

WADENA COUNTY BOARD OF COMMISSIONERS MEETING
JANUARY 5, 2010 9:00 A.M.

The Wadena County Board of Commissioners Meeting was held on Tuesday, January 5, 2010, at the Wadena County Courthouse in the Commissioners Room at 415 Jefferson St. S., Wadena Minnesota. The meeting was called to order at 9:00 a.m. by Auditor/Treasurer Char West and the pledge of allegiance to the flag was said.

Present: Commissioners William Stearns, Dave Schermerhorn, Rodney Bounds, Ralph Miller, and Lane Waldahl.

Chair and Vice-Chair Nominations: Auditor/Treasurer West called for nominations for the 2010 Chairman of the Wadena County Board of Commissioners.

Commissioner Schermerhorn nominated Commissioner William Stearns.

Auditor/Treasurer West called for further nominations. Being as there were no further nominations Auditor/Treasurer West called for a motion to close nominations and cast a vote for Board Chairman.

Motion by Bounds, seconded by Waldahl, to move that nominations cease, and cast a unanimous ballot for Commissioner William Stearns for Chairman of the Wadena County Board of Commissioners for 2010, motion carried.

Chairman Stearns called for nominations to serve as Vice-Chair of the Wadena County Board of Commissioners.

Commissioner Miller nominated Commissioner Rodney Bounds.

Commissioner Bounds nominated Commissioner Waldahl.

Motion Miller, seconded Schermerhorn, to move that nominations cease, and case a unanimous ballot for Commissioner Bounds for Vice-Chairman of the Wadena County Board of Commissioner for 2010, Miller aye, Schermerhorn aye, Waldahl aye, Stearns aye, Bounds nay, motion carried.

Agenda: Motion by Schermerhorn, seconded by Miller, to amend the day's Agenda to include k.) County Attorney Attendance at Board of Commissioner Meetings, motion carried.

Minutes: Motion by Bounds, seconded by Schermerhorn, to approve the Board Meeting Minutes of December 17, 2009, as amended, and the Board Minutes of December 23, 2009, motion carried unanimously.

Rising Phoenix Property Tax Request: Scott Pettit, representing First National Bank and serving on the Rising Phoenix Board, along with Barb Ellingson, Chairman and Director of the

Rising Phoenix, came before the Board regarding the Real Estate Tax for the Rising Pheonix. Mr. Pettit advised that the First National Bank had a real estate mortgage with the Rising Phoenix and it had come to their attention there were delinquent taxes, interest and penalties totaling approximately \$7,500. He added that upon doing further research, they realized that Rising Phoenix was a 501C3 Corporation and that it was his understanding that they were exempt of real estate taxes. Mr. Pettit pointed out that Rising Pheonix had taken possession of the building on September 9, 2005 and were billed for future years' taxes; it was finally resolved and determined that they should not be taxed for future years so taxes for 2006 and 2007 were rescinded, leaving the taxes from 2005 still outstanding. He questioned why there should be any taxes at all and pointed out that the tax bill of \$4,013 was incorrect in terms of the purchase agreement which stated the taxes should have been pro-rata between the seller and the purchaser and based on the closing date, it should only be \$1,427 which was their pro-rata share. Mr. Pettit added that Rising Pheonix should not have to pay the penalty and interest; he was not sure if the Rising Phoenix should also be exempt from paying a special assessment.

Chairman Stearns inquired of Mr. Pettit as to whether he had spoken with Assessor Lee Brekke. He pointed out that the taxes were to be prorated and paid at the time of closing of the purchase as outlined in their purchase agreement.

Mr. Pettit responded that he did discuss this with Mr. Brekke but he didn't get it cleared up as to why.

Chairman Stearns advised that Mr. Pettit and Ms. Ellingson meet with the County Assessor and the County Attorney prior to meeting with the Board of Commissioners.

Mr. Pettit concluded that they would talk with the Gores Company and see why the seller did not pay for their share and also deal with the penalty and interest.

Chairman Stearns pointed out if the assessment was made in the prior year, the purchaser still had to pay the taxes and the 501C3 status would affect the following year's taxes.

Mr. Pettit added that they would check on when the documents were recorded; the seller should have paid approximately 2/3 and the buyer the \$1,427 and the special assessments going forward which would total approximately \$2,500 instead of \$7,500; there was still the issue of the penalty and interest.

Chairman Stearns advised Mr. Pettit and Ms. Ellingson to put all of the information in a letter and mail it to Ms. West for distribution to the County Attorney and County Assessor for an opinion.

Minimum Wage for Elected Officials: Ms. West informed the Board that by statute the Board needed to set the minimum salaries of elected officials prior to the first date on which applicants may file for the office of County Recorder, County Sheriff, County Attorney and County Auditor/Treasurer. She reviewed a previously distributed resolution setting the minimum salaries of the four elected positions as the current annual wage; pointing out that this resolution

was similar to the resolution the Board approved in 2006 and other county Boards had approved. Ms. West added that, prior to the meeting, she had been requested to present the Board with a second resolution that set the minimum salaries at the statutory minimum of \$5,000 annually for the four positions.

Board discussion was held regarding the reason for requesting the development of the second resolution was in the case of a newly elected official coming in without the experience the current elected officials had.

WADENA COUNTY
Statutory Elected Officials Salaries Established

Commissioner Schermerhorn offered the following and moved its adoption:

WHEREAS, Minnesota Statutes 384.151, 385.373, 386.015, 387.20, and 388.18, require that the County Board of Commissioners, prior to the first date on which applicants may file for Office of County Auditor/Treasurer, County Recorder, County Sheriff, and County Attorney, shall set, by resolution, the minimum salary to be paid for the terms next following, and

WHEREAS, the Statutes also provide that in counties with 10,000 but less than 20,000 inhabitants, that the minimum salary shall not be less than \$5,000.00 per year and

WHEREAS, Wadena County has adopted a standard pay policy, which includes elected officials; and

NOW, THEREFORE, BE IT RESOLVED, that the minimum salaries for the next terms for the Elected Officials will follow Minnesota Statutes 384.151, 385.373, 386.015, 387.20, and 388.18 and will be \$5,000.00 per year.

Commissioner Waldahl seconded the motion and upon being put to a vote, was unanimously carried.

Dated: January 5, 2010 WADENA COUNTY BOARD OF COMMISSIONERS

Charleen West, Auditor/Treasurer

William Stearns, Chairman

Health Reimbursement Account: Motion by Schermerhorn, seconded by Waldahl, to approve the Health Reimbursement Account Fund refund to the General Revenue Fund in the amount of \$65,000.00, Public Health Fund - \$7,500.00, Road & Bridge Fund - \$13,750.00, Social Services Fund - \$40,000.00 and the Solid Waste Fund - \$2,500.00, retroactive to 12/31/09 for the period of 12/31/08 to 12/31/09, motion carried unanimously.

Motion by Waldahl, seconded by Schermerhorn, to approve the Health Reimbursement Account Fund advance from the General Revenue Fund in the amount of \$56,250.00, Public Health Fund

- \$10,000.00, Road & Bridge Fund - \$12,500.00, Social Services Fund - \$36,250.00 and Solid Waste Fund - \$3,750.00, retroactive to 12/31/09 for the period of 12/31/09 to 12/31/10, motion carried unanimously.

2010 Official Newspaper Bids: Ms. West reminded the Board that the Official 2010 Newspaper Bid opening had been held the previous morning; Commissioner Waldahl and Deputy Auditor/Treasurer Tammy Lupkes was also in attendance, as well as Steve Schultz, Pioneer Journal. She presented the Board with the following bids received;

Pioneer Journal

Legal Publication	1 st Financial	2 nd Financial	#Subscribers
6 point = <u>5.40</u> per SAU	<u>5.40</u> per SAU	<u>5.40</u> per SAU	<u>2,300</u>
8 point = <u>5.10</u> per SAU			

Review Messenger

Legal Publication	1 st Financial	2 nd Financial	#Subscribers
6 point = <u>\$4.40</u> per SA	<u>\$4.40</u> per SAU	<u>\$8.00</u> per SAU	<u>2,195</u>
8 point = <u>\$2.50</u> per SAU			

Motion by Waldahl, seconded by Schermerhorn, to award the 2010 Official Newspaper bid to the Review Messenger which would include publication of the Delinquent Tax Notice and List, the Proceedings of the County Board, all the Legal Notices and Publication of the County and the first publication of the County Financial Statement at \$4.40 per SAU, motion carried unanimously.

Motion by Schermerhorn, seconded by Miller, to award the 2010 Official Newspaper bid to the Wadena Pioneer Journal at \$5.40 for the second publication of the County Financial Statement, motion carried unanimously.

WesMin RC&D Dues: Commissioner Miller suggested the County pay \$200 or one-half of the WesMin dues for 2010 with no County representative to attend their Meeting; the Wadena Soil & Water Conservation District would pay the full \$400 dues for future years.

Motion by Miller, seconded by Schermerhorn, to authorize the payment of \$200 (one-half of the WesMin RC&D dues) to the Wadena County Soil & Water Conservation District (SWCD) for 2010 with the full \$400 to be paid by the SWCD for future years, motion carried.

Committee Appointments: Chairman Stearns made the following 2010 Committee Appointments:

COMMISSIONER RODNEY BOUNDS

Liaison: Public Health, Maintenance, Zoning/Parks
Fair Board – Ag Society

Ottertail Community Action
Zoning and Planning Commission
WesMin - Alternate
Mental Health Hosp. Community Advisory Board
Public Health Advisory Committee
MISAC – GIS
Document Management Committee
Council on Aging
Collaborative - Health
Perham Recovery Resource Facility - Alternate
Compliance Fund Committee
Negotiation Committee

COMMISSIONER RALPH MILLER

Liaison: Assessor, Data Processing, Extension
Old Wadena Committee
Extension
Fair Board – Wadena County Ag Society
Wadena County Parks Board
WesMin - Primary
Ottertail Community Action Council
Law Library
MISAC – GIS
Document Management Committee
Building Services Committee
Continuity Planning Committee
Soil & Water Conservation District
Water Plan

COMMISSIONER DAVE SCHERMERHORN

Liaison: Sheriff, Recorder, Auditor/Treasurer
South Country Health Alliance – Alternate
Todd County Corrections Board
Kitchigami Regional Library Board
Region 5 Commission
Wadena County Parks Board
Continuity Planning Committee
Personnel
West Central Chemical Dependency Treatment & Correctional Center – Alternate
Co 800 Meg Radio Board – Alternate
Building Services
Extension
Public Health Advisory
Central MN EMS Council - Alternative
Department Head Committee
Environmental Health Task Force

Todd-Wadena Community Corrections
3-County Board of Health Executive Committee
Negotiation Committee

COMMISSIONER LANE WALDAHL

Liaison: County Attorney, Court Administration, Veterans Services
Environmental Health Board Task Force
Personnel
Todd Wadena Corrections Board, Advisory Board
and other related Committees
Bell Hill Recovery Center
West Central Chemical Dependency Treatment & Correctional Center – Primary
Collaborative: Community Corrections
Central MN EMS Council - Advisory Committee Primary
Compliance Fund Committee
Joint Public Health & EMS Preparedness
800 MHz Radio Board
AMC – Public Safety

COMMISSIONER WILLIAM STEARNS

Liaison: Highway and Solid Waste
Hazardous Waste & Solid Waste – Chairperson for both
AMC Transportation, Legislative Steering Committee
Perham Resource & Recovery Center
South Country Health Alliance – Primary
Region 5 NCEDA Full Corp Board
Negotiation Committee
Star Lakes Advisory Committee
Department Head Committee
Collaborative –Social Services
Health Insurance Advisory Committee
3-County Board of Health Executive Committee

ALL COMMISSIONERS

Internal Governmental Affairs
Budget – All Executive Committee
Tax Forfeiture Land
Legislative
3-County Board of Health
Board of Equalization
Overall Economic Development
Association of MN Counties & Committees
Special Needs Master Planning Committee
Multi County Joint Powers Board of Corrections
Co Building and Spacial Needs Committee

Motion by Waldahl, seconded by Schermerhorn, to approve the 2010 Board Committee and Liaison appointments as made, motion carried.

Future Board Meeting Dates: Chairman Stearns set the following future Board Meeting dates; February 2, 2010, February 18, 2010, March 2, 2010 and March 18, 2010.

Replenishment of Postage: Motion by Schermerhorn, seconded by Miller, to approve the replenishment of the Courthouse Postage Meter in the amount of \$5,000, motion carried.

The Board recessed at 10:00 a.m.

The Board reconvened at 10:15 a.m.

Sheriff's Department: Sheriff Mike Carr presented the Board with a handout regarding the purchase of two squads as provided for in the Department's 2010 Budget. He requested approval from the Board to purchase a 2010 Crown Victoria from Elk River Ford for \$23,658.32 and a used SUV, not to exceed \$18,000, from Spear's Auto, which would be an auto replacement. Sheriff Carr added that he would take the 2003 Chevy Impala out of service and recommended that it be traded in for the new squad or sent to the auction; the 2004 Crown Victoria would go to the Assessor's Office and the 2003 Ford Explorer would go to the Emergency Manager. He pointed out their vehicles were on a four year rotation with mileage on the cars between 100,000 to 130,000 before they went out of rotation.

Discussion was held regarding the Emergency Manager's and Jail Administrator's use of the Sheriff's Department vehicles.

Chairman Stearns questioned how long Sheriff Carr could wait to purchase the vehicles as tax dollars would not be available until May.

Sheriff Carr responded that he did not know; the dealerships were always willing to work with them; if he ordered the vehicles now he could tell them not to bill the County until after May as it usually took three months to get the vehicles in.

Commissioner Bounds questioned whether Sheriff Carr requested quotes for the used vehicle from more than car dealership.

Sheriff Carr responded that this would be difficult as they needed to pick and choose just what they were looking for.

Board discussion was held regarding the purchase of a used vehicle and the development of specifications for such.

Sheriff Carr commented that the squad cars were used on a daily basis and had hard miles on them. He pointed out that he was in the office for Public Safety and that the Commissioners

should be as well. Sheriff Carr added that sooner or later the vehicles start to break down; maintenance costs this year had been \$36,000 which was \$20,000 over budget and in another year he may have to increase the maintenance budget.

Discussion was held as to the possibility of waiting until May or June to purchase the new squad and then work on developing specifications and look for a used SUV at this time. Further discussion was held regarding the County's unknown financial situation; it was suggested that the purchase of the vehicles wait until the legislative session was over.

The Board recommended that Sheriff Carr wait to purchase vehicles until June to see how finances were and to return to the Board at that time.

Set 2010 Elected Officials Salary: Sheriff Carr came before the Board requesting no change from his 2009 salary of \$77,507.50 for 2010.

Motion by Waldahl, seconded by Schermerhorn, to approve the Wadena County Sheriff's 2010 salary at \$77,507.50, reflecting no increase, motion carried unanimously.

Kyra Ladd, County Attorney, came before the Board requesting no change from her 2009 salary of \$83,821.62 for 2010.

The Board requested that Ms. Ladd review the difference between a full time and a part time County Attorney as Wadena County legally now had a part time County Attorney.

Ms. Ladd responded that this was a statutory designation that defined what she could and could not do outside of her County Attorney practice. She pointed out that if the Board wanted to change the Wadena County Attorney position from part time to full time it required Board action prior to January 1st of the Election year.

Motion by Schermerhorn, seconded Miller, to approve the Wadena County Attorney's 2010 salary at \$83,821.62, reflecting no increase, motion carried unanimously.

Soledad Henriksen, County Recorder, came before the Board requesting no change from her 2009 salary of \$44,090.59 for 2010. She questioned the Board whether the other County employees would be receiving \$500, and if so, would the Elected Officials receive the same or were they exempt.

Ms. West responded that 2010 Wage and Benefit negotiations with all of the County employees had not been completed.

Motion by Waldahl, seconded by Miller, to approve the Wadena County Recorders 2010 salary at \$44,090.59, reflecting no increase, motion carried unanimously.

Char West, Wadena County Auditor/Treasurer, came before the Board requesting no change from her 2009 salary of \$59,301.63 for 2010.

Motion by Schermerhorn, seconded by Miller, to approve the Wadena County Auditor/Treasurer's 2010 salary at 59,301.63, reflecting no increase, motion carried unanimously.

Sheriff's Department: Jean Birch, Sheriff's Department Administrative Assistant, informed the Board that a Board motion was requested by the State Auditors to amend the 2009 Budget and designate the net revenue and expense funds for General Fund Department #209 - Handgun Permits.

Motion by Schermerhorn, seconded by Waldahl, to amend the 2009 Sheriff's Department Budget Department #209 – Handgun Permits and to designate the net revenue and expenditure funds from Department #209 that would offset 2010 expenses, motion carried.

Request for County Attorney Attendance: Chairman Stearns addressed County Attorney Ladd, requesting that she attend County Board Meetings, when available, as was the practice in other counties.

Ms. Ladd responded that Tuesdays were her heavy Court dates and that this meeting with the Board would be difficult; she could possibly have the Assistant County Attorney cover some of her cases, however, the problem was that she had her own case load. She requested that the Board not count on her on Tuesdays; however, Thursdays typically would be no problem.

Highway Department: Jeff Adolphson, Assistant Highway Engineer, came before the Board presenting them with an agenda and requesting approval of a Resolution for Project Nominations to the 2014 Area Transportation Plan for Region 5 as follows:

RESOLUTION

Commissioner Schermerhorn offered the following resolution and moved for its adoption:

WHEREAS: The Central Minnesota Area Transportation Partnership (ATP) annually solicits projects for FHWA State Transportation Improvement Program (STIP) funding which provides for improvements to the transportation system, with monies requested being project specific,

AND WHEREAS: Project nominations must meet eligibility guidelines and qualifying criteria as established by the Central Area Transportation Partnership,

AND WHEREAS: The Wadena County Highway Department recommends that the following projects be submitted and nominated for inclusion in the 2014 Area Transportation Improvement Plan, which is a prioritized list of transportation projects that the Central Minnesota Partnership recommends for inclusion in the State transportation Improvement Plan (STIP),

- 1) County State Aid Highway No. 4; from US Highway 10 in Wadena to CSAH 23.
- 2) County State Aid Highway No. 25; from CSAH 18 to the Hubbard County Line.

AND WHEREAS: These projects are currently included in the 2009 – 2013 Five Year Road Improvement Plan for Wadena County.

NOW THEREFORE BE IT RESOLVED: That the County of Wadena does hereby support the recommendation of the Highway Department for submittal and nomination of the above noted projects and requests said projects be included in the State Fiscal Year 2014 Area Transportation Improvement Plan.

Commissioner Bounds seconded the motion and the same carried unanimously.

Adopted at Wadena, Minnesota.

ATTEST:

Charleen West, Auditor/Treasurer

William Stearns, Chairman

Mr. Adolphson requested permission to obtain quotations for items needed for routine maintenance and operations in the Highway Department for the upcoming season.

Motion by Waldahl, seconded by Schermerhorn, to approve the preparation and acceptance of quotations for the annual equipment rental, culverts, aggregate and bituminous materials, signs and posts for 2010, as needed for routine maintenance and operations, motion carried.

Mr. Adolphson requested authorization to prepare and advertise for bids for the annual Liquid Magnesium Chloride, Aggregate stockpile and marking contracts for 2010.

Motion by Schermerhorn, seconded Miller, to authorize the preparation and advertisement for bids for the Annual Liquid Magnesium Chloride, Aggregate Crushing and Stockpile and Pavement Marking contracts for 2010, motion carried unanimously.

Mr. Adolphson informed the Board that the Highway Department would be selectively trying ice-cutting on County roads. He added that the vacant Highway Engineer position had been posted on the County Engineer Association website, in the Wadena County newspapers, once in the Sunday Fargo Forum, and the AMC website.

Motion by Bounds, seconded by Schermerhorn, to authorize the publication of an ad to fill the vacant Highway Engineer position in the Minnesota Engineering Magazine not to exceed \$200, motion carried unanimously.

2010 Extension MOA: Motion by Miller, seconded by Schermerhorn, to approve the 2010 Agreement Between the University of Minnesota and Wadena County For Providing Extension Programs Locally and Employing Extension Staff, motion carried unanimously.

Sheriff's Department: Chairman Stearns tabled action on the A'viands Amendment to the Food Service Management Agreement until additional information could be obtained.

Board Bills: Motion by Schermerhorn, seconded by Bounds, to approve payment of the Board of Commissioner bills in the amount of \$252,325.57, motion carried unanimously.

The Board recessed at 11:27 a.m.

The Board reconvened at 11:36 a.m.

Community Corrections: Kathy Langer, Todd Wadena Community Corrections Director, came before the Board to request approval of several annual Resolutions; Resolution to Continue Joint Powers for Community Corrections, Resolution designating the Executive Committee Membership and a Resolution designating the Community Corrections Advisory Board Membership.

**WADENA COUNTY
RESOLUTION 2010
Resolution to Continue Joint Powers for Community Corrections**

WHEREAS, the Wadena County Board of Commissioners annually enters into a joint powers agreement with the Todd County Board of Commissioners for Community Corrections and;

WHEREAS, the Wadena County Board of Commissioners is required to annually review and approve this agreement and;

WHEREAS, the Todd and Wadena Counties Boards of Commissioners met and reviewed the 2010-2011 Comprehensive Community Corrections Plan on November 5, 2009;

NOW THEREFORE BE IT RESOLVED, the Wadena County Board of Commissioners approves this Joint Powers agreement as presented by Todd-Wadena Community Corrections.

Adopted this 5th day of January, 2010.

Charleen West, Clerk to the Board

William Stearns, Chairman

Motion: Commissioner Waldahl

Second: Commissioner Schermerhorn

Adopted: January 5, 2010

Motion carried unanimously.

Motion by Waldahl, seconded by Schermerhorn, to approve the following Resolution:

RESOLUTION

WHEREAS, The Todd County Board of Commissioners and the Wadena County Board of Commissioners, on November 5, 2009, reviewed the 2010-2011 Comprehensive Community Corrections Plan and 2010 Budget for Todd and Wadena Community Corrections and

WHEREAS, In compliance with the regulations contained in the Community Corrections Plan, it is required that membership of the Executive Committee be confirmed by the Todd and Wadena Counties Boards of Commissioners and the Community Corrections Advisory Board for Todd and Wadena Counties.

THEREFORE, IT IS RESOLVED that the members of the Executive Committee are appointed as follows:

1. Dave Kircher, Todd County Commissioner.
2. Mark Blessing, Todd County Commissioner.
3. Lane Waldahl, Wadena County Commissioner.
4. Dave Schermerhorn, Wadena County Commissioner.
5. Jane Gustafson, Chairperson of the Community Corrections Advisory Board.
6. James Hofer, Vice-Chairperson of the Community Corrections Advisory Board from Wadena County.
7. Honorable Sally Ireland Robertson, Todd and Wadena Counties Court Judge.

BE IT FURTHER JOINTLY RESOLVED, the Todd and Wadena Counties Boards of Commissioners vest authority in the Executive Committee, by this resolution, to implement and maintain the Comprehensive Community Corrections Plan for Todd and Wadena Counties.

IN TESTIMONY WHEREOF THE WADENA COUNTY BOARD OF COMMISSIONERS has caused this resolution to be adopted this 5th day of January, 2010.

ATTEST: WADENA COUNTY BOARD OF COMMISSIONERS

By _____
Charleen West, Auditor/Treasurer

_____ William Stearns, Chairman

Motion carried unanimously.

Motion by Schermerhorn, seconded by Waldahl, to approve the following Resolution:

RESOLUTION

WHEREAS, The Todd County Board of Commissioners and the Wadena County Board of Commissioners, on May 4, 1974, and on May 5, 1974, respectively, duly caused a resolution to be adopted wherein they declared it their intention to the State of Minnesota, pursuant to

Minnesota Laws of 1973, Chapter 401, to participate in the Community Corrections Act subject to the preparation and approval of a comprehensive plan by the Counties of Todd and Wadena and the Commissioner of Corrections for the State of Minnesota and,

THEREFORE, IT IS RESOLVED pursuant to the revision of said law, that the following persons are hereby appointed by the Chairperson of each County Board of Commissioners, with the advice and consent of each, to the Community Corrections Advisory Board.

1. Serving in the capacity of Citizen Member shall be Mark Hepokoski.
2. Serving in the capacity of Citizen Member shall be Naomi Moyer.
3. Serving in the capacity of Ethnic Minorities shall be vacant.
4. Serving in the capacity of Victim Services shall be Connie Nelson.
5. Serving in the capacity of Todd County Commissioner shall be Dave Kircher
6. Serving in the capacity of Todd County Commissioner shall be Mark Blessing
7. Serving in the capacity of Wadena County Commissioner shall be Lane Waldahl
8. Serving in the capacity of Wadena County Commissioner shall be Dave Schermerhorn
9. Serving in the capacity of District Court Judge shall be Honorable Sally Ireland Robertson.
10. Serving in the capacity of Prosecuting Attorney shall be Jane Gustafson.
11. Serving in the capacity of Public Defender shall be Gregory Peters.
12. Serving in the capacity of Police Chief shall be Kyle Huber.
13. Serving in the capacity of Wadena County Sheriff shall be Michael Carr, Jr.
14. Serving in the capacity of Todd County Sheriff shall be Peter Mikkelson.
15. Serving in the capacity of Health Professional shall be Cheryl Schneider.
16. Serving in the capacity of Social Services Director shall be Frank Sandelin.
17. Serving in the capacity of Educational Administrator shall be James Hofer.
18. Serving in the capacity of Corrections Agent shall be Johanna Jones.
19. Serving in the capacity of Correctional Administrator shall be Katherine Langer.

IN TESTIMONY WHEREOF THE WADENA COUNTY BOARD OF COMMISSIONERS has caused this resolution to be adopted this 5th day of January, 2010.

ATTEST:

WADENA COUNTY BOARD OF COMMISSIONERS

Wadena County Auditor/Treasurer

By _____
Chairperson

MIS Department: Kevin Stensrude, MIS Director, came before the Board and presented them with a handout that outlined details of his request to roll over \$37,000 from eight 2009 MIS Budget lines items to the MIS 2010 Budget to pay for several unfunded 2010 IT projects.

The Board reviewed the MIS 2009 and 2010 Budget and actual expenditures.

Commissioner Waldahl commented that Mr. Stensrude usually provided the Board with a printout for his upcoming IT projects.

Discussion was held regarding previous MIS Budgets, actual expenditures and Budget Amendments.

Ms. West commented that she was requesting Department Heads request Board action for the designation of funds that would include account numbers but not dollar amounts as final 2009 revenues and expenditures would not be known until March 2010 when 2009 payables were no longer recognized. She pointed out that in the past Board action had to be made to correct previous Board motions designating dollar amounts that were not accurate.

Motion by Schmerhorn, seconded by Waldahl, to approve the designation of the net 2009 revenues, expenditures and Budget relating to the MIS (Department #061) 2009 Budget items for accounts #6340, #6409, #6402, #6480, #6241, #6330, #6334, #6661, motion carried unanimously.

Mr. Stensrude requested Board approval to authorize the use of the designated 2009 funds to pay for the following unfunded 2010 projects; Wiring Room Upgrade - \$6,000, move MIS Servers to Law Enforcement - \$2,000, new backup hardware/software - \$16,000 and purchase three tough books for Law Enforcement - \$13,000 for a total of \$37,000.

Chairman Stearns pointed out that he did not have a problem approving the wiring upgrade and moving MIS Servers to Law Enforcement for \$8,000, but felt the Board needed to take a harder look at everything this year until they were aware of the County's financial situation.

Mr. Stensrude responded that the new backup hardware/software was needed as the data storage had doubled in less than one year; the problem was that the County was approaching the inability to back up within 24 hours; failures were increasing over the past year. He also pointed out the importance of being prepared for Disaster Recovery; we would need something that we can rebuild our network from.

Motion by Bounds, seconded by Schermerhorn, to approve the 2010 MIS Projects of Wiring Room Upgrade - \$6,000, move MIS Servers to Law Enforcement - \$2,000, new Backup Hardware/Software - \$16,000, for a total approximate cost of about \$24,000, motion carried.

Commissioner Reports:

Commissioner Schermerhorn: None

Commissioner Miller: None

Commissioner Stearns: Water Plan Meeting -determined the amount funded by the State and County and hoped that the Townships might help partner in the future; Crow Wing River Water Shed Meeting to be held January 13, 2010.

Commissioner Bounds: None

Commissioner Waldahl: None

]

Motion by Bounds, seconded by Miller, to adjourn the Board of Commissioners Meeting at 12:05 p.m., motion carried.

Charleen West, Auditor/Treasurer

William Stearns, Chairman