

**WADENA COUNTY BOARD OF COMMISSIONERS MEETING**  
**MARCH 2, 2010/9:00 A.M.**

The Wadena County Board of Commissioners Meeting was held on Tuesday, March 2, 2010, at the Wadena County Courthouse in the Commissioners Room at 415 Jefferson St. S., Wadena Minnesota. The meeting was called to order at 9:00 a.m. by Vice Chairman Rodney Bounds and the pledge of allegiance to the flag was said.

Present: Commissioners Dave Schermerhorn, Lane Waldahl, Ralph Miller, Auditor/Treasurer Char West, absent Chairman William Stearns.

**Agenda:** Motion by Schermerhorn, seconded by Miller, to approve the day's Agenda as presented, motion carried.

**Minutes:** Motion by Schermerhorn, seconded by Miller, to approve the Board Meeting minutes of February 18, 2010, and February 26, 2010, motion carried.

**Assessor:** Lee Brekke, County Assessor, came before the Board to recommend June 14, 2010 from 12:30 p.m. to 7:00 p.m. as the date for the 2010 County Board of Review.

Motion by Schermerhorn, seconded by Miller, to set June 14, 2010 from 12:30 p.m. to 7:00 p.m. for the Wadena County Board of Equalization Hearing, motion carried.

Mr. Brekke discussed several Abatements with the Board; Dale Salge, 310 Bryant St, Wadena, property had mistakenly been taken off relative homestead.

Motion by Waldahl, seconded by Schermerhorn, to approve the reinstatement of relative homestead to parcel #22.330.0020, 310 Bryant Street, Wadena, MN, owned by Dale Salge, motion carried.

Lucille Rach, Wadena Township; a building was inadvertently put on her property, the building was non-existent, requesting to remove the building off and reduce the property value.

Motion by Waldahl, seconded by Schermerhorn, to approve the removal of the building value that was inadvertently listed on parcel #14.017.1010, Lucille Rach, 511 3<sup>rd</sup> St. SW, Wadena, thereby reducing the property value by \$8,300, motion carried.

Vita Vining, Verndale; apparently the total value was put onto the building in error; recommend reducing building value by \$7,600.

Motion by Miller, seconded by Schermerhorn, to approve the reduction of the property value of parcel #21.320.0030, Vita Vining, 307 Farwell St. N., Verndale, by \$7,600, motion carried.

Dwayne Martin, Blueberry Township, owns a Park Model Camper which was supposed to be taxable, but no license required; he, however, had a license. Mr. Brekke checked with the

State Department of Revenue, who advised him that in Mr. Martin's situation it was assessed as a Park Model Camper, however, it was able to be licensed so it should not be considered real estate. Recommendation was to remove it as real estate for 2008/pay 2009, which did not have any impact, and in 2009/pay 2010 it will reduced the value by \$10,100.

Motion by Miller, seconded by Schermerhorn, to approve the reduction of the market value for parcel #02.310.0020, Dwayne Martin, Blueberry Township in the amount of \$10,100, motion carried.

**MNCann Pipeline:** Mr. Brekke reviewed an e-mail from the Department of Revenue which indicated that counties would be affected by an error in the MN Pipeline's Assessment Year 2009 value. He pointed out that he did not know whether there would be any changes in the future, but there would be no changes for the current year.

**Highway Department:** Jeff Adolphson, Assistant Highway Engineer, came to the Board requesting their approval of the low bid for S.A.P. 80-621-11, CSAH 21, noting there were 14 plan holders on the project. The following were submitted:

	<u>Total Bid</u>
Central Specialties, Inc.	\$719,934.49
Knife River Corporation	\$833,288.86
Mark Sand & Gravel	\$802,476.15
Tri-City Paving, Inc.	\$715,189.28

Motion by Waldahl, seconded by Schermerhorn, to approve the low bid of \$715,189.28 submitted by Tri-County Paving, Inc. for S.A.P. 80-621-11, CSAH 21, motion carried.

Mr. Adolphson informed the Board that things were lining up with the newly hired Highway Engineer, Ryan Odden, and all seemed to be working out well with the other new employees.

**Vintage Golf Club Liquor License Application:** Motion by Waldahl, seconded by Schermerhorn, to approve the Renewal Liquor License Application for Vintage Golf Course, Staples, for the period ending October 31, 2010, motion carried.

**Courthouse Postage Meter:** Motion by Waldahl, seconded by Schermerhorn, to approve replenishing the Courthouse Postage Meter in the amount of \$5,000, motion carried.

**Sheriff's Department:** Ms. West presented the Board with a handout regarding a 2010 budget amendment request from the Sheriff's Department, who were unable to attend the meeting. She reviewed the following with the Board;

- 11/3/09 Board Action amending Law Enforcement Budget as follows;
- reduce Out of County Boarding expense budget by \$10,000 (#01-251-6288)
- increase Capital Improvements expense budget by \$10,000 (#01-251-6660)

The \$10,000 Capital Improvement dollars we used to complete the Jail Booking Station remodeling. As of 12/31/09 \$7,500 had been spent.

Request: to amend the 2010 Law Enforcement expense budget to reflect the \$2,500 of unspent 2009 funds for the purpose of completing the Jail Booking Station remodeling.

-increase Capital Improvements expense budget by \$2,500 (01-251-6660)

Current 2010 Capital Improvements Budget	\$6,600
Plus unspent 2009 remodeling funds	<u>\$2,500</u>
Total 2010 Budget	\$9,100

Motion by Schermerhorn, seconded by Miller, to approve an amendment of the 2010 Law Enforcement expense budget to reflect the \$2,500 of unspent 2009 funds for the purpose of completing the Jail Booking Station remodeling; increase Capital Improvements expense budget by \$2,500 (01-251-6660); Current 2010 Capital Improvements Budget -\$6,600; Plus unspent 2009 remodeling funds - \$2,500; total 2010 Budget - \$9,100, motion carried.

**Wadena Crisis & Referral:** Motion by Schermerhorn, seconded by Waldahl, to approve the payment of the first half 2010 allocation to Wadena County Crisis & Referral Program in the amount of \$1,660.00, motion carried.

**Board Bills:** Motion by Waldahl, seconded by Schermerhorn, to approve payment of the Board of Commissioner bills in the amount of \$72,189.28, motion carried.

### **Commissioners Reports:**

Commissioner Waldahl: NJPA Meeting; CHAMPS Meeting - tobacco and alcohol compliance checks in the County, Host Party Law; SHIPS Program - Farm to School Program, School Mini Grants, Community Nutrition Mini Grant to support the gardens, etc. The Governor's proposal would cut \$10 million in funds from the SHIPS program; Bell Hill Recovering Center; Family Service Collaborative Meeting.

Commissioner Bounds: Family Service Collaborative Meeting; Otter Tail Wadena Community Action Council - still trying to sell 4 houses plus 2 lots all located in Elizabeth, 4 entities would split the loss of \$400,000, would not cost the County any money.

Commissioner Miller: Otter Tail Wadena Community Action, Wadena Soil & Water Conservation District - fund balance about \$30,000, gone to a 4-day work week starting 3/1/09.

Commissioner Schermerhorn: Highway Transportation Committee - new Highway Engineer; Perham Resource and Recovery Meeting; Region 5 Development Commission Meeting - very good Visioning Session, Crow Wing County willing to help Wadena County, it was suggested that Economic Developers get together and also recommended if there was a new plant it should be in Wadena County or Todd County; 3-County Board of Health – Pepsi provides grants every month which could be applied for.

The Board recessed at 10:15 a.m.

The Board reconvened 10:35 a.m.

**Wahoo Valley Consumption & Display Permit:** Motion by Waldahl, seconded by Schermerhorn, to approve the Renewal Application Consumption and Display Permit, submitted by John and Sharon Long, Wahoo Valley Bar & Grill, Staples, motion carried.

**Wahoo Valley Liquor License:** Motion by Waldahl, seconded by Schermerhorn, to approve the renewal Combination Application On-Sale/Off-Sale 3.2 percent Liquor License, submitted by John and Sharon Long, Wahoo Valley Bar & Grill, contingent upon approval by the Wadena County Attorney, motion carried.

The Board recessed at 10:37 a.m.

The Board reconvened at 10:55 a.m.

**Planning & Zoning:** Deana Skov, Zoning/Parks Director, came before the Board requesting approval of the Planning Commission minutes.

Motion by Waldahl, seconded by Schermerhorn, to accept the February 18, 2010 Planning Commission Meeting Minutes, motion carried.

Ms. Skov informed the Board that the Planning Commission had received a request for a Conditional Use Permit submitted by George and Susan Oberfell for a custom butcher and meat processing operation in Huntersville Township which the Planning Commission recommended approval of. Mr. Oberfell was also in attendance.

Vice Chairman Bounds asked if there was anyone in the audience in favor or against the Conditional Use Permit or any written correspondence regarding such. None was reported.

#### RESOLUTION

Commissioner Schermerhorn moved that the following Resolution be adopted:

**RESOLVED: That the County Board approves issuance of the following Conditional Use Permit:**

George W. & Susan E. Oberfell application for Conditional Use Permit to permit a custom butcher and meat processing operation with the following findings of fact:

- 1) The requested use will not create an unreasonable excessive burden on the existing roads or other utilities;
- 2) The requested use is compatible with the surrounding area and will not significantly depreciate nearby properties,
- 3) The structure and the use shall have an appearance that will not have an unreasonable adverse effect on nearby properties since essentially it will be no change;
- 4) The requested use, in the opinion of the Planning Commission, is reasonably related to the existing land use and environment;

