

PASSPORTS:

The Planning & Zoning Office is a Passport Agent for the U.S. Department of State Passport Services. You may obtain a new passport application form from our office or print one from the website <http://www.travel.state.gov/passport/forms>. To apply for a new passport, you will need a completed application form (DS-11), 1 passport photo, which can be taken at the Recorder's Office, a certified copy of your birth certificate, and your driver's license. You must have a valid picture ID for identification purposes. The passport application form must be signed in front of passport agent. All passport applications for minors, ages 0-15 will require the consent and appearance by both parents. Allow 4 to 6 weeks for the passport to be issued to you.

To renew a soon-to-expire passport, you will need a completed application form (DS-82), 1 passport photo, and your old passport. Renewal application forms (DS-82) can also be obtained from the Planning & Zoning Office or visit the website listed above to print application forms.

FEES:

Passport Book - Age 16 and Over	Form DS-11	\$110 to U.S. Dept of State \$25 to Wadena County Zoning
Passport Book Age 15 and Under	Form DS-11	\$80 to U.S. Dept of State \$25 to Wadena County Zoning
Passport Card Age 16 and Over	Form DS-11	\$30 to U.S. Dept of State \$25 to Wadena County Zoning
Passport Card Age 15 and Under	Form DS-11	\$15 to U.S. Dept of State \$25 to Wadena County Zoning
Passport Photos		\$14 to Wadena County Recorder's

* The \$25 Execution Fee is not charged when adults 16 and over with fully valid passport books apply for the passport card using a DS-82 (Renewal) form.

If your departure date is earlier than 6 weeks from the date you are applying, you will need to expedite your passport application. An additional fee of \$72.72 (including expedite return postage from the passport agency) is required to the U.S. Department of State, plus expedite postage fees of \$18.30 payable to the USPS. Your passport should arrive within approximately 2 weeks.

For current information regarding passports, please visit: www.travel.state.gov/passport/.