

PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTHORITY

Date: **January 27, 2016**

To: **Prairie Lakes Municipal Solid Waste Authority**

- Roger Froemming	- Douglas Huebsch
- Rodney Bounds	- David Hillukka
- Gary Kneisl	- Randy Neumann
- Larry Knutson	- Don Skarie
- Kevin Campbell	- Grant Weyland

From: Mike Hanan, Prairie Lakes Municipal Solid Waste Authority Executive Director

RE: Prairie Lakes Municipal Solid Waste Authority

A Prairie Lakes Municipal Solid Waste Authority meeting has been scheduled for **Wednesday, January 27, 2016 at 10:00 a.m.** at the Perham Resource Recovery Facility Conference Room in Perham, Minnesota.

Agenda will include:

- I. Election of Officers (Chairman and Vice Chairman)
- II. Approve the Agenda
- III. Approve November 25, 2015 Meeting Minutes
- IV. Financial Report
 1. Summary of Revenue/Expenditures
 2. Internal Controls Discussion – Wayne Stein, Otter Tail County Auditor-Treasurer
- V. Operations Review
 1. Stack Testing Discussion
- VI. Current Business
 1. Engineering Report
 2. CIP Contract-Arbitration
- VII. Old Business
 1. Approve OSA Audit Engagement Letter
- VIII. New Business
- IX. Other Business
- X. Adjourn