Uniform Allowance-Shrf			11-201-000-0000-6182	67768615			N
100823		99.89	Uniform Allowance-Shrf			11-201-000-0000-6182	GKFMY4RXY			N
100823		89.07	Uniform Allowance-Shrf			11-201-000-0000-6182	166787			N
100823		161.93	Uniform Allowance-Shrf			11-201-000-0000-6182	166753			N
100823		148.99	Uniform Allowance-Shrf			11-201-000-0000-6182	33658			N
100823		535.81	Uniform Allowance-Shrf			11-201-000-0000-6182	JB477L8TDFDKHFB6			N
100823		139.99	Uniform Allowance-Shrf			11-201-000-0000-6182				N
100823		86.93	Uniform Allowance-Shrf			11-201-000-0000-6182	268845			N
100823		7.00	Monthly Fee-Tactcam-Shrf			11-201-000-0000-6241	F6EC724D0015			N
100823		10.73	Radio Equipment Supplies-Shrf			11-201-000-0000-6301	5092259			N
100823		26.96	Radio Repair-Shrf			11-201-000-0000-6301	251223			N
100823		1,104.30	Mobile Broadbankd-Shrf			11-201-000-0000-6340				N
100823		18.00	Office Supplies-Shrf			11-201-000-0000-6401	74706666			N
100823		33.85	Office Supplies-Shrf			11-201-000-0000-6401				N
100823		18.95	Office Supplies-Shrf			11-201-000-0000-6401				N
100823		2.74	Office Supplies-Shrf			11-201-000-0000-6401				N
100823		42.81	Dog Food-K9			11-201-000-0000-6454	8540213			N
100823		15.58	Tabs-Shrf			11-201-000-0000-6560				N
100823		15.58	Tabs-Shrf			11-201-000-0000-6560				N
100823		157.91	Auto Repair-Shrf			11-201-000-0000-6560				N

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
100823	US BANK CORPORATE PAYMENT	28.15	Test Kits-Forfeiture-Shrf	11-210-000-0000-6803	0720957IN	N
100823		800.00	Training-Shrf	11-251-000-0000-6241	20260805	N
100823		224.23	Cable-Jail	11-251-000-0000-6255		N
100823		358.66	Hotel-Jail	11-251-000-0000-6330	21723156397	N
100823		17.14	Meals-Shrf	11-251-000-0000-6388		N
100823		27.87	Jail Supplies-Shrf	11-251-000-0000-6450		N
100823		94.49	TV-Capital Equipment-Jail	11-251-000-0000-6660		N
100823		78.42	Mobile Broadbankd-EM	11-281-000-0000-6340		N
100823		10.24	Exercise Expense-Shrf	11-281-000-0000-6390		N
100823		2,953.44	Chairs-Dispatch-911	11-293-000-0000-6803	000147049	N
100823		165.00	Design of Construction SWPPP R	13-310-000-0000-6241	U of M	N
100823		269.06	MCEA Conference meals and ban	13-310-000-0000-6330	Cragun's	N
100823		187.69	Toner cartridge	13-310-000-0000-6401	Amazon	N
100823		39.68	File folders & batteries	13-310-000-0000-6401	Amazon	N
100823		19.54	Desk Calendar	13-310-000-0000-6401	Amazon	N
100823		19.54	Desk calendar refund	13-310-000-0000-6401	Amazon	N
100823		41.48	Daily log book	13-310-000-0000-6401	Amazon	N
100823		165.00	Design of Construction SWPPP R	13-324-000-0000-6241	U of M	N
100823		320.00	Design of Construction SWPPP C	13-324-000-0000-6241	U of M	N
100823		150.00	MnDOT Spec Books	13-324-000-0000-6509	MN State Colleges	N
100823		30.00	Membership fee	13-330-000-0000-6241	Just Answer	N
100823		445.36	Cell Phones	13-330-000-0000-6369	Verizon	N
100823		363.80	Bench grinder saw chain sharpe	13-330-000-0000-6568	Amazon	N
100823		54.86	Trash bags & splinter remover	13-330-000-0000-6569	Amazon	N
100823		70.15	Toilet paper	13-330-000-0000-6569	Staples	N
100823		379.05	Backpack sprayer	13-330-000-0000-6569	Northern Tool	N
100823		39.34	Paper towels	13-330-000-0000-6569	Staples	N
100823		43.49	Paper towels for busses	17-403-100-0000-6316	Amazon	N
100823		25.47	chargers for bus tablets	17-403-100-0000-6316	Amazon	N
100823		54.95	lug nut indicators for busses	17-403-100-0000-6316	Amazon	N

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
100823	US BANK CORPORATE PAYMENT	86.92	food quarterly staff meeting			17-403-100-0000-6330	12/19/2025	N
100823		44.80	copy paper			17-403-100-0000-6401	Amazon	N
100823		14.99	prime membership			17-403-100-0000-6803	Amazon	N
100823		7.00	scheduling software			17-403-100-0000-6803	Sling	N
100823		79.98	Wall lights for pit			55-391-000-0000-6302	Amazon	N
100823		265.28	Tarp Hooks			55-391-000-0000-6303	Brumleve Ind	N
100823		680.11	Cross Bar for Trailer			55-391-000-0000-6303	Mac Trailer Parts	N
100823		1.06	Voice Recorder			55-391-000-0000-6401	Staples	N
100823		5.00	Software Subscription			55-391-000-0000-6401	Fireflies	N
100823		399.99	Ramp for Bins			55-391-000-0000-6413	Amazon	N
100823		144.43	Gloves			55-391-000-0000-6460	Acme Electric	N
	Warrant # 58678	Total...	18,101.77					
	Warrant Form CHEK	Total...	18,101.77	101	Transactions			
		Final Total...	18,101.77	101	Transactions			

kmalone
01/14/2026

10:41AM
Warrant Form CHEK
Auditor's Warrants

*** WADENA COUNTY ***

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/16/2026



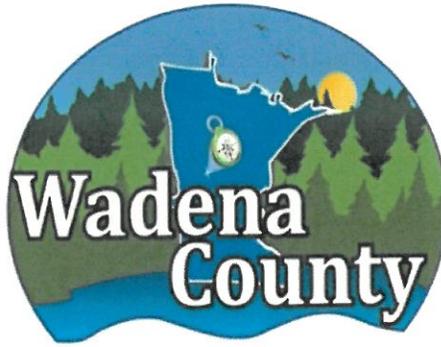
<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
1	CHEK	58678	58678	01/16/2026			18,101.77		
	TOTAL						18,101.77		

*** WADENA COUNTY ***



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	3,147.32	General Revenue Fund	-	3,147.32
9	2,027.89	Public Health Fund	-	2,027.89
11	8,352.62	Sheriff	-	8,352.62
13	2,720.47	Road And Bridge Fund	-	2,720.47
17	277.62	Friendly Rider's Transit	-	277.62
55	1,575.85	Solid Waste Fund	-	1,575.85
18,101.77	TOTAL		- TOTAL ACH	18,101.77 TOTAL NON-ACH



Electronic Funds Transfer Voucher

Reference number: 3234893898

Amount: \$ 114,502.40
number of items 31

Date: JAN 22 2026

Transfer performed by: *Laura Mala*

Authorized by: *Heleen*

Date: 1/22/26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 3e34893898.

⚠ Your ACH contains warnings:

- CHEKAuditor_s_batch_01.23.2026_KM.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKAuditor_s_batch_01.23.2026_KM.txt

Number Of Batches

2

Total Withdrawals

\$114,502.40 (2)

Total Deposits

\$114,502.40 (31)

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
102573	AMC	75.00	AMC MCHRMA Renewal	01-032-000-0000-6241	16501	N
	Warrant # 58706	Total...	75.00			
105105	ASTERA HEALTH	40.00	Random D&A test	17-403-100-0000-6270	3500800596	N
	Warrant # 58707	Total...	40.00			
102708	BENNING PRINTING AND PUBLISHING INC	288.00	Advertising December 2025	17-403-100-0000-6240	12/31/2025	N
	Warrant # 58708	Total...	288.00			
103871	COUNTIES PROVIDING TECHNOLOGY	4,734.00	IFS support	01-041-000-0000-6348	3365	N
103871		387.00	DEC 2025 CAMA MONTHLY	01-101-101-0000-6824	3363	N
	Warrant # 58709	Total...	5,121.00			
100038	CULLIGAN	22.00	December Water and equipment	01-091-000-0000-6340	58475	N
100038		64.50	Water Cooler and Softener	55-391-000-0000-6281	267-09287616-3	N
	Warrant # 58710	Total...	86.50			
100375	INTERNATIONAL UNION OPERATING ENGINI	420.00	Union Dues	13-000-000-0000-2042	1310 January	N
	Warrant # 58711	Total...	420.00			
105789	LERETA ATTN: CENTRAL REFUNDS	648.00	REFUND 12.300.0320	82-000-000-0000-2128	01.16.2026	N
	Warrant # 58712	Total...	648.00			
103652	MEDICA	45,254.95	Health Insurance	01-000-000-0000-2041	939932783144	N
103652		7,851.84	Health Insurance	09-000-000-0000-2041	939932783144	N
103652		26,377.17	Health Insurance	11-000-000-0000-2041	939932783144	N
103652		23,692.88	Health Insurance	13-000-000-0000-2041	939932783144	N
103652		69,370.89	Health Insurance	15-000-000-0000-2041	939932783144	N
103652		8,508.96	Health Insurance	17-000-000-0000-2041	939932783144	N
103652		3,342.38	Health Insurance	55-000-000-0000-2041	939932783144	N
	Warrant # 58713	Total...	184,399.07			
103171	MEDTOX LABORATORIES, INC	11.26	FSC Lead Testing - Headstart	09-481-470-5202-6406	1220251690623	N
	Warrant # 58714	Total...	11.26			
106588	METROPOLITAN LIFE INSURANCE COMPANY	57.36	Insurance - STD	01-000-000-0000-2058	January	N

*** WADENA COUNTY ***



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
106588	METROPOLITAN LIFE INSURANCE COMPANY	47.89	Insurance - STD			09-000-000-0000-2058	January	N
106588		96.58	Insurance - STD			11-000-000-0000-2058	January	N
106588		11.66	Insurance - STD			13-000-000-0000-2058	January	N
106588		185.29	Insurance - STD			15-000-000-0000-2058	January	N
106588		18.42	Insurance - STD			55-000-000-0000-2058	January	N
	Warrant # 58715	Total...	417.20					
103034	MINNESOTA ENERGY RESOURCES CORPORA	1,214.45	heating/natural gas			01-111-000-0000-6415	0614205819-00001	N
103034		663.42	heating/natural gas			01-111-000-0000-6420	0614205819-00004	N
103034		2,355.49	heating/natural gas			01-111-000-0000-6420	0614205819-00007	N
	Warrant # 58716	Total...	4,233.36					
100374	MINNESOTA TEAMSTERS NO. 320	815.50	Union Dues			01-000-000-0000-2042	January-023021600	N
100374		305.00	Union Dues			09-000-000-0000-2042	January-023021600	N
100374		114.50	Union Dues			11-000-000-0000-2042	January-023021600	N
100374		61.00	Union Dues			13-000-000-0000-2042	January-023021600	N
100374		53.00	Union Dues			55-000-000-0000-2042	January-023021600	N
	Warrant # 58717	Total...	1,349.00					
100600	MINNESOTA UI FUND	4,968.24	Unemployment Insurance			13-310-000-0000-6177	19167117	N
	Warrant # 58718	Total...	4,968.24					
104503	MN SECRETARY OF STATE - NOTARY	120.00	notary application			01-091-000-0000-6803		N
	Warrant # 58719	Total...	120.00					
100022	NCPERS GROUP LIFE INS	16.00	PERA Life			01-000-000-0000-2057	34000022026	N
100022		16.00	PERA Life			09-000-000-0000-2057	34000022026	N
100022		16.00	PERA Life			11-000-000-0000-2057	34000022026	N
100022		16.00	PERA Life			15-000-000-0000-2057	34000022026	N
	Warrant # 58720	Total...	64.00					
100159	REGION 7 MAAO	200.00	Dues			01-102-000-0000-6241	2026	N
	Warrant # 58721	Total...	200.00					
102152	TODD-WADENA COMMUNITY CORRECTION	346,444.50	1st payment 2026 subsidy			01-252-000-0000-6808	2026	N

*** WADENA COUNTY ***



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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	58722	Total...	346,444.50			
104649	VERIZON WIRELESS		117.98	Phone	01-102-000-0000-6340	1/30/26	N
	Warrant #	58723	Total...	117.98			
105391	VISION SERVICE PLAN INSURANCE COMPAN		12.20	Insurance - Vision	01-000-000-0000-2055	824398970	N
105391			204.91	Insurance - Vision	01-000-000-0000-2061	824398973	N
105391			24.40	Insurance - Vision	09-000-000-0000-2061	824398973	N
105391			217.11	Insurance - Vision	11-000-000-0000-2061	824398973	N
105391			102.72	Insurance - Vision	13-000-000-0000-2061	824398973	N
105391			344.58	Insurance - Vision	15-000-000-0000-2061	824398973	N
105391			42.70	Insurance - Vision	17-000-000-0000-2061	824398973	N
105391			24.40	Insurance - Vision	55-000-000-0000-2061	824398973	N
	Warrant #	58724	Total...	973.02			
102146	WADENA COUNTY PUBLIC HEALTH		1,164.79	opioid planning expenses	28-820-000-0000-6369	Q4	N
102146			2,494.12	opioid planning expenses	28-820-000-0000-6369	Q3	N
102146			1,712.18	opioid planning expenses	28-820-000-0000-6369	Q1	N
	Warrant #	58725	Total...	5,371.09			
101013	WADENA MACHINING AND WELDING LLC		125.00	Move wheel chair securements b	17-403-100-0000-6313	13712	N
	Warrant #	58726	Total...	125.00			
100201	WEBER'S WADENA HARDWARE COMPANY		3.45	hardware repair panel bus 15	17-403-100-0000-6313	418478	N
	Warrant #	58727	Total...	3.45			
	Warrant Form	CHEK	Total...	555,475.67	53 Transactions		

*** WADENA COUNTY ***



Warrant Form CHEK-ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
105680	ACCESS		576.56	MICROFILM STORAGE 2026 YRLY	01-101-000-0000-6340	11974438	N
	Warrant #	20845	Total...	576.56			
102360	AMERICAN DOOR WORKS		225.00	repair overhead door 2 garage	17-403-100-0000-6370	03-020854	N
	Warrant #	20846	Total...	225.00			
101657	BECKER TRANSPORT		7,517.70	MSW and Recycling Transport	55-391-000-0000-6292	3899	N
	Warrant #	20847	Total...	7,517.70			
106268	COLUMN SOFTWARE PBC		20.31	Jobs Advertising	01-032-000-0000-6240	08D6A78D-0073	N
106268			22.65	Jobs Advertising	01-032-000-0000-6240	08D6A78D-0072	N
106268			71.62	Minutes 12.16.2025	01-041-000-0000-6240	08D6A78D-0096	N
106268			35.85	Warrants for Publication 11.26	01-041-000-0000-6240	08D6A78D-0097	N
106268			86.87	Warrants for Publication 12.05	01-041-000-0000-6240	08D6A78D-0098	N
106268			59.18	Warrants for Publicaiton 12.12	01-041-000-0000-6240	08D6A78D-00100	N
	Warrant #	20848	Total...	296.48			
100974	DE LAGE LANDEN		223.86	Copier lease	01-102-000-0000-6340	593665135	N
	Warrant #	20849	Total...	223.86			
102257	DEM-CON MATERIALS RECOVERY LLC		2,331.62	Process Recycling Loads	55-391-000-0000-6280	8899	N
	Warrant #	20850	Total...	2,331.62			
101234	FORUM COMMUNICATIONS COMPANY		1,510.00	Online Job Advertising	01-032-000-0000-6240	MP1229391225	N
101234			327.00	Advertising December 2025	17-403-100-0000-6240	MP1196651225	N
	Warrant #	20851	Total...	1,837.00			
101156	GRAINGER INC		37.00	paper towel sheets	01-111-000-0000-6410	9770293091	N
	Warrant #	20852	Total...	37.00			
100251	INFORMATION SYSTEMS CORPORATION		2,080.00	12 MO 2026 MAINT AGR KIP 770,	01-101-000-0000-6340	M31367	N
	Warrant #	20853	Total...	2,080.00			
105461	KREKLAU/MURLYN		20.00	AMC - supper	01-002-000-0000-6330	12.08.2025	N
105461			336.00	mileage	01-002-000-0000-6334	December 2025	N
	Warrant #	20854	Total...	356.00			



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>	
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
104066	LAW ENFORCEMENT LABOR SERVICES INC	711.26		Union Dues Jailer/Dispatch	11-000-000-0000-2042	January	N
104066		730.00		Union Dues Licensed	11-000-000-0000-2042	January	N
104066		146.00		Union Dues Supervisory	11-000-000-0000-2042	January	N
	Warrant # 20855	Total...		1,587.26			
100246	M-R SIGN COMPANY INC	83.97		Street Signs	13-314-000-0000-6511	230385	N
	Warrant # 20856	Total...		83.97			
102766	MENAHGA AREA HISTORICAL MUSEUM	3,000.00		2025 allocation	01-801-000-0000-6925	2025	N
	Warrant # 20857	Total...		3,000.00			
100944	MIDWEST MACHINERY CO	350.00		2026 Service Plan	13-330-000-0000-6562	10750602	N
100944		350.00		2026 Service Plan	13-330-000-0000-6562	10750603	N
100944		260.00		2026 Service Plan	13-330-000-0000-6562	10750604	N
	Warrant # 20858	Total...		960.00			
100326	MINNESOTA COMPUTER SYSTEMS INC	142.92		Copier	01-102-000-0000-6340	442557	N
	Warrant # 20859	Total...		142.92			
103925	MINNESOTA PUBLIC TRANSIT ASSOCIATION	669.00		Membership dues for 2026	17-403-100-0000-6803	347	N
	Warrant # 20860	Total...		669.00			
100152	OTTER TAIL COUNTY SHERIFF'S OFFICE	89.50		subpoena-cornelius	01-091-000-0000-6382	20260014	N
100152		195.80		Cherkas subpoenas	01-091-000-0000-6382	20251521	N
	Warrant # 20861	Total...		285.30			
102901	PRAIRIE LAKES MUNICIPAL SOLID WASTE	70,097.20		MSW Fee	55-391-000-0000-6256	33001	N
	Warrant # 20862	Total...		70,097.20			
105828	PREMIUM WATERS INC	35.71		Water	01-102-000-0000-6340	840120-12-25	N
	Warrant # 20863	Total...		35.71			
102524	PRO SKINZ & DESIGN LLC	350.00		remove advertising bus 11	17-403-100-0000-6316	1/10/2026	N
	Warrant # 20864	Total...		350.00			
100667	QUINLIVAN & HUGHES PA	4,048.00		Professional Services	01-032-000-0000-6271	20499	N
	Warrant # 20865	Total...		4,048.00			

*** WADENA COUNTY ***



Warrant Form CHEK-ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
103495	REFLECTIVE CHOICES	80.00	Pest Control	55-391-000-0000-6292	12/29/2025	N
	Warrant # 20866	Total...	80.00			
106348	RONGSTAD/MATTHEW JAMES	25.00	NACVSO Dues	01-121-000-0000-6241	JAN 26	N
106348		235.74	Reimbursement for Hotel in Far	01-121-000-0000-6330	JAN 26	N
106348		135.29	Mileage to and from Fargo	01-121-000-0000-6334	NWMNCVSO 26	N
	Warrant # 20867	Total...	396.03			
103005	SCHMITZ SEPTIC SERVICE LLC	200.00	Septic Pumping	13-330-000-0000-6570	9380	N
	Warrant # 20868	Total...	200.00			
102353	STEIN'S INC	216.62	supplies	01-111-000-0000-6410	968865	N
102353		238.14	supplies	01-111-000-0000-6410	968866	N
	Warrant # 20869	Total...	454.76			
100753	THOMSON REUTERS - WEST	564.86	software subscription	01-091-000-0000-6260	853024133	N
100753		69.23	Plan Charges	01-091-000-0000-6260	853094979	N
	Warrant # 20870	Total...	634.09			
100362	TREASURER CITY OF MENAHPA	71.62	Water and sewer	13-330-000-0000-6250	0100004600009	N
	Warrant # 20871	Total...	71.62			
100367	TREASURER CITY OF WADENA	157.17	Electric/Water December 2025	17-403-100-0000-6210	22-0450-04	N
	Warrant # 20872	Total...	157.17			
102795	WADENA COUNTY HISTORICAL SOCIETY	12,000.00	2nd half allocation	01-801-000-0000-6921	2025	N
	Warrant # 20873	Total...	12,000.00			
102551	WADENA TRUCK & TRAILER REPAIR	3,543.37	Truck repairs	13-330-000-0000-6562	W48497	N
102551		129.88	check engine and bracket bus 1	17-403-100-0000-6313	W48498	N
	Warrant # 20874	Total...	3,673.25			
100266	WEST CENTRAL TELEPHONE ASSN	9.95	fax to email	17-403-100-0000-6210	1379300	N
100266		84.95	Internet Service	55-391-000-0000-6202	1/1/2026	N
	Warrant # 20875	Total...	94.90			
	Warrant Form CHEK-ACH	Total...	114,502.40	49 Transactions		

kmalone
01/22/2026

7:34AM

*** WADENA COUNTY ***

Warrant Form CHEK-ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

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Final Total... 669,978.07 102 Transactions

kmalone
01/22/2026

7:34AM
Warrant Form CHEK-ACH
Auditor's Warrants

*** WADENA COUNTY ***

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
22	CHEK	58706	58727	01/23/2026					
31	CHEK-ACH	20845	20875	01/23/2026		2	436.00	29	114,066.40
	TOTAL								

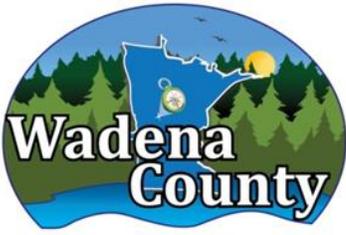
*** WADENA COUNTY ***



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>		<u>NON-ACH AMOUNT</u>	
1	428,771.47	General Revenue Fund	26,076.71		402,694.76	
9	8,256.39	Public Health Fund	-		8,256.39	
11	28,408.62	Sheriff	1,587.26		26,821.36	
13	34,115.46	Road And Bridge Fund	4,858.96		29,256.50	
15	69,916.76	Social Services Fund	-		69,916.76	
17	10,876.11	Friendly Rider's Transit	1,868.00		9,008.11	
28	5,371.09	Opiate Epidemic Response Fu	-		5,371.09	
55	83,614.17	Solid Waste Fund	80,111.47		3,502.70	
82	648.00	Taxes And Penalties Fund	-		648.00	
	669,978.07	TOTAL	114,502.40	TOTAL ACH	555,475.67	TOTAL NON-ACH

Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other

Human Services Warrants	
Date of Meeting: 2/3/26	Total time requested: Consent
Department Requesting Action: Human Services	
Presenting Board Action/Discussion at Meeting: Human Services	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
ACH direct deposit forms for warrants dated 1/16/26, 1/23/26, 1/30/26, and two warrant registers.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
ACH and non-ACH Human Services payments in the amount of \$23,328.27.	
Financial Implications: \$23,328.27	Comments
Funding Source: State, Federal, Local	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures
STATE OF MINNESOTA} COUNTY OF Wadena} I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

ACH-EFT transactions for approval on 2/3/2026

Warrants paid:

Admin ACH 1/16/2026	\$	2,550.33
Admin ACH 1/23/2026		\$715.70
MA ACH 1/23/2026	\$	1,564.61
SSIS ACH 1/16/2026	\$	1,980.94
SSIS ACH 1/23/2026	\$	8,009.30
SSIS ACH 1/30/2026		\$3,512.92

\$18,333.80

Motion to approve payment of Human Services ACH-EFT transactions made by Commissioner:

Seconded by Commissioner:

Chair of the Wadena County Board of Commissioners,
hereby certify to the Board of Commissioners of Wadena County, the above disbursements of **\$18,333.80**

Board Chair

Vice Board Chair

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

00e4146b0e

Amount

715.70

Date

1-23-26

Transfer Performed By (Signature)



Date

1-21-26

Authorized by (Signature)



Date

1-22-26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 00e414bb0c.

⚠ Your ACH contains warnings:

- CHEKadmin_-_1_23_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKadmin_-_1_23_26_-_LauraW.txt

Number Of Batches

2

Total Withdrawals

\$715.70 (2)

Total Deposits

\$715.70 (4)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35840	35843	01/23/26
Total Amount of ACHs generated.....			\$715.70 4 ACH Payments

Wadena County
Electronic Funds Transfer Voucher

EFT Number

abf47cf9b6

Amount

1,504.01

Date

1-23-24

Transfer Performed By (Signature)



Date

1-21-26

Authorized by (Signature)



Date

1-12-26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is abf47cf9b6.

⚠ Your ACH contains warnings:

- CHEKMA_-_1_23_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKMA_-_1_23_26_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$1,564.61 (1)

Total Deposits

\$1,564.61 (7)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35844	35850	01/23/26
Total Amount of ACHs generated.....			\$1,564.61
			7 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

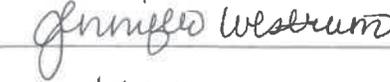
EFT Number 2954325068

Amount 2,550.33

Date 1.16.26

Transfer Performed By (Signature) 

Date 1.14.26

Authorized by (Signature) 

Date 1.15.26

**Attach bank confirmation*

Pay Or Transfer

ACH import

✔ Your ACH has been created successfully. Your reference number is 2954325a68.

⚠ Your ACH contains warnings:

- CHEKadmin_-_1_16_26_-_LauraW.txt is pending financial institution review.

Company

WADENA COUNTY TR

Type

Other - Commingled File

Description

CHEKadmin_-_1_16_26_-_LauraW.txt

Number Of Batches

1

Total Withdrawals

\$2,550.33 (1)

Total Deposits

\$2,550.33 (4)

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35832	35835	01/16/26
Total Amount of ACHs generated.....			\$2,550.33 4 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

78c4f27b6a

Amount

\$1,980.94

Date

Jan 16, 2026

Transfer Performed By (Signature)

Deb Godding

Date

1/12/26

Authorized by (Signature)

Jennifer Westrum

Date

1-15-26

***Attach bank confirmation**

⚠ CHEKdebg-jan1626.txt is pending financial institution review.

CHEKdebg-jan1626.txt

Reference number

78c4f27b6a

Effective date

Jan 16, 2026

Total withdrawal

\$1,980.94

Number of withdrawals

2

Total deposit

\$1,980.94

Number of deposits

5

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35827	35831	01/16/26
Total Amount of ACHs generated.....			\$1,980.94
			5 ACH Payments

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

fae4ca5bed

Amount

\$8,009.30

Date

Jan 23, 2025

Transfer Performed By (Signature)

Deb Godding

Date

1/20/25

Authorized by (Signature)

Aimee Anderson

Date

1-20-25

***Attach bank confirmation**

Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35836	35839	01/23/26
Total Amount of ACHs generated:			\$8,009.30
			4 ACH Payments

⚠ CHEKdebg-jan2326.txt is pending financial institution review.

CHEKdebg-jan2326.txt

Reference number

fae4ca5bed

Effective date

Jan 23, 2026

Total withdrawal

\$8,009.30

Number of withdrawals

2

Total deposit

\$8,009.30

Number of deposits

4

**Wadena County
Electronic Funds Transfer Voucher**

EFT Number

a4c44a3a61

Amount

\$3,512.92

Date

Jan 30, 2026

Transfer Performed By (Signature)

Deb Lodding

Date

1-26-26

Authorized by (Signature)

Neil Bush

Date

1-26-26

***Attach bank confirmation**

⚠ CHEKdebg-jan3026.txt is pending financial institution review.

CHEKdebg-jan3026.txt

Reference number

a4c44a3a61

Effective date

Jan 30, 2026

Total withdrawal

\$3,512.92

Number of withdrawals

2

Total deposit

\$3,512.92

Number of deposits

2

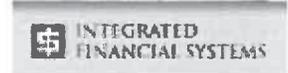
Recap of Warrant ACH Files Generated

Warrant Form	Starting ACH No.	Ending ACH No.	Date of Payment
CHEK	35851	35852	01/30/26
Total Amount of ACHs generated.....			\$3,512.92
			2 ACH Payments



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>Account Number</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO # Tx</u> <u>To Date</u>
106096	BARG/MICHELE	30.11	travel expense			15- 430- 700- 0000- 6330	meals	N
	Warrant # 113046	Total...	30.11					
100023	WADENA COUNTY ATTORNEY	497.25	Dec IV- D Services			15- 420- 640- 0000- 6262		N
100023		459.00	Dec IV- D Services			15- 420- 640- 0000- 6262	ML	N
	Warrant # 113047	Total...	956.25					
103000	WADENA COUNTY AUDITOR- TREAS	264.57	postage 2025			15- 420- 600- 0000- 6202	Inv #16	N
103000		793.70	postage 2025			15- 430- 700- 0000- 6202	Inv #16	N
	Warrant # 113048	Total...	1,058.27					
	Warrant Form CHEK	Total...	2,044.63					5 Transactions

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/16/2026

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
103064	ADAM'S PEST CONTROL INC	35.58	Inv #4330515	15- 420- 600- 0000- 6302		N
103064		106.75	Inv #4330515	15- 430- 700- 0000- 6302		N
	Warrant # 35832 Total...	142.33				
104492	KARVONEN & SON FUNERAL HOME INC	2,163.00	county burial - cremation only	15- 420- 620- 0000- 6003		N
	Warrant # 35833 Total...	2,163.00				
100889	MN DEPT OF LABOR AND INDUSTRY	36.25	Inv #ALR0185115X	15- 420- 600- 0000- 6302		N
100889		108.75	Inv #ALR0185115X	15- 430- 700- 0000- 6302		N
	Warrant # 35834 Total...	145.00				
106394	PURE WATER TECHNOLOGY OF THE NORTH	25.00	Acct #CO02	15- 420- 600- 0000- 6302	inv #123311	N
106394		75.00	Acct #CO02	15- 430- 700- 0000- 6302	inv #123311	N
	Warrant # 35835 Total...	100.00				
	Warrant Form CHEK- ACH Total...	2,550.33		7 Transactions		
	Final Total...	4,594.96		12 Transactions		

*** WADENA COUNTY ***



Warrant Form **CHEK- ACH**
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
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WARRANT RUN INFORMATION	WARRANT FORM	STARTING WARRANT NO.	ENDING WARRANT NO.	DATE OF PAYMENT	DATE OF APPROVAL	PPD		CTX		
						COUNT	AMOUNT	COUNT	AMOUNT	
3		2,044.63	CHEK	113046	113048	01/16/2026				
4		2,550.33	CHEK- ACH	35832	35835	01/16/2026	0		4	2,550.33
		4,594.96	TOTAL							

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/16/2026

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON- ACH AMOUNT</u>
15	4,594.96	Social Services Fund	2,550.33	2,044.63
	4,594.96	TOTAL	2,550.33	2,044.63
			TOTAL ACH	TOTAL NON- ACH

1/16/26

I, JENNIFER WESTRUM, DIRECTOR OF THE WADENA COUNTY HUMAN SERVICES DEPARTMENT, HEREBY CERTIFY TO THE AUDITOR/TREASURER OF WADENA COUNTY, THE ABOVE ACCOUNTS FOR PAYMENT AS ALLOWED BY THE BOARD.

Jennifer Westrum

*** WADENA COUNTY ***



WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

Vendor #	Vendor Name	Amount	Description	Account Number	Invoice #	PO # Tx
			OBO#	On- Behalf- of- Name	From Date	To Date
106560	CHILDREN YOUTH & FAMILIES DEPT	1.13	Inv #A580MX802731	15- 420- 610- 0000- 6011		N
106560		2.62	Inv #A580MX80274I	15- 420- 610- 0000- 6011		N
106560		18.55	Inv #A580MX802731	15- 420- 630- 0000- 6011		N
106560		368.48	Inv #A580MX80274I	15- 420- 630- 0000- 6011		N
106560		68.00	Inv #00000909300	15- 420- 640- 0000- 6354		N
	Warrant # 113062	Total...	458.78			
105165	DNA DIAGNOSTICS CENTER	117.00	Inv #3898543- 1	15- 420- 640- 0000- 6260		N
	Warrant # 113063	Total...	117.00			
102536	JOHN'S CAR CARE	42.11	R.O. #9860	15- 420- 600- 0000- 6560		N
102536		126.32	R.O. #9860	15- 430- 700- 0000- 6560		N
	Warrant # 113064	Total...	168.43			
106524	MARCO TECHNOLOGIES LLC	277.34	Acct #621933	15- 420- 600- 0000- 6310	Inv #572903664	N
106524		832.01	Acct #621933	15- 430- 700- 0000- 6310	Inv #572903664	N
	Warrant # 113065	Total...	1,109.35			
102516	MOENCH BODY SHOP	190.55	Workfile #57f4e34f	15- 420- 600- 0000- 6560		N
102516		571.65	Workfile #57f4e34f	15- 430- 700- 0000- 6560		N
	Warrant # 113066	Total...	762.20			
100090	OFFICE OF MNIT SERVICES - AR	3.67	Ag/Cust #100A18017	15- 420- 600- 0000- 6202	Inv #W25120607	N
100090		11.03	Ag/Cust #100A18017	15- 430- 700- 0000- 6202	Inv #W25120607	N
	Warrant # 113067	Total...	14.70			
106592	STAR BANK	43.66	overpayment Todd Olson acct	15- 420- 600- 0000- 5853		N
	Warrant # 113068	Total...	43.66			
104649	VERIZON WIRELESS	57.21	Acct 542355791- 00001	15- 420- 600- 0000- 6202	Inv #6132767301	N
104649		11.72	Acct 542355791- 00001	15- 420- 600- 0000- 6202	Inv #6132767301	N
104649		171.63	Acct 542355791- 00001	15- 430- 700- 0000- 6202	Inv #6132767301	N
104649		35.16	Acct 542355791- 00001	15- 430- 700- 0000- 6202	Inv #6132767301	N
	Warrant # 113069	Total...	275.72			
	Warrant Form CHEK	Total...	2,949.84	19 Transactions		

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
102617	ARVIG ENTERPRISES INC	11.17	Acct #56709	15- 420- 600- 0000- 6202		N
102617		33.50	Acct #56709	15- 430- 700- 0000- 6202		N
	Warrant # 35840	Total...	44.67			
103509	MADISON/MARGARET	98.60	travel expense	15- 430- 700- 0000- 6330	mileage	N
	Warrant # 35841	Total...	98.60			
103495	REFLECTIVE CHOICES	55.25	Cust ID WCSS01	15- 420- 600- 0000- 6560	Inv #12142025	N
103495		165.75	Cust ID WCSS01	15- 430- 700- 0000- 6560	Inv #12142025	N
	Warrant # 35842	Total...	221.00			
100619	SHRED- N- GO - 446138	33.39	Inv #193676	15- 420- 600- 0000- 6302		N
100619		54.47	Inv #193676	15- 420- 600- 0000- 6302		N
100619		100.16	Inv #193676	15- 430- 700- 0000- 6302		N
100619		163.41	Inv #193676	15- 430- 700- 0000- 6302		N
	Warrant # 35843	Total...	351.43			
	Warrant Form CHEK- ACH	Total...	715.70	9 Transactions		
	Final Total...	3,665.54	28 Transactions			

*** WADENA COUNTY ***



Warrant Form **CHEK- ACH**
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

<u>WARRANT RUN</u> <u>INFORMATION</u>		<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
8	2,949.84	CHEK	113062	113069	01/23/2026					
4	715.70	CHEK- ACH	35840	35843	01/23/2026		1	221.00	3	494.70
	3,665.54	TOTAL								

*** WADENA COUNTY ***



Warrant Form CHEK- ACH
Auditor's Warrants

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 01/23/2026

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON- ACH AMOUNT</u>
15	3,665.54	Social Services Fund	715.70	2,949.84
	3,665.54	TOTAL	715.70	2,949.84
			TOTAL ACH	TOTAL NON- ACH

1/23/26

I, JENNIFER WESTRUM, DIRECTOR OF THE WADENA COUNTY HUMAN SERVICES DEPARTMENT, HEREBY CERTIFY TO THE AUDITOR/TREASURER OF WADENA COUNTY, THE ABOVE ACCOUNTS FOR PAYMENT AS ALLOWED BY THE BOARD.

Jennifer Westrum

Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Discussion	<input type="checkbox"/> Resolution
<input type="checkbox"/> Information Item	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Consent Agenda Item	

Title: New Credit Card Request - Public Health	
Date of Meeting: 02/03/2026	Total time requested: Consent Agenda
Department Requesting Action: Public Health	
Presenting Board Action/Discussion at Meeting: If questions, Sarah Ness	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Wadena County Public Health is requesting the board approve the authorization for a new credit card with Kristine Suhl's name. Kristine is the new Administrative Assistant for Public Health.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion: Approve the authorization for Wadena County Public Health to obtain a new credit card in Kristine Suhl's name.	
Financial Implications:	Comments
Funding Source:	The only current credit card holder in Public Health is Sarah Ness, Public Health Director.
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA}
 COUNTY OF Wadena}

I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

PURCHASING CARD AGREEMENT

I agree to the following regarding use of the purchasing card system of Wadena County.

1. I understand that I am making financial commitments on behalf of Wadena County and will strive to obtain the best value for the County.
2. I understand that under no circumstances will I use the purchasing card to make personal purchases, either for myself or others.
3. I have been given a copy of the purchasing card policy and procedures, and understand the requirements for purchasing card use.
4. I will follow the established procedures for use of the purchasing card. Failure to do so may result in either loss of privileges or other disciplinary actions, including termination of employment.
5. I agree that if I should misuse the card or otherwise violate the terms of this agreement (as determined by my Department Head, County Auditor Treasurer, or County Attorney), I will reimburse Wadena County for all incurred charges and any fees related to the collection of those charges, and hereby authorize the Auditor/Treasurer to deduct from my payroll check the required reimbursement. If the costs incurred exceed the maximum amount that could be withheld under garnishment laws in Minnesota for the next paycheck, I agree I will be responsible for all remaining charges and fees related to the collection of those charges and authorize the Auditor/Treasurer to deduct such additional amounts from future paychecks or utilize other means for collection.
6. I understand that failure to report a lost or stolen purchasing card may cause a liability for Wadena County. I will immediately notify the issuing bank and the Purchasing Card Administrator of the loss or theft of the card. Failure on my part may cause me to be liable for unauthorized purchases and will result in losing purchasing card privileges.

Employee Name: Kristina Suhl
(PLEASE PRINT)

Employee Signature: Kristina Suhl 1/20/26
(DATE)

Department Head Name: SARAH NESS
(PLEASE PRINT)

Department Head Signature: Sarah Ness 1/20/26
(DATE)

Wadena County Credit Card Authorization Form

Please Circle Credit Card Type:

VISA

FUEL

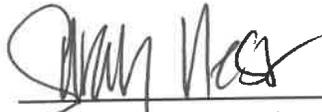
Department: PUBLIC HEALTH

Name on Card: KRISTINE SVHL

Card Limit: _____

Direct phone number at Wadena County: (218) 632-8490

I authorize the above Wadena County Employee to receive and use a Wadena County credit card. I agree that I will provide all information in accordance with the Wadena County Credit Card Policy.

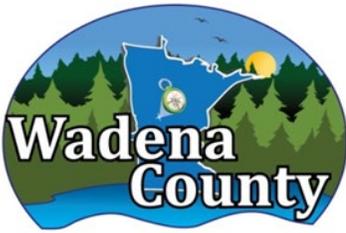

Department Head

1/20/26
Date

Ron Noon, Chairperson
Wadena Board of Commissioners

Date

Wadena County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
<input checked="" type="checkbox"/> Consent Agenda Item	

2026 Allocation for Central MN Council on Aging

Date of Meeting: February 3 rd , 2026	Total time requested: 5 minutes
--	---------------------------------

Department Requesting Action:

Presenting Board Action/Discussion at Meeting:

Background Supporting Documentation enclosed

Central MN Council on Aging is requesting their 2025 allocation which is \$1,879.00.

Options Supporting Documentation enclosed

Recommendation The Wadena County Board of Commissioners approves the following by Motion:

Wadena County Board of Commissioners approve 2026 allocation for the Central MN Council on Aging in the amount of \$1,879.00.

Financial Implications: \$1,879.00	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA}
 COUNTY OF Wadena}

I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Central MN Council on Aging

3333 W Division St
Suite 217
St Cloud MN 56301
320-253-9349

Invoice

Wadena County
415 South Jefferson St
Wadena MN 56482

01/06/2026

Invoice #: 871 Order #:

Description: 2026 Mou for Wadena County

Total Amount Due

\$1,879.00

Wadena County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Discussion	<input type="checkbox"/> Resolution
<input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Other
<input type="checkbox"/> Consent Agenda Item	

TITLE: RECORDER'S TECHNOLOGY FUND PURCHASE	
Date of Meeting: Feb 3, 2026	Total time requested:
Department Requesting Action: Records Office	
Presenting Board Action/Discussion at Meeting:	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
See attached Memorandum and Invoice for Recorder's Office Purchase of (2) HP computer monitors for office staff with funds from the Recorder's Technology Fund.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
Financial Implications:	Comments
Funding Source: Technology Fund	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures	
STATE OF MINNESOTA}	
COUNTY OF Wadena}	
I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	



415 Jefferson Street South, Room 220
Wadena, MN 56482
Phone: 218-631-7622
Fax: 218-631-5709
E-mail: tracy.borchert@wcmn.us
website: www.co.wadena.mn.us

MEMORANDUM

Date: January 28, 2026
To: Wadena County Board
From: Tracy Borchert
Wadena County Recorder
Re: RECORDER TECHNOLOGY FUND DOLLARS
MN Statute 357.18 Subd. 4

In accordance with MN Statute, I am submitting for your information an invoice in the amount of \$460.00 for Recorder's Technology Fund dollars for the purchase of two HP 27" Monitors that will be used in office for benefit of Land Records.

Encl/tb

We received your order



Thanks for shopping with HP

[My Order Status](#) | [My Account](#) | [Order Support](#)

Dear Tracy Borchert,

Your selected delivery method is: **Standard 3-5 Business Days.**

Orders which include more than one item may arrive in multiple deliveries. United States Customs clearance may add 1 day to the estimated delivery for customized and build-to-order PCs.

Stay updated on your deliveries!

[Get Text Alerts](#)

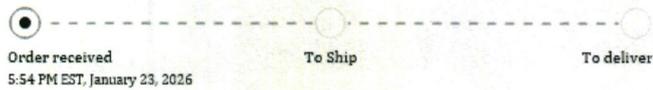
Log in and go to the 'My Orders' page

Enable 'Get text updates about your deliveries' at the top of the page

Order summary

Order number **H369988060**
Your order number is your invoice number
Order date **Jan 23, 2026**

Item(s) ordered

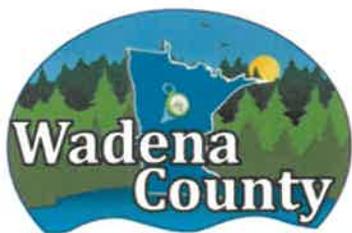


Item	Qty	Price**
 Processing HP Series 5 Pro 27 inch QHD Monitor - 527pq Estimated delivery date Jan 28 - Feb 2 SKU: 9D9SOUT#ABA	x2	\$334.00

** Sale prices and discounts are not reflected in item prices above.
Applicable discounts are reflected below and in your order total.

Summary	Subtotal	\$668.00
	Shipping	Free
	MN Tax	\$0.00
	Total	\$460.00

Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Discussion	<input type="checkbox"/> Resolution
<input type="checkbox"/> Information Item	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Consent Agenda Item	

Accept Condensed Draft Minutes of the 1-15-2026 Meeting of the Planning Commission	
Date of Meeting: 1-6-2026	Total time requested:
Department Requesting Action: Planning & Zoning	
Presenting Board Action/Discussion at Meeting: Deana Malone, if needed	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Draft Condensed Minutes attached	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
To accept the draft condensed minutes of the January 15, 2026, meeting of the Planning Commission.	
Financial Implications	Comments
Funding Source	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures
STATE OF MINNESOTA} COUNTY OF Wadena}
I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Condensed Planning Commission Meeting, January 15, 2026

Chair Linda Youngbauer called the meeting to order at 5:30 P.M. Deana asked to have a brief discussion at the end of the meeting to consider dates/times to have a joint meeting with the County Board, and the planner for the Comprehensive Plan update. Motion to approve agenda, Commissioner Mike Weyer, seconded by Commissioner Randy Wenthold. Motion carried. Chair Youngbauer asked if there were any additions or corrections to the December 18, 2025 minutes. Motion by Commissioner Wenthold, to approve, seconded by Commissioner Randy Becker. Motion carried. Chair Youngbauer turned the meeting over to Deana.

Deana said she had a meeting with the County GIS Coordinator because she would be heavily involved in the split approval process and she questioned the minimum standards as it pertains to requiring a home to be built, asking who and how would this be tracked and enforced. They had a meeting with other land records staff and they agreed this would be a difficult thing to do, and although there was some good discussion, they really did not have further input as to what should be in the split approval process other than what was drafted. The Planning Commission Chair was invited and Commissioner Bryan Winkels, because he sat in on the Planning Commission and was their voice on the County Board. After this meeting, Deana said she also, had a meeting with the County Attorney and shared the details of the draft for Administrative Subdivisions. Kyra looked at everything and said there was no remedy in the law and the consequence, which would be a misdemeanor under the ordinance, would be a \$300 fine. Deana said she and Kyra agreed they could not unsplit the property, so a person could pay their fine and walk away. Kyra did express an interest in the portion that talked about camping trailers, RV's, storage containers, and other temporary transient type housing. Deana told her that the Planning Commission was very adamant that they wanted something to protect the County from looking like eastern Otter Tail County. There was some discussion about how this could be remedied and Deana said that things like that could be fleshed out more through the Zoning Ordinance. Commissioner Winkels said that the premise of the requirement was to prevent people from splitting property and sitting on it. He added that with the requirement of a survey, there was some skin in the game. Commissioner Winkels added that not everyone was going to do it just to have their four splits in their forty just to say that they had them. Deana said that she had visited with Kyra about that too and said that the reason for the permanent dwelling structure to be inhabited in that 2-year time frame was for that very reason, and Kyra said that she did not know how that could be controlled. Kyra had mentioned that maybe people could be incentivized somehow to build in two years, but Deana said that was not something that the Planning Commission could do because there was already a tax abatement. Deana said that Kyra's point was that maybe there could be an incentive such as an additional two years on tax abatement where the County would benefit in the long run. Deana said that was a discussion that the County Board could have, and the Planning Commission could recommend that they look at something like that but that would be all.

Deana addressed a handout provided for everyone that Commissioner Wenthold had put together after speaking with some attorney friends. Commissioner Wenthold said that the comment from Commissioner Becker stood out when he said that they needed to get it right the first time, or they would be in trouble. Commissioner Wenthold suggested that the reason for his proposed language in what he presented was so people weren't splitting land letting someone just move onto it without a home or job, it was likely they would be recipients of Social Welfare and the county would only have \$2000 in extra taxes. He added that his position on splits changed because if Kyra said that there was nothing that they could do, then bad things would happen. Deana said that she felt that they could regulate some of that through the Zoning Ordinance. There was some minor discussion about mobile homes and it was suggested possibly the county could allow only mobile homes of a certain age. Deana said that she had gone through the rest of the ordinance quite a while ago and tried to do revisions within the other portion of the ordinance. She said that they had been addressing one section because that was what the County Board wanted. Deana said that hopefully, on January 27th, she would be able to get together with Anthony, Gina, and Tracy on the platting portion for their input. She mentioned the Highway Engineer would be able to help with any changes or updates that may have to be made as far as road structure, County Highways, and Township Roads. Deana said that Tracy could assist with changes or updating from a recording standpoint. She said that she was hoping that she would have a full draft, including what the Planning Commission was working on, for them to review in February, and they could take a full product to the County Board. Deana added that if they could get this out, it would buy some time so they could work on areas of the Zoning Ordinance. She said she was hopeful they could see how the administrative permitting went

before they moving forward on any Minor Subdivision amendment. She was hopeful she would have time in February to flesh out the split approval process and get forms put together for the steps in the split process for them to view and by March, possibly, they could have a public hearing. It would go to the County Board in April and they could roll it out shortly thereafter if everything went well. Deana referenced different parts of Commissioner Wenthold's submission to the Planning Commission and addressed several of the points he made (*included in Planning Commission packet online*) that were actually already addressed in the current Subdivision Ordinance, just not specifically in the portion of the ordinance they had been directed to work on.

There was some brief discussion about the requirement to show there was suitable soil for an onsite sewage treatment system to be installed. It was suggested that, in the new draft, it should say the applicant needed to provide proof from a State licensed septic designer, through soil boring log, that there were suitable soils to support onsite sewage treatment.

Commissioner Winkels commented the County Board was happy they were making good progress on this, and asked if they would be eliminating the first (e) in part D. Administrative Subdivisions and the second (e) would be going through the Zoning Ordinance amendments, and Deana said, yes, if the Planning Commission agreed. Consensus was they had no choice.

With the review of the Administrative Subdivision draft closing. There was some additional time before the public hearing so Deana made copies of the rest of Subdivision Ordinance that included proposed amendments highlighted in yellow and there was a brief overview. (*see attached*)

After this review, Chair Youngbauer asked that if someone split their property, if those splits could be combined together again. Deana said that they could be combined again if the property owner wished to do so, or if someone split off (2) 5-acre pieces, one piece had a house built on it and the other remained empty. Now, the owner with the 5-acre piece with a house on it wanted to have the empty 5-acre piece next door. They would get two tax statements so they could put it back together. Deana said that once it was recombined, if there were already four splits out of it, that would open up another split for someone else.

Commissioner Winkels stated that it was pretty clear from their earlier discussion that there was not much that they could do about requiring a home be built. Deana said that they had discussion about a possible assessment and it was an emphatic, no, from the County Auditor. Commissioner Winkels revisited the idea of incentivizing home construction when a parcel was split off, but after some discussion, it was determined there was not way to make it fair to others who were building but not splitting.

With no further discussion on the proposed amendment at that point, Deana addressed the scheduling of a kick-off meeting with the County Board for the Comp Plan update. Commission members said 5:00 p.m. would be a good time and it didn't really matter on the day of the week.

Chair Youngbauer called the public hearing to order at 7:00 P.M.

The first item on the agenda was the application for **Dale R. and June L. Erickson, property owners, at 12698 US Hwy. 10, Wadena, MN 56482, and Mathiowetz Construction, 30676 Co. Rd. 24 Sleepy Eye, MN 56085, operator**, for a Conditional Use Permit for the property described as follows: SE1/4 NE1/4 and NE1/4 SE1/4 & N 259' of SE1/4 SE1/4 and part of the SW1/4 SE1/4, Section 9, Wadena Township. A full legal description is available with the application on the Wadena County website.

Commissioner Weyer stated that he was going to exclude himself from voting because he was relation to the Mathiowetz family and wanted to keep the integrity of the commission and their decision, but would participate in the discussion.

Chair Youngbauer read the details of the application and stated, if approved, would allow a sand extraction operation in connection with the Minnesota Department of Transportation Highway 10 improvement project.

Representing the application was Greg Huiras of Mathiowetz Construction, and Dale and June Erickson, property owners. Chair Youngbauer asked if there was anything that anyone would like to add. Greg said that everything was covered very well and Mathiowetz Construction had been in business for 100 years, and they worked all over Minnesota. He added that they generally did 12 of these projects a year, borrow pits is what they called them. Greg said that they restored them and made sure that they fit into the environment nicely, and hopefully they were a useful end use for the property owner. He said that they had the highway bid in town for Highway 10 and Highway 71. Greg said that they were working on the east end of town this year and needed fill, and the numbers could vary. He explained that they would be hauling clean sand from the Erickson property to the highway, and return some clay and muck to the Erickson property that was not suitable to build a road. Greg said that they may build a pond through the entire thing and back fill around it, and there would be some water at the bottom, or lots may be put up for future building. Chair Youngbauer asked if there were any questions of the board. Greg added that this was a 2-year permit so when they left town, it would be restored again into native grasses, farmland, or whatever the property owner wished. He said that it would not be an ongoing pit. Commissioner Weyer asked what they would use for dust control and Greg said, water. Greg said that there was plenty of water in the area and they had a lot of water trucks. He added that they constantly water the grade so they have water trucks going all day. Commissioner Weyer said that it may be in better condition when they leave. Greg said that there was not a lot of topsoil out there, but saved what was there. He added that they had a short mining permit last year and Deana said, yes. Deana said that it was a borrow pit and they could do those administratively for 180 days. Greg said that they had one north of town that was already done and reclaimed. He added that they also had started this one, but they could not do a 180-day permit two years in a row. Greg said that they removed the topsoil, but some berms around them, seeded them, did erosion control, and they had a SWPP on it that was covered by their permit for stormwater through the MPCA, and they were looked at once or twice per year. Greg said that if they did not get this permit, they would have had to reclaim it under the other permit. Commissioner Weyer asked if there was a pond on the property currently and Greg said, nothing that was established. Greg added that some material had been moved already and in the final end use of the reclamation plan, they may leave an area low enough and not backfill it. Deana said that they obtained the administrative permit for the 180-day borrow pit, and Greg had visited with her about the Conditional Use Permit. She added that the County, meaning she as the County official, allowed them to leave the pit open, with some minor adjustments, because she knew that they were coming forward with this CUP. Deana said that if it was not approved, they would have to reclaim it when the weather was conducive to that. She added that since they had everything opened up already, she felt that it did not make good sense knowing that they were going to apply for this, to put everything back only to take it all apart again. Chair Youngbauer asked if they normally started at 6:00 A.M. Greg said that they started at 7:00 A.M., but some of the operators show up at 6:30 A.M. and even if some of the equipment was parked on the highway or off of the right-of-way on their property, some people show up at 6:00 A.M. to check oil, water, and do some greasing. He added that their normal hours were from 7:00 A.M.-7:00 P.M. Chair Youngbauer asked if they worked that late on Saturday and Greg said that they try not to, but if they fell behind on schedule, sometimes they would work a Saturday. Chair Youngbauer asked if there were any other questions of the Board. She asked if anyone in the audience was in favor of the application. Hearing none, she asked if anyone in the audience was opposed to the application. Hearing none, Chair Youngbauer asked if there was correspondence. Deana had correspondence from MNDOT, and they were not opposed. She also had correspondence from Wadena Township, and they were not opposed. Greg said that there was one thing that Dale and June were concerned about, and that was replacement of their septic system. Greg said that their system was outdated, and they would have 10 months from the date of approval to update it. He said that their future plans involved moving and if they moved out before the 10-month period, it would be a waste to put it in. Greg said that if they had to do it, they would. He added that if they moved out, it would be a new system sitting there and if someone moved in, they would probably rebuild. Dale said that if that person needed a bigger one, the new system would be junk. Deana said that Greg talked to her about it, and the County had a 10-month requirement on a system that was admittedly failing, or if they received a report that stated that it was not compliant. She added that if they moved out of the home and sold it, the new property owners would get a notice stating that the County was aware that the system was not compliant, and they would be required to update the system at that time if it happened in that 10-month period. Deana said that if they moved out of the home and did not sell it, they could abandon the old system and leave the house for cold storage. Dale said that they had two tanks and a drain field. Deana said that the tanks would have to be pumped, crushed, and filled. Dale said that it worked good because it was sloped, and they added the drain field when they moved there with their

kids. Greg said that it was a decision that they would not have to make right now and they were going to comply with the 10 months. He added that maybe they would have their house sold but would have to stay in it over winter so they could maybe just have a holding tank if that was acceptable. Deana said that it would be a decision that would be made through the Zoning Office. She added that their was a responsibility to have it upgraded because of the CUP application. Chair Youngbauer asked if there were any other questions of the Board. Hearing none, she moved on to the Findings of Fact and read the questions:

1. Will the requested use be compatible with the surrounding area?

Yes No **Why or Why not?**

Because it will improve the road in that area.

2. Will the requested use significantly depreciate nearby properties?

Yes No **Why or Why not?**

Because it had not depreciated them in the past for projects in other areas around town.

3. Will the establishment of the requested use impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area? Yes No **Why or why not?**

Because it will be reclaimed after 2 years and closed and it will improve the possibility for development.

4. Are adequate utilities, access roads, drainage and other necessary facilities being provided?

Yes No **Why or Why not?**

Because a private drive is being used.

The drainage was planned out and there were no other utilities that were required.

5. Have adequate measures been taken or will they be taken to provide off street/road parking and loading space to serve the proposed use? Yes No **Why or Why not?**

Because there is plenty of room for trucks and employees to park.

6. Are adequate measures in place to prevent or control offensive odor, fumes, dust, noise, and vibration so as not to constitute a nuisance, and measures taken to control lighted signs or other lights in such a manner that no disturbance to neighboring properties will result? Yes No **Why or Why not?**

Because in the application, they stated that there should not be more fumes or odor, and because there are measures in place to control dust on a daily basis.

7. Is the requested use consistent with the Wadena County Land Use Control Ordinance?

Yes No **Explain:**

Because it is construction that will enhance the community and improve the road.

Greg added that the location was close to the highway so they did not have to truck everything in and wear the highway out so this is a big benefit.

8. Is the requested use in conflict with the Wadena County Comprehensive Plan? Yes No **Explain:**

Because part of the plan is to maintain a safe, well-constructed road system.

The Wadena County Planning Commission has reviewed each of the required factors and established whether or not it is consistent with the land use ordinance and the Comprehensive Plan when deciding to recommend action for approval or denial of this application for Conditional Use to the Wadena County Board of Commissioners at their regularly scheduled meeting on February 3, 2026, around 9:15 a.m.

Based on the information provided and facts addressed above, Commissioner Trisha Kraemer, made a motion to recommend approval of the application with the foregoing findings of fact. Commissioner Randy Becker seconded the motion. A roll call vote was taken. Chair Linda Youngbauer – yes, Commissioner Randy Becker – yes, Commissioner Randy Wenthold – yes, Commissioner Trisha Kraemer – yes, Commissioner Mike Weyer – abstained.

Greg asked if February 3rd was a Tuesday. Deana said, yes, it would be the first Tuesday in February and she handed him a reminder card. She said that she would work with the Auditor to have the application as one of the first things on the agenda so he would not have to sit through the whole thing. Greg said that should work and he should be able to make it, but if not, he would have someone there to represent the application. With no further business, Commissioner Wenthold made a motion to adjourn the meeting and it was seconded by Commissioner Kraemer. Meeting adjourned at 7:27 P.M.



Deana Malone
Secretary/Zoning Administrator

Members Present: Chair Linda Youngbauer, Randy Wenthold, Trisha Kraemer, Mike Weyer, Randy Becker, Commissioner Bryan Winkels
Members Absent:
Guest Present: 6

Wadena County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other

Employment Update

Date of Meeting: 2/3/26 Total time requested: -

Department Requesting Action: Human Resources

Presenting Board Action/Discussion at Meeting:

Background Supporting Documentation enclosed

New Hire – Sheriff – FT
 Bethannie Edelman, Jailer/Dispatcher, Effective Date: 1/26/26
 Grade: 7, Step: 1, \$23.17 per hour, \$48,193.60 gross annual, \$75,605.30 total county expense
 Previous employee paid at hourly rate of \$23.17
 **Employee is covered under the LELS Non-Licensed contract & wages are based on the 2024 wage grid

Current Wadena County employee numbers as of: 1/29/26
 Actively Hiring Positions: 0
 Closed Positions in interview/ offer process: 2
 Approved and Budgeted Positions, currently leaving vacant: 9
 FT (100%): 146
 PT (Permanent/ Casual): 24
 Seasonal/ Temporary: 0
 County FTE: 157.2

*Benefits estimated on Embedded HSA Plan Employee + 1

Options Supporting Documentation enclosed

Recommendation The Wadena County Board of Commissioners approves the following by Motion:

Financial Implications:	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA}

COUNTY OF Wadena}

I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
<input type="checkbox"/> Consent Agenda Item	

9:15 a.m. Public Hearing regarding the proposed Commerical Tax Abatement Policy

Date of Meeting: February 3rd, 2026 Total time requested: 10 min.

Department Requesting Action: Auditor/Treasurer Heather Olson

Presenting Board Action/Discussion at Meeting: Tax Abatement Committee

Background Supporting Documentation enclosed

See attached proposed Commerical Tax Abatement Policy and the application

Options Supporting Documentation enclosed

Recommendation The Wadena County Board of Commissioners approves the following by Motion:

Motion to approve the Commerical Tax Abatement Policy to be in effect from _____ to _____.

Financial Implications: \$

Comments

Funding Source:

Budgeted: Yes No

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA }
 COUNTY OF Wadena }

I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

WADENA COUNTY ECONOMIC DEVELOPMENT TAX ABATEMENT POLICY

Intent

The purpose of this Tax Abatement Policy is to provide a uniform set of standards and procedures for Wadena County to follow when utilizing tax abatement in conjunction with Minnesota Statutes §§ 469.1812 to 469.1815. Generally, tax abatement is a financing technique that allows a political subdivision to (i) rebate all or a portion of property taxes paid by a property owner, (ii) use abated taxes to finance public infrastructure or other authorized public improvements, and/or (iii) defer property taxes and rebate related interest and penalties, as permitted by law.

The County Board shall consider Economic Development Abatements for projects that serve to accomplish the goals for economic development, as they may change over time. The goals include facilitating projects that would result in the creation of quality jobs, stable employment, wages with benefits, and the attraction, retention and expansion of businesses, and housing options in Wadena County.

Conditions for Granting a Tax Abatement

A tax abatement may only be granted if the benefits to Wadena County of the proposed abatement at least equal or exceed the cost of the abatement and the County finds that doing so is in the public interest because it will:

- increase or preserve tax base;
- provide employment opportunities in the political subdivision;
- provide or help acquire or construct public facilities;
- help redevelop or renew blighted areas;
- help provide access to services for residents of the political subdivision;
- finance or provide public infrastructure;
- phase in a property tax increase on the parcel resulting from an increase of 50 percent or more in one year on the estimated market value of the parcel, excluding increases attributable to improvements; or
- stabilize the tax base through equalization of property tax revenues for a specified period of time with respect to a taxpayer whose real and personal property is subject to valuation under Minnesota Rules, chapter 8100.

Tax abatements shall not be granted for property located within an active tax increment financing (TIF) district. Property taxes subject to abatement are limited to the net tax capacity-based tax on real property, including land and improvements. Market value-based taxes, special assessments, and other charges are not eligible for abatement.

Additional Criteria

In addition to the requirements of state law, the County Board establishes the following additional criteria, which may be more restrictive than statutory requirements:

- A. Any real property, regardless of classification, must satisfy all statutory and policy requirements for receiving a tax abatement;
- B. Prior to consideration of an Economic Development Abatement, the subject property and all owners must be in full compliance with all Wadena County ordinances, property tax payments, and other legal or financial obligations to the County. The County Board may also review compliance status of other properties owned by the applicant, whether located within or outside Wadena County;
- C. Only the portion of property taxes attributable to new construction or qualifying renovation may be abated;
- D. For renovation projects, abatement eligibility requires that improvements increase the assessed value of the property by at least fifty percent (50%), and abatement shall apply only to the increased value;
- E. In any calendar year, the total amount of property taxes abated by the County shall not exceed the greater of ten percent (10%) of the County's net tax capacity for the applicable taxes payable year or \$200,000, or such other limit as may be established by state law;
- F. Equal consideration will be given to both existing business expansion and new businesses locating within the county;
- G. Applications must identify the property by parcel identification number(s) or legal description(s), and the property must be an existing parcel of record;
- ~~H. The abatement must be approved by the County Board prior to any new construction or improvements being made to the proposed property;~~
- I. The duration of the tax abatement will be for a maximum of 5 years; and
- J. Tax abatements will not be granted for projects receiving other County-provided economic development assistance, unless expressly approved by the County Board.

Types of Abatements

Although multiple forms of tax abatement are authorized under Minn. Stat. § 469.1813, the County Board will provide tax abatement financing only in the form of a rebate of property taxes paid by the property owner. If an abatement is approved, the property owner shall receive a rebate of property taxes paid in excess of the taxes payable based on the estimated market value of the property as of the date the abatement resolution is adopted. Taxes attributable to improvements made during the abatement period shall be rebated in accordance with the approved abatement resolution. Abatements shall be administered on a pay-as-you-go basis, with rebates issued annually following verification of tax payment and compliance with abatement conditions.

Terms of Abatement

Economic Development Commercial Tax Abatement may apply to the following project types:

- Apartments: defined as rental housing developments containing four (4) or more dwelling units;
- Commercial/Industrial projects: including retail, service, and manufacturing uses;
- Business development: defined as the establishment of a new business; and
- Redevelopment projects: defined as development or substantial renovation of existing property.

Unless otherwise approved by the County Board:

- The abatement shall be granted for up to five (5) years or a maximum total abatement of \$50,000, whichever occurs first;
- The project must be completed within two (2) years of County Board approval;
- Abatement benefits shall commence after project completion, and the property owner shall be responsible for any partial-year taxes.

Application and Approval Process

A written application is required prior to County Board consideration of an economic development tax abatement. To be eligible for abatement in the following taxes payable year, applications must be submitted no later than July 1 of the preceding year. Applicants shall submit a completed Economic Development Abatement Application to the County Auditor/Treasurer, together with a nonrefundable application fee of \$50.00. The County shall review the application and provide a decision within thirty (30) days, unless additional information is required. Applicants may appeal a denial to the County Board by submitting a written request within thirty (30) days of the denial. If appropriate, the County Assessor shall prepare an abatement resolution for County Board consideration.

Final authority to grant or deny an abatement rests solely with the County Board. If the County Board grants the abatement, an abatement resolution shall contain the following:

- A. the terms and duration of the abatement;
- B. the maximum abatement amount;
- C. annual calculation and reporting requirements;
- D. the first taxes payable year subject to abatement; and
- E. the nature and extent of the public benefits.

The County Board may only approve the abatement resolution only after holding a public hearing. The public hearing and notification must comply with Minn. Stat. §469.1813, Subd. 5(a) and (b).

If the abatement application is approved, the project must be completed within 2 years of the date of approval of said application.

Payment of Taxes

All property taxes must be paid when due and payable. Upon verification of payment, the County shall rebate abated taxes in accordance with the abatement resolution. Rebates are anticipated to be issued on or about June 15 and December 1, subject to administrative processing.

Annual Reporting

All projects granted tax abatement must report annually to County Board by January 31st any information on the specifics of the proposed project.

Recapture of Abatement

Imposition of any recapture is at the sole discretion of the County Board and reviewed and considered on a case-by-case basis. Reasons for the recapture of benefits include, but are not limited to, the sale or closure of the facility and departure of the company from the jurisdiction, the significant change in the use of the facility and/or the business activities of the company, and/or the failure to comply with annual reporting requirements

This Policy was adopted by the Wadena County Board of Commissioners and is effective _____, 2026.



Tax Abatement Application

Applicants must meet the Tax Abatement Policy criteria to be eligible for tax abatement.

If you have any questions, please contact the Wadena County Auditor at 218-631-7784

Owner's Name:

Owner's Address:

Owner's Phone Number:

Owner's Email Address:

Parcel Tax ID number:

Please attach a copy of your current Wadena County property tax statement.

Abatement Type Requested:

New Commercial Build

Renovate Commercial Property

*In order to qualify for the abatement, the applicant must provide proof of an investment of a minimum of 50 percent of the assessed value within 2 years of application approval.

Current Assessed Value: \$ _____

50% improvement amount: \$ _____

Please describe your project:

Please attach a \$50 application fee.

Applicant Statement

I have read the Tax Abatement Policy and have asked questions as needed.

I understand:

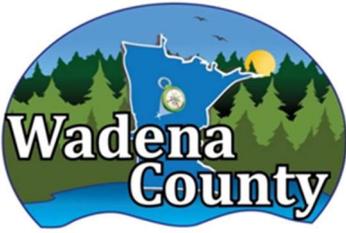
- A Subsidy Agreement is required.
- I must file all required reports in a timely manner.
- If I fail to comply with the policy provisions, I will be subject to fines, repayment requirements, and be deemed ineligible by the State of Minnesota to receive any loans or grant from public entities for a period of five years.
- Underperforming projects shall result in reduced assistance on a pro rata basis.
- There will be a public hearing held on behalf of this application.

Applicant's Signature: _____

Applicant's Printed Name: _____

Date: _____

Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information Item <input type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other

SGR: Selection of Administrator Candidates	
Date of Meeting: 2/3/2026	Total time requested: 45 minutes
Department Requesting Action: Human Resources	
Presenting Board Action/Discussion at Meeting: Jennifer Westrum, Deputy County Administrator	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Michael Czymbor, SGR, will be presenting administrator candidates for the boards review and selection. Candidates will be presented in an anonymous fashion and a rating system will be used to determine the interviewees. After the candidates are selected by the board, Jennifer will be requesting the board determine who the negotiations committee will be and vacation and sick leave be used as the time off accruals for this position.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
The Wadena County Board of Commissioners adopts the Workplace Relations Document as written.	
Financial Implications: \$ N/A	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures STATE OF MINNESOTA} COUNTY OF Wadena} I, Heather Olson, County Auditor/Treasurer Clerk of the Board, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
--

**County of Wadena
Wadena, Minnesota**

Notice of Public Hearing Regarding Proposed Property Tax Abatements

NOTICE IS HEREBY GIVEN that the County Commissioners of the County of Wadena, Minnesota (the "County"), will hold a public hearing at a meeting of the County Commissioners beginning at 9:30 am on February 3rd, 2026, to be held at the Wadena County Courthouse, Small Courtroom, 415 Jefferson St S, Wadena, MN, 56482 on the proposal that the County will abate property taxes levied by the County on the following property identified as a tax parcel identification number (the "Property"):

14-026-3050

The total amount of the taxes proposed to be abated by the county on the Property for up to a 5-year period is estimated to be not more than \$15,000. The County Commissioners will consider the property tax abatement to promote growth and housing within the County.

All interested persons may appear at the public hearing and present their views to the County Commissioners orally; or if in writing, contact the County Auditor/Treasurer at Wadena County. Written comments must be received prior to the public hearing by Monday, February 2nd, 2026.

Heather Olson, Wadena County Auditor/Treasurer for the Wadena County Board of Commissioners

Meeting Date: February 3, 2026
Consent Agenda

AGENDA BILL

SUBJECT: Appointment of County Extension Committee Members

RECOMMENDATIONS: Accept the Extension Committee's recommendation for committee member reappointments

DEPARTMENT OF ORIGIN: Extension

CONTACT PERSON: Tony Hansen 218-828-2286

Budget Impact: None

Summary Statement:

The Wadena County Extension Committee consists of six citizen representatives, two County Commissioners, and the County Auditor's designee. It is the primary goal to have a citizen representative appointed by each Commissioner to represent their county district. In circumstances when a citizen cannot be identified to represent their district, it is a secondary goal to appoint another citizen to fill that committee vacancy.

The following committee members are requesting to be reappointed for another term to serve on the Extension Committee starting in 2026:

Kyle Schulz- District 4
Karen Malone- District 4
Barb Johnson- District 4
Sheldon Monson- At-large (District 1)

One other committee member is serving a term set to end on 12/31/2026- Penny Nelsen- District 2.

The recommended action is for the Wadena County Board of Commissioners to approve the reappointment of these committee members to another term of service on the Wadena County Extension Committee. One Committee vacancy remains, which can be filled by a citizen representative from District 3 at a future date.

Tony Hansen
Regional Director- Northeast
hans8122@umn.edu
218-282-2286

Wadena County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other

Approve Conditional Use Permit for Dale R. & June L. Erickson & Mathiowetz Construction on PID#14.009.1050	
Date of Meeting: February 3, 2026	Total time requested: 10 min
Department Requesting Action: Planning & Zoning	
Presenting Board Action/Discussion at Meeting: Deana Malone	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Planning Commission Draft Minutes 1-15-2026 (on consent portion of agenda) Resolution for CUP 2026-3	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion: To approve the Conditional Use Permit, by Resolution, of Dale R. & June L. Erickson & Mathiowetz Construction, as operator, on PID#14.009.1050 to operate a sand extraction operation on parcel 14.009.1050 with the conditions as stated in the Resolution.	
Financial Implications:	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA}
 COUNTY OF Wadena}

I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Resolution #2026-3
Wadena County Board of Commissioners

A Resolution Establishing a Conditional Use

WHEREAS, Dale R. and June L. Erickson, and Mathiowetz Construction, operator, have made an application for Conditional Use Permit to allow a sand extraction operation, which does not include any crushing, screening, or extended stockpiling on their property described as: **PID# 14.009.1050** – SE1/4 NE1/4 and NE1/4 SE1/4 & N 259' of SE1/4 SE1/4 and part of the SW1/4 SE1/4, Section 9, Wadena Township, and located in an A-1 Transitional Agricultural District, and,

WHEREAS, this use may be allowed in the specified Zoning District as a Conditional Use according to Section 6. C. and Section 15. C. of the Wadena County Zoning Ordinance #1; and,

WHEREAS, a fully noticed Public Hearing was held on the application on Thursday, January 15, 2026, at the Wadena County Courthouse; and

WHEREAS, the Planning Commission did due diligence in hearing the application and has made a recommendation to the Wadena County Board of Commissioners to approve the application with the following Findings of Fact:

1. The requested use will be compatible with the surrounding area because it will improve the road in the area;
2. The requested use will not significantly depreciate nearby properties because it did not depreciate them in other areas around town;
3. The establishment of the requested use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area because it will be reclaimed after 2 years and closed and it will improve the possibility for development;
4. There are adequate utilities, access roads, drainage and other necessary facilities being provided because a private driveway is being used and drainage is planned out and no other utilities are being used;
5. Adequate measures have been taken or will be taken to provide off street/road parking and loading space to serve the proposed because there is plenty of room for trucks and employees to park;
6. Adequate measures are in place to prevent or control offensive odor, fumes, dust, noise, and vibration so as not to constitute a nuisance, and measures taken to control lighted signs or other lights in such a manner that no disturbance to neighboring properties will result because in the application, they stated that there should not be more fumes or odor, and because there are measures in place to control dust on a daily basis;
7. The requested use is consistent with the Wadena County Land Use Control Ordinance because it is construction that will enhance the community and improve the road; and
8. The requested use is not in conflict with the Wadena County Comprehensive Plan because part of the Comp Plan is to maintain a safe, well-constructed road system.

And with the following conditions:

1. Includes their plan and the provisions under Section 15 of the Zoning Ordinance as part of the Conditional Use Permit.
2. All State and Federal regulations that apply.

NOW, THEREFORE BE IT RESOLVED, the Wadena County Board of Commissioners approve the recommendation of the Planning Commission for issuance of the Conditional Use Permit for Dale R. and June L. Erickson, and Mathiowetz Construction, as operators, to operate a sand extraction operation, which does not include any crushing, screening, or extended stockpiling, with the conditions listed herein.

THE WADENA COUNTY BOARD OF COMMISSIONERS

IN TESTIMONY WHEREOF THE WADENA COUNTY BOARD OF COMMISSIONERS has caused this resolution to be adopted this _____ day of _____, 2026.

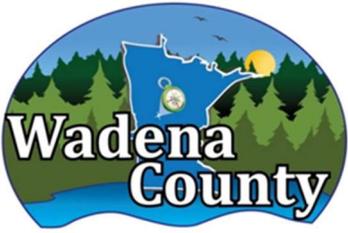
ATTEST:

**WADENA COUNTY BOARD OF
COMMISSIONERS**

BY: _____
Heather Olson
Auditor/Treasurer/Interim Administrator

BY _____
Ron Noon
Board Chair

Wadena County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other

Adoption of Resolution 2026- 1: CBA with LELS Supervisors

Date of Meeting: 2/3/2026	Total time requested: 5 minutes
---------------------------	---------------------------------

Department Requesting Action: Human Resources

Presenting Board Action/Discussion at Meeting: Jennifer Westrum, Deputy County Administrator

Background Supporting Documentation enclosed

Negotiations have been completed and a Collective Bargaining Agreement (CBA) has been ratified by the Law Enforcement Labor Services, Inc. (LELS), Local Supervisors, Local No. 566. The Resolution for adoption of the CBA is attached for review.

Options Supporting Documentation enclosed

Recommendation The Wadena County Board of Commissioners approves the following by Motion:

Adoption of Resolution 2026-1

Financial Implications:	Comments
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Funding Source:	
-----------------	--

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	
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Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Weyer	<input type="checkbox"/> Weyer
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA}
 COUNTY OF Wadena}
 I, Heather Olson, County Auditor/Treasurer Clerk of the Board, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

WADENA COUNTY BOARD OF COMMISSIONERS

Resolution 2026-1

RESOLUTION FOR THE ADOPTION OF THE COLLECTIVE BARGAINING AGREEMENT with

Law Enforcement Labor Services, Inc. (LELS), Licensed Supervisors, Local No. 566

Whereas, Minnesota Statute, Section 179A.20, Subdivision 5, requires the adoption of Collective Bargaining Agreements,

Whereas, the County of Wadena and Law Enforcement Labor Services, Inc. (LELS), Licensed Supervisors, Local No. 566 have agreed to the terms of the Collective Bargaining Agreement,

NOW, THEREFORE, BE IT RESOLVED, the Collective Bargaining Agreement between the County of Wadena and, Law Enforcement Labor Services (LELS), Licensed Supervisors, Local No. 566, will be in effect from January 1, 2025-December 31, 2027.

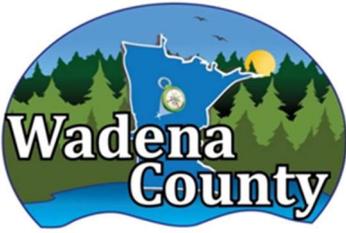
Ron Noon, Wadena County Board Chair

CERTIFICATION

I, Heather Olson, Interim County Administrator/County Auditor, Clerk to the Wadena County Board of Commissioners, do hereby certify that the above is a true and correct copy of a resolution adopted by the Wadena County Board of Commissioners at a meeting held on the 3rd of February, 2026.

Heather Olson, Interim County Administrator/County Auditor
Wadena County, Minnesota

Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Resolution
<input checked="" type="checkbox"/> Information Item	<input type="checkbox"/> Other
<input type="checkbox"/> Consent Agenda Item	

LELS Deputies One-time stipend MOU	
Date of Meeting: 2/3/2026	Total time requested: 5 minutes
Department Requesting Action: HR	
Presenting Board Action/Discussion at Meeting: Jennifer Westrum, Deputy County Administrator	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Attached is an MOU which is the result of labor negotiations for the LELS-Licensed Deputies group. Four members will receive a one-time stipend for 2025 which will bring their compensation in-line with the overall membership. Upon board approval, it will be signed by the Deputy County Administrator.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
The Wadena County Board of Commissioners approve the attached MOU approving four-\$1,500.00 stipends for members of the LELS-Deputies group.	
Financial Implications: \$6,000.00	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

<p>Signatures</p> <p>STATE OF MINNESOTA} COUNTY OF Wadena}</p> <p>I, Heather Olson, County Auditor/Treasurer Clerk of the Board, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:</p>



MEMORANDUM OF UNDERSTANDING

BETWEEN

Wadena County

And

**Law Enforcement Labor Services, Inc., Local #433
(representing Licensed Deputies)**

Wadena County (hereinafter “County”) and WHEREAS the County and The Law Enforcement Labor Services, Inc., Local #433 (representing Licensed Deputies) (mutually agree to this Memorandum of Understanding (hereinafter “MOU”) regarding a change in wages for certain Union bargaining unit employees.

WHEREAS the County and the Union are parties to a collective bargaining agreement dated January 1, 2022 through December 31, 2024; and

WHEREAS the County contracted with DDA Human Resources to conduct a Market Analysis in 2025 to review the job classifications of one-third of its positions, including positions encompassed in the Collective Bargaining Agreement between the County and the Union; and

WHEREAS the County adopted and approved recommendations from DDA Human Resources providing an increase in the grade classification for Union bargaining unit employees at the County Board meeting on May 27, 2025; and

WHEREAS the County and the Union have agreed to the terms of a new collective bargaining agreement pursuant to mediation with the Bureau of Mediation Service’s; and

WHEREAS during mediation the County and the Union agreed to incorporate into the new collective bargaining agreement the DDA Human Resources recommendations adopted and approved by the County; and

WHEREAS in addition to the DDA Human Resources adopted and approved recommendations, the County and the Union agreed during mediation to provide a one-time stipend for the calendar year of 2025 to four bargaining unit employees in the amount of \$1500.00 each.

NOW THEREFORE, the County and the Union agree as follows:

The following employees shall each receive a one-time stipend in the amount of \$1500.00 less applicable and authorized withholdings to be paid in the 2025 calendar year:

- Deputy Jacob Maros
- Deputy Tyler Wheeler
- Deputy Troy Wangsness
- Deputy Terry Frost

IN WITNESS WHEREOF,

Employer:

For the Law Enforcement Labor Services,
Inc., Local No. 320 (Representing Licensed
Deputies)

Jennifer Westrum, MS, LP
Deputy County Administrator

Doug Henning
Business Agent: Doug Henning

Date: 1/9/2026

Date: _____

Dan Garner
Union Steward: Dan Garner

Date: 1/9/2026

Jacob Maros
Union Steward: Jacob Maros

Date: 1/9/2026

Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item <input type="checkbox"/> Consent Agenda Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other

Resolution 2026-2: Conveyance of Property to City of Nimrod

Date of Meeting: 2/3/26	Total time requested: 10 minutes
-------------------------	----------------------------------

Department Requesting Action: Highway Department

Presenting Board Action/Discussion at Meeting: Anthony Maule, P.E. , County Engineer

Background Supporting Documentation enclosed

On June 16th, 2025 at its regular board meeting, the Board of Commissioners held a discussion with the City of Nimrod mayor regarding the City’s interest in a County Right-of-Way parcel located within the City at the intersection of CSAH 12/26. The City had recently approved an adjacent plat and was looking to establish a street connection to CSAH 12. Consensus of the Board at that time was to continue to work with Nimrod Mayor Keith Frame on the process to sell the parcel to the City of Nimrod minus the 50' easement on either side of the road(s).

Over the next few months the County Engineer met with the City, Developer, and adjacent landowner to the South of this parcel to understand access concerns and needs and the location for a proposed street connection was identified. The Developer proceeded to request authorization of the Highway Department to construct an access and the access was constructed.

On November 25th, 2025 at the County Board of Commissioners meeting, discussion of access needs was had with the County Board, Developer, and City along with the desire of the City for conveyance of Right-of-Way to the City of Nimrod. The Board requested that the property and access road to the Sleepy Hollow Plat be surveyed. Bensen & Associates, hired by the Developer, completed a survey of the County Right-of-Way parcel and provided descriptions of the various portions of the property needed for the access needs of the various parties.

On January 13th, 2026 at the County Board of Commissioners meeting, the Board reviewed the survey and moved acknowledging the survey as presented and a desire for conveyance of Tract B and Old County Road No. 26 to the City of Nimrod. It was noted that conveyance documents should be brought back to the Board for final approval and that they are to be assembled by the City’s attorney with the City responsible for all attorney and recording expenses associated with the conveyance.

The City’s attorney has prepared the attached conveyance documents and these documents have been provided to the County for review and consideration.

Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Wadena County Board of Commissioners approves the following by Motion:	
Approve Resolution 2026-2 and authorize execution of the attached Quit Claim Deed to convey Tract B & Old County Road No. 26 to the City of Nimrod.	
Financial Implications:	Comments
Funding Source: Road & Bridge	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA}
COUNTY OF Wadena}

I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Resolution No. 2026-2

Resolution Approving and Authorizing Conveyance of Real Property Pursuant to Minn. Stat. § 373.01

Pursuant to motion duly made and seconded at a meeting of the County Board of Commissioners of Wadena County, Minnesota held on _____, 2026:

RECITALS

WHEREAS, the Wadena County Board of Commissioners (the “County”) previously met and decided that a conveyance of a tract of land within the right of way to the City of Nimrod, a Minnesota Municipal Corporation (the “City”) was advisable and in the best interests of the public to address access concerns; and

WHEREAS, the County authorized a survey of the tract to be conveyed to the City; and

WHEREAS, Bensen and Associates, a licensed surveyor, performed the survey work and identified the tract of land to be conveyed to the City, a copy of said survey is attached hereto and incorporated herein; and

WHEREAS, the survey depicts Tract B and Old County Road No. 26, legally described as follows:

That part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as Boulevard on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows:

Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1621.83 feet to its intersection with an arc that is 50.00 feet northeasterly of and parallel with the centerline of C.S.A.H. No. 26, said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 76.95 feet to the West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite); thence on a bearing of N 09°38'14" E along last said line, 415.74 feet to its intersection with an arc that is 60.00 feet southeasterly

of and parallel with the centerline of C.S.A.H. No. 12; thence southwesterly, 339.43 feet along last said arc, having a radius of 1014.93 feet, a central angle of 19°09'43" and a chord bearing and distance of S 42°32'29" W, 337.85 feet to its intersection with a line that is 50.00 feet northeasterly of and parallel with the centerline of C.S.A.H. No. 26; thence on a bearing of S 34°38'50" E, along last said line, 51.51 feet; thence southeasterly along last said line, 129.99 feet along a tangent curve, concave to the southwest, having a radius of 350.24 feet, a central angle of 21°15'51" and a chord bearing and distance of S 24°00'56" E, 129.24 feet to the point of beginning.

AND

That part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as State Aid Road No. 2 on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows:

Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1698.78 feet to West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite), said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 66.87 feet to the West line of SLEEPY HOLLOW as of public record, Wadena County, Minnesota; thence on a bearing of N 09°38'14" E along last said line and along the West line of Reserve Lot C as shown on said Auditor's Plat of Nimrod Townsite, 622.20 feet to its intersection with an arc that is 60.00 feet southeasterly of and parallel with the centerline of C.S.A.H. No. 12; thence southwesterly, 227.48 feet along last said arc, having a radius of 1014.93 feet, a central angle of 12°50'32" and a chord bearing and distance of S 26°32'22" W, 227.01 feet to its intersection with the West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite); thence on a bearing of S 09°38'14" W along last said line, 415.74 feet to the point of beginning.

WHEREAS, the City intends to accept Tract B and Old County Road No. 26, as described above, and will dedicate Old County Road No. 26 as a public roadway pursuant to Minn. Stat. Section 412.221, and will further provide an easement to the property owner to the south for the encroaching driveway across the southerly portion of Old County Road No. 26, as shown on the enclosed survey; and

WHEREAS, the County may convey the land described above for nominal consideration for public use pursuant to Minn. Stat. Section 465.035.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Wadena, Minnesota:

FINDINGS OF FACT

1. The recitals listed above are hereby adopted as findings of fact.

2. The conveyance of the above-described property is in the best interests of the public and is for public use.
3. The conveyance is advisable, not arbitrary, capricious or contrary to law.
5. The sale is in the public interest and complies in all respects with Minnesota Statutes Chapter 373.

DECISION

1. The conveyance of the above-described real property to the City of Nimrod, a Minnesota Municipal Corporation is hereby approved.
2. The County Board Chairperson and Clerk are authorized to sign a Quitclaim Deed, reserving mineral rights to the County as required by Minn. Stat. Section 373.01 subd. 1(h), to effectuate the conveyance.

Adopted this ____ day of _____ 2026 by the Board of Commissioners of Wadena County, Minnesota.

Ron Noon, County Board Chairperson,
Wadena County, MN

Attest: Heather Olson, County Auditor-Treasurer,
Interim County Administrator, Clerk of the Board
Wadena County, MN

Certified as a true and correct copy of this Resolution this _____ day of _____, 2026.

Heather Olson, County Auditor-Treasurer,
Interim County Administrator, Clerk of the Board
Wadena County, MN

STATE OF MINNESOTA)
) ss.
COUNTY OF WADENA)

The foregoing instrument was certified as a true and correct copy of the resolution of Wadena County dated _____, 2026 before me this ____ day of _____, 2026, by Heather Olson, County Auditor-Treasurer, Interim County Administrator, Clerk of the Board of Wadena County, on behalf of the County.

NOTARIAL STAMP OR SEAL

NOTARY PUBLIC
My commission expires:

LEGAL DESCRIPTION

Tract "A"

That part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as Boulevard on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows: Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1249.13 feet to its intersection with an arc that is 60.00 feet southeasterly of and parallel with the centerline of C.S.A.H. No. 12, said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 268.47 feet to its intersection with an arc that is 50.00 feet southwesterly of and parallel with the centerline of C.S.A.H. No. 26; thence northwesterly, 68.01 feet along last said arc, having a radius of 250.24 feet, a central angle of 15°34'16" and a chord bearing and distance of N 26°51'42" W, 67.80 feet; thence on a bearing of N 34°38'50" W, tangent to last said curve and 50.00 feet southwesterly of and parallel with the centerline of C.S.A.H. No. 26, a distance of 50.80 feet to the intersection with an arc that is 60.00 feet southeasterly of and parallel with the centerline of C.S.A.H. No. 12; thence southwesterly, 232.34 feet along last said arc, having a radius of 1014.93 feet, a central angle of 13°06'58" and a chord bearing and distance of S 64°19'41" W, 231.83 feet to the point of beginning.

Tract "B"

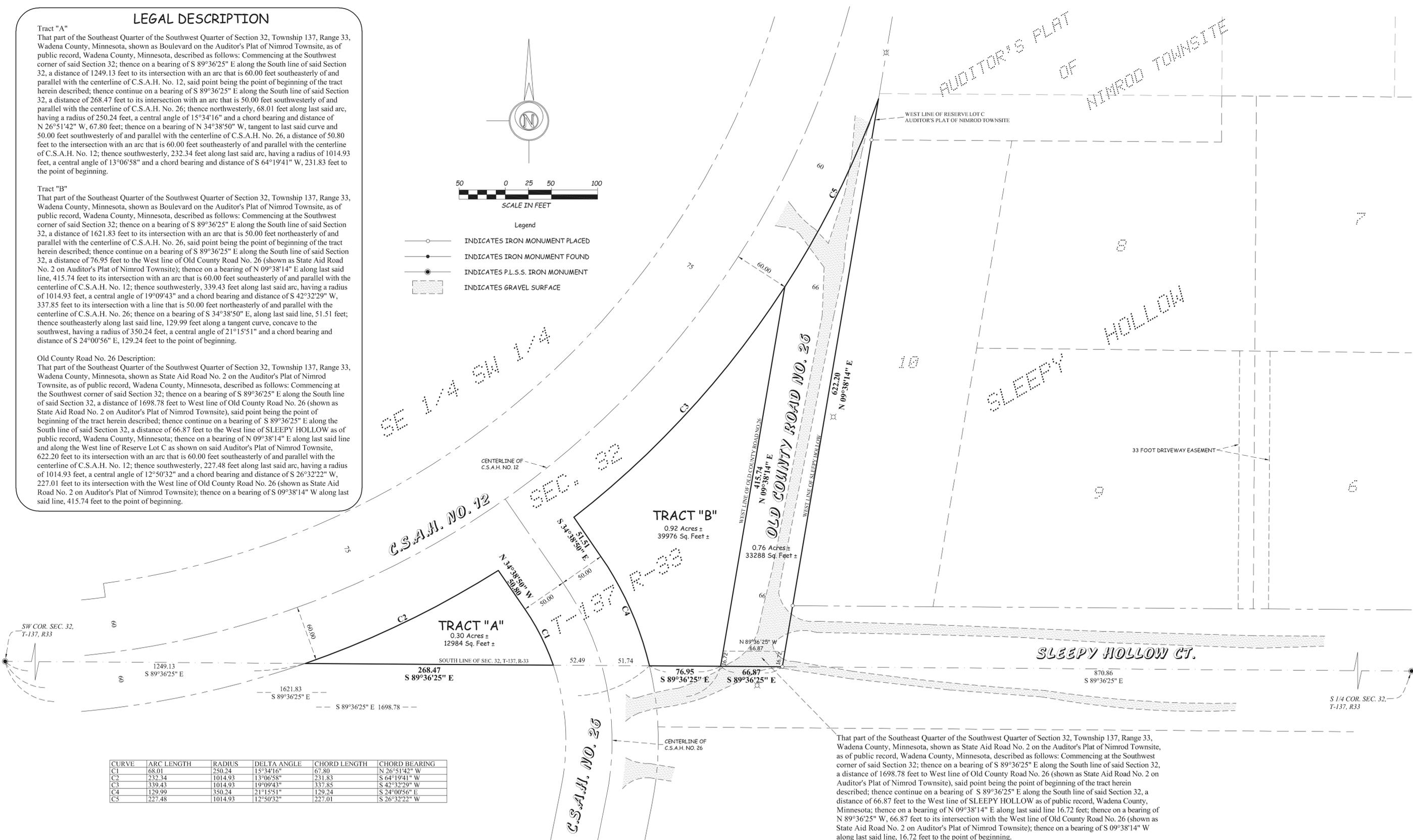
That part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as Boulevard on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows: Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1621.83 feet to its intersection with an arc that is 50.00 feet northeasterly of and parallel with the centerline of C.S.A.H. No. 26, said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 76.95 feet to the West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite); thence on a bearing of N 09°38'14" E along last said line, 415.74 feet to its intersection with an arc that is 60.00 feet southeasterly of and parallel with the centerline of C.S.A.H. No. 12; thence southwesterly, 339.43 feet along last said arc, having a radius of 1014.93 feet, a central angle of 19°09'43" and a chord bearing and distance of S 42°32'29" W, 337.85 feet to its intersection with a line that is 50.00 feet northeasterly of and parallel with the centerline of C.S.A.H. No. 26; thence on a bearing of S 34°38'50" E, along last said line, 51.51 feet; thence southeasterly along last said line, 129.99 feet along a tangent curve, concave to the southwest, having a radius of 350.24 feet, a central angle of 21°15'51" and a chord bearing and distance of S 24°00'56" E, 129.24 feet to the point of beginning.

Old County Road No. 26 Description:

That part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as State Aid Road No. 2 on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows: Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1698.78 feet to West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite), said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 66.87 feet to the West line of SLEEPY HOLLOW as of public record, Wadena County, Minnesota; thence on a bearing of N 09°38'14" E along last said line and along the West line of Reserve Lot C as shown on said Auditor's Plat of Nimrod Townsite, 622.20 feet to its intersection with an arc that is 60.00 feet southeasterly of and parallel with the centerline of C.S.A.H. No. 12; thence southwesterly, 227.48 feet along last said arc, having a radius of 1014.93 feet, a central angle of 12°50'32" and a chord bearing and distance of S 26°32'22" W, 227.01 feet to its intersection with the West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite); thence on a bearing of S 09°38'14" W along last said line, 415.74 feet to the point of beginning.



- Legend
- INDICATES IRON MONUMENT PLACED
 - INDICATES IRON MONUMENT FOUND
 - INDICATES P.L.S.S. IRON MONUMENT
 - INDICATES GRAVEL SURFACE



CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD LENGTH	CHORD BEARING
C1	68.01	250.24	15°34'16"	67.80	N 26°51'42" W
C2	232.34	1014.93	13°06'58"	231.83	S 64°19'41" W
C3	339.43	1014.93	19°09'43"	337.85	S 42°32'29" W
C4	129.99	350.24	21°15'51"	129.24	S 24°00'56" E
C5	227.48	1014.93	12°50'32"	227.01	S 26°32'22" W

That part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as State Aid Road No. 2 on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows: Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1698.78 feet to West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite), said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 66.87 feet to the West line of SLEEPY HOLLOW as of public record, Wadena County, Minnesota; thence on a bearing of N 09°38'14" E along last said line 16.72 feet; thence on a bearing of N 89°36'25" W, 66.87 feet to its intersection with the West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite); thence on a bearing of S 09°38'14" W along last said line, 16.72 feet to the point of beginning.

NO.	REVISION DESCRIPTION	DATE	BY

I hereby certify that this plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Land Surveyor under the laws of the State of Minnesota.
 Benjamin C. O'Malley
 Signed:
 Date: 1/6/26 License No. 42300

Date 1/6/26
 Drawn By BCO
 Checked By BCO



604 W. 1st STREET
 PO BOX 64
 PARK RAPIDS
 MN 56470
 218-732-3323

THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

JEFF SCHINDELDECKER
 Prjct 2024-620A
 Sec32 T137N R33W
 Wadena County MN

Sheet No. 1 of 1 Sheets

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED

Business Entity to Business Entity

DEED TAX DUE: \$1.65

DATE: _____, 2026

FOR VALUABLE CONSIDERATION, **Wadena County**, a political subdivision under the laws of the State of **Minnesota** ("Grantor"), hereby conveys and quitclaims to **City of Nimrod**, a **Minnesota Municipal Corporation** ("Grantee"), real property in **Wadena** County, Minnesota, legally described as follows:

That part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as Boulevard on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows:

Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1621.83 feet to its intersection with an arc that is 50.00 feet northeasterly of and parallel with the centerline of C.S.A.H. No. 26, said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 76.95 feet to the West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite); thence on a bearing of N 09°38'14" E along last said line, 415.74 feet to its intersection with an arc that is 60.00 feet southeasterly of and parallel with the centerline of C.S.A.H. No. 12; thence southwesterly, 339.43 feet along last said arc, having a radius of 1014.93 feet, a central angle of 19°09'43" and a chord bearing and distance of S 42°32'29" W, 337.85 feet to its intersection with a line that is 50.00 feet northeasterly of and parallel with the centerline of C.S.A.H. No. 26; thence on a bearing of S 34°38'50" E, along last said line, 51.51 feet; thence southeasterly along last said line, 129.99 feet along a tangent curve, concave to the southwest, having a radius of 350.24 feet, a central angle of 21°15'51" and a chord bearing and distance of S 24°00'56" E, 129.24 feet to the point of beginning.

AND

That part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as State Aid Road No. 2 on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows:

Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1698.78 feet to West line of Old County

Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite), said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 66.87 feet to the West line of SLEEPY HOLLOW as of public record, Wadena County, Minnesota; thence on a bearing of N 09°38'14" E along last said line and along the West line of Reserve Lot C as shown on said Auditor's Plat of Nimrod Townsite, 622.20 feet to its intersection with an arc that is 60.00 feet southeasterly of and parallel with the centerline of C.S.A.H. No. 12; thence southwesterly, 227.48 feet along last said arc, having a radius of 1014.93 feet, a central angle of 12°50'32" and a chord bearing and distance of S 26°32'22" W, 227.01 feet to its intersection with the West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite); thence on a bearing of S 09°38'14" W along last said line, 415.74 feet to the point of beginning.

SUBJECT TO an easement for driveway purposes, ingress and egress over, under and across that part of the Southeast Quarter of the Southwest Quarter of Section 32, Township 137, Range 33, Wadena County, Minnesota, shown as State Aid Road No. 2 on the Auditor's Plat of Nimrod Townsite, as of public record, Wadena County, Minnesota, described as follows:

Commencing at the Southwest corner of said Section 32; thence on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 1698.78 feet to West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite), said point being the point of beginning of the tract herein described; thence continue on a bearing of S 89°36'25" E along the South line of said Section 32, a distance of 66.87 feet to the West line of SLEEPY HOLLOW as of public record, Wadena County, Minnesota; thence on a bearing of N 09°38'14" E along last said line 16.72 feet; thence on a bearing of N 89°36'25" W, 66.87 feet to its intersection with the West line of Old County Road No. 26 (shown as State Aid Road No. 2 on Auditor's Plat of Nimrod Townsite); thence on a bearing of S 09°38'14" W along last said line, 16.72 feet to the point of beginning.

Reserving mineral rights in the property to the Grantor.

Check here if all or part of the described real property is Registered (Torrens)

The consideration for this transfer is \$3,000.00 or less.

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: [...].)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

Wadena County

By: _____

Ron Noon

Its: County Board Chairperson

By: _____

Heather Olson

Its: County Auditor-Treasurer, Interim County Administrator & Clerk of the Board

State of Minnesota, County of **Wadena**

This instrument was acknowledged before me on _____, **2026**, by **Ron Noon**, as County Board Chairperson and **Heather Olson**, as County Auditor-Treasurer, Interim County Administrator and Clerk of the Board of **Wadena County**, a **political subdivision** under the laws of the State of **Minnesota**.

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
Ramstad, Skoyles & Bakken, P.A.
Patrick A. Bakken
114 Holmes Street West
Detroit Lakes, MN 56501
(218) 847-5653

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
City of Nimrod
23314 Nimrod Ave.
Sebeka, MN 56477

Wadena County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
<input type="checkbox"/> Consent Agenda Item	

Housing Tax Abatements

Date of Meeting: February 3rd, 2026 Total time requested:

Department Requesting Action: Auditor/Treasurer

Presenting Board Action/Discussion at Meeting: Heather Olson, Auditor/Treasurer

Background Supporting Documentation enclosed

Please see attached application and documentation for a Housing Tax Abatement for parcels:
14-026-3050

Options Supporting Documentation enclosed

Recommendation The Wadena County Board of Commissioners approves the following by Motion:

Approve the Housing Tax Abatement for parcel listed above for a new home to be built.

Financial Implications: \$	Comments
-----------------------------------	-----------------

Funding Source:	
-----------------	--

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	
--	--

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Noon	<input type="checkbox"/> Noon
Second:	<input type="checkbox"/> Kreklau	<input type="checkbox"/> Kreklau
<input type="checkbox"/> Passed	<input type="checkbox"/> Stearns	<input type="checkbox"/> Stearns
<input type="checkbox"/> Failed	<input type="checkbox"/> Winkels	<input type="checkbox"/> Winkels
<input type="checkbox"/> Tabled	<input type="checkbox"/> Kangas	<input type="checkbox"/> Kangas

Signatures

STATE OF MINNESOTA}
 COUNTY OF Wadena}

I, Heather Olson, County Auditor/Treasurer, Wadena County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Wadena County in Wadena, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WADENA COUNTY - MINNESOTA HOUSING TAX REBATE APPLICATION

Property Owner / Applicant: Mark Wohler
Current Address: 14161 County Road 1
Telephone: 218-371-7400 E-Mail: mwohler@yahoo.com

Are property taxes current? Yes No Anticipated Construction Start Date (as defined below): July 1 2025
Proposed Project: New Construction Replacement on same parcel
Project Type: Single Family Two Family
(was NOT told about this when getting permit!!)

Project Address (if available): ~~14141~~ 14141 County Road 1
Parcel Number: 14-026-3050 Estimated Project Valuation: \$ 170,000

Inflation + Taxes are already Bad. Also have lost significant amount of money to State Fraud.
Applicant Statement: (Please provide a statement as to why you are requesting an abatement of property taxes.)

Attach site plan with location of house, parcel information and parcel number. (Include letter of consent from property owner if subject to purchase agreement.)

We as applicant(s) for the Housing Tax Rebate certify that no construction has begun or will begin prior to the submission of the application. For the purposes of this provision, construction shall include the installation of footings, slab, foundation, posts, walls or other portions of a building. Site preparation, land clearing, or the installation of utilities shall not constitute construction.

We as applicant(s) for the Housing Tax Rebate submit this application having read the policy and understand the provisions as outlined including, but not limited to, the potential of a partial abatement in year one, construction must commence within one year of the approval, assessors cannot be refused access to the property for assessment purposes, and the abatement is awarded following full payment of real estate taxes due annually.

[Signature] 1-11-2026
Construction & Provisions Certification Signature Date

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

FOR OFFICE USE ONLY: ELIGIBLE / APPLICABLE APPROVALS

Wadena County _____ Date: _____
 City or Township of _____ Date: _____
School District of _____ Date: _____

Disclaimer: Each taxing entity makes its own decision on approval or denial of application for tax rebate. Applications must comply with all requirements of the policy/program as outlined in the policy/program guidelines and build within allotted timeframe or tax rebate offer will be automatically terminated. Building cannot start until such a time as all taxing entities have approved and written authorization is provided.

Please submit completed application with attachments to:

Wadena County Auditor/Treasurer
415 Jefferson St S, Wadena, MN 56482 or:
Heather.Olson@wcmn.us



CAMA400 Summary Sheet

Assessment 2025 Payable 2026

WADENA COUNTY

14-026-3050 14 2155 0 0 1 0

THIS DATA IS SUBJECT TO CHANGE

TX # 11389

MARK D WOHLERT
14161 CNTY 1
WADENA MN 56482

Sales Information

CRV #	Date	Rejection Description	Buyer	Seller	Price	Deed	MP
4722	10/04/2021	RELATIVE SALE - RELATED BUS	WOHLERT/MARK D	WOHLERT/TIMOTHY	\$208,000 WD		P

TAX BILLING NOTES

11/01/21 001 FINAL PARCEL RECORD SAVED
11/01/21 001 FINAL PARCEL RECORD SAVED

CAMA/LC NOTES PN

6/21/23 C CBAE REDUCED VALUE \$16,900 FROM \$291,900 TO 275,000
5/05/23 C LBOR NO CHANGE 4/13/23
10/15/21 C HMSTD APP ON FILE 10/13/2021
8/20/18 C DIS APP ON FILE 08/20/18
8/14/18 C PICKED UP DIS APP 08/14/18
8/13/18 C 10% STATE INCREASE ON SRR & RES LAND FOR 18/19
3/27/18 C ENTERED PER SLB NOTES;ADDED BARN GARAGE AND RESIDED GAR

Permit Information

Date Permit Building Desc
06/15/17 178370 DET. GAR. 12X24 GARAGE; 20X24 HORSE BARN
10/29/09 96924 SPLIT OF A PARCEL 2ND SPLIT OF A 40 ACRE

S/T/R 26-134-35
25.33 AC - S1/2 OF SW1/4 **EXC THE S 660' OF THE W 330' THEREOF*& EXC THAT PT OF THE S1/2 SW1/4 DESC AS FOLLOWS:COMM AT THE NW

14161 CO RD 1

Chg Dt	Chg	Asmt	Ins Dt	R#	Multi	Pr#	Code	Estimated Market Value			New Improvements				Taxable Market Value			1 Acre H/G				
								Land	Bldgs	Mach	Total	Acres	House	Other	Land	GA/RP	TOH/Plat	Vet/TE/JZ	Hst Exc	Total	EMV	TMV
		2023	08/18/22.Y.	01	14-026-3050	201.1.000	46,400	194,300		240,700	10.00							15,577-	225,123			
		2023	08/18/22.Y.	02	14-026-3050	119.0.099	34,300		34,300	15.33												
		2023			TOTALS		80,700	194,300	275,000	25.33												
		2024	08/18/22.Y.	01	14-026-3050	201.1.000	55,900	200,600	256,500	10.00									23,465-	233,035		
		2024	08/18/22.Y.	02	14-026-3050	119.0.099	41,000		41,000	15.33												
		2024			TOTALS		96,900	200,600	297,500	25.33									23,465	274,035		
		2025	08/18/22.Y.	01	14-026-3050	201.1.000	57,000	189,500	246,500	10.00									24,365-	222,135		
		2025	08/18/22.Y.	02	14-026-3050	119.0.099	43,100		43,100	15.33												
		2025			TOTALS		100,100	189,500	289,600	25.33									24,365	265,235		

Quadrant

Addition 14000

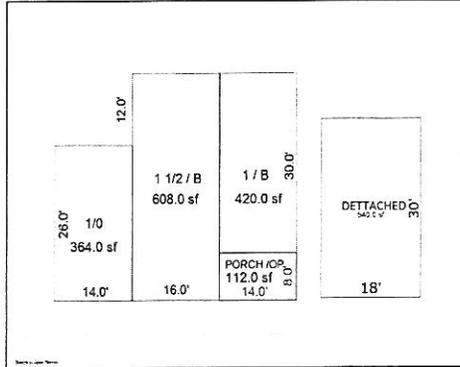
Neighborhood 14000

Lake

Zoning

Total Adjustments

Item	Description	St Cls	CPI	Multi	Ind	Acre/Unit	Base Rate	F6	F8	F8 Exc	Net Rate	Land Value	GA Multi	GA Base	GA Land Value	F8 Adjustment Desc
Record	01 of 02															
NPTILL	NONPRODUCTIVTILL	2b			A	4.67	2,450.00				2,450.00	11,400				
ROAD	ROAD	2b			A	.33	.00				.00	0				
RESSTT	RES SITE TAR	2b			A	1.00	26,400.00				26,400.00	26,400				
ST AC1	SITE AC 1 TO 5	2b			A	4.00	4,800.00				4,800.00	19,200				



Record 01 Of 02

House Summary

Grade D5.5
 Condition NORMAL
 Type 1 1/2 / B
 # Of Units
 Total Sq Ft 1,392
 Year Built 1910
 Year Remdl
 Air Cond Y

Garage Summary

Grade D5
 Condition NORMAL
 Type DETACHED
 Sq Ft 540
 Year Built 1975

Building Adjustment 90.00% Sales Ratio Adjustment

Item	Type	Grp #	Year Blt	Eff Year	Grade/2nd Cat	Height	Length	Width	Quan/ Sq Ft	Base Rate Adj	Adj Amt	Base Rate	Phy	Fnc	Eco	Pct Comp	Line Adj	Net Rate	Value
HOUSE	1 1/2 / B		1910	1975					608			206.72	35					120.93	73,500
HOUSE	1 / B		1988	1975					420			142.95	35					83.63	35,100
HOUSE	1/0			1975					364			133.45	35					78.07	28,400
PORCH	PORCH /OP			1975					112			23.00	35					13.46	1,500
GARAGE	DETTACHED		1975	1975					540	LINE/IN-DB HEAT -DB	7.00 2.00	41.50	35					24.28	13,100
GARAGE	DETTACHED			1985	D5.5		24	12	288			33.50	25					22.62	6,500
GARAGE	DETTACHED		2017	2017	D6.5		24	20	480			35.50	3					31.00	14,900
STABLE	D / A AVER		2017				8		480			41.47	8					34.34	16,500
Building Total																			189,500