

**WADENA COUNTY BOARD OF COMMISSIONERS MEETING**  
**OCTOBER 6, 2009/9:00 A.M.**

The Wadena County Board of Commissioners Meeting was held on Tuesday, October 6, 2009, at the Wadena County Courthouse in the Commissioners Room at 415 Jefferson St. S., Wadena Minnesota. The meeting was called to order at 9:00 a.m. by Chairman Dave Schermerhorn and the pledge of allegiance to the flag was said.

Also present: Commissioners Lane Waldahl, Rodney Bounds, Ralph Miller, William Stearns and Auditor/Treasurer Char West.

Motion by Miller, seconded by Stearns, to amend the day's Agenda to include, 1:45 p.m. Dave Kraemer - Electronics Recycling, 2:00 p.m. Karen Nelson, Public Health Director, - Authorization to Sign Contracts, g) 2010 NJPA Health Insurance Renewal, h.) MN State Community College Occupancy Agreement, i) MN EOT Invoice, motion carried.

Motion by Waldahl, seconded by Miller, to approve the 8/20/09 Adjourned Board Meeting Minutes, 9/1/09 Board Meeting Minutes, 9/10/09 Special Board Meeting Minutes, 9/14/09 Special Board Meeting Minutes, as amended and 9/17/09 Adjourned Board Meeting Minutes, motion carried.

Cindy Madigan and Beverly Marchenbacker, U.S. Census Bureau Partnership and Data Services, presented the Board with information pertaining to the upcoming 2010 Census.

Ms. Madigan pointed out that the 2010 Census would affect Wadena County for 10 years and beyond and numbers at the local, state and federal level would affect political representation. She added that only the short form would be used as well as local people. Ms. Madigan stated that January through March would be the heaviest promotional time with forms being delivered March 2010 to people with addresses and that April 1, 2010, would be Census day with April through June as a follow-up to ensure accurate counts.

Commissioner Waldahl questioned what she was expecting from Wadena County.

Ms. West stated that she had already been contacted by the Census Bureau and would be providing addresses through the property tax system. She added that meeting space could also be provided.

Commissioner Miller questioned if all residents were located on GPS, was this for rural or urban/metro also.

Ms. Madigan responded that she did not know but would find out and get back with this information. She added that what they were in need of was a Complete Count Committee which was a group of leaders in the County that could meet monthly and decide how to reach hard to reach areas; people from faith based organization, community leaders, schools, etc.

Commissioner Waldahl questioned if there would be any one from the Census Bureau who would be a moderator for this Committee.

Ms. Madigan responded that she could help set up the Committee but would not manage it.

Commissioner Waldahl commented that the County was to set up and manage the groups; he questioned whether this was the same procedure used in 2000.

Ms. Madigan responded that there had been some changes to strengthen the partnership.

Commissioner Waldahl questioned why the Census Bureau needed a Committee if they conduct the counting.

Ms. Madigan responded that the Committee would promote awareness and help encourage participation; help if there were going to be any challenges.

Chairman Schermerhorn stated that the County had a list of the Township, City and County officials, which Ms. West could provide them.

Ms. Madigan stated that that information would be helpful.

Donna Anderson, Wadena County NEA, presented the Board with pictures illustrating the projects she had been involved in over the summer such as the Farm to School Program and Jr. Master Gardener classes which she hoped to get started in Verndale, Sebeka and Menahga through a grant she had received.

Commissioner Waldahl stated that the NJPA Board had discussed both programs and that other schools were talking about the same things.

Ms. Anderson pointed out that the Sentenced To Serve (STS) had a garden by Staples which had produced enough fresh produce to supply the Wadena Food Shelf, Sebeka Food Shelf and the Staples Food Shelf; it had been a very successful program involving Senior Citizens and school classes.

Mike Gibson, Consultant, presented the Board with the 2010 – 2029 Prairie Lakes Solid Waste Authority Master Plan, requesting the Board read the document prior to the October 22, 2009 Board Meeting as the Board needed to consider signing a Letter of Intent that would commit Wadena to this Project. He pointed out that the members who had developed this draft would be making a presentation to Legislators who would be touring throughout the State on October 29<sup>th</sup> and discussing available grant funds. Mr. Gibson added that there would be a lot of competition for the grants; this Project was unique and with the signed Letters of Intent, the Legislators would know that this Project was ready to go.

Commissioner Stearns stated that what Wadena County had to look at was whether the Board wanted to be on the hook for expansion and a larger debt load; currently 1.9 million and 2.4

million if the County committed to the expansion. He pointed out that the trade off would be the expanded and remodeled facility, which would probably be more sustainable for the next 20 years than what was there now; it would be a gamble either way. Commissioner Stearns explained the \$3 million dollar fund balance that was stated in the Master Plan and the current \$1 million in bond reserves for the bond holders in case the facility broke down and unable to make the bond payment. He pointed out that the question he had was if the partnership would have to be dissolved; where would this money go.

Mr. Gibson requested the Commissioners contact him with any questions they would have regarding the Master Plan prior to the October 22<sup>nd</sup> Board Meeting so he could responded to them. He pointed out that action on the Letter of Intent was needed by this Board Meeting date. Mr. Gibson added that he would know by the following Monday whether Becker County would also be involved in the Project.

Mr. Gibson distributed to the Board a Revised Wadena County Solid Waste Ordinance for the Board's review. He added that there were some changes the Board needed to review; however, the Ordinance was almost identical to the Otter Tail County Solid Waste Ordinance.

Mr. Gibson informed the Board that Killian Sanitation had been sold to a Waste Management firm. He stated that he was researching whether this firm was a subsidiary to Waste Management, Inc. and if they were not they would need to submit a request for permit from the County.

Mr. Gibson provided an update on the remodeling of the Transfer Station Office; after discussing the remodeling with the staff a final plan and materials list was developed. He pointed out that an ad would be published in all of the County newspapers for carpenters who would like to provide a quote on labor.

Mr. Gibson informed the Board that the Assistant County Attorney was working on the Otter Tail County/Wadena County Working Agreement which should be completed by the October 22<sup>nd</sup> Board Meeting. He added that if all was in order Mike Hanen, Otter Tail County Solid Waste Director, could start November 1, 2009, to which he was open to.

Mr. Gibson updated the Board on the inappropriate garbage dumping charge and letter; pointing out that he had discussed the process with Mr. Hanen. He reviewed how he had arrived at a cost per bag for garbage which calculated out to be approximately \$19 per bag. Mr. Gibson stated that the Sheriff's Department preferred that the County send the first letter and if there was no response, then the Sheriff's Department would get involved; they did not want to send out the first letter.

Commissioner Miller stated that he felt there was a need for education in this area; would it be appropriate to run ads in the newspaper.

Mr. Gibson pointed out that Otter Tail County had an education process available for Wadena County.

Mr. Gibson updated the Board on the posting for Solid Waste staff positions; it was suggested that the title be Certified Solid Waste Attendants; a term used by Otter Tail County. He stated that if a motion was needed, perhaps it could be further discussed following the Closed Board Meeting.

The Board recessed at 10:10 a.m.

The Board reconvened at 10:21 a.m.

Joel Ulring, Highway Engineer, came to the Board informing them that the Stimulus Project had been approved for the SP 80-602-08 Project and asked for approval to advertise for bids. Also present was Jeff Adolphson, Assistant Highway Engineer.

Motion by Stearns, seconded by Waldahl, to authorize the Highway Engineer to advertise for bids for the SP 80-602-08 Project, motion carried.

Mr. Ulring updated the Board on the CSAH 21 (City of Menahga) Project, pointing out that the utility installation was complete; concrete and gutter to be completed by the end of the week; gravel base and bituminous paving was schedule for late October. He also informed the Board that the CSAH 23 Project should be completed shortly depending on the weather.

Mr. Ulring informed the Board that he had been approached by Commission Miller concerning a request for Wadena County to cost share in the spot application of chloride on a County gravel road to control dust. He added that in the past the County had not participated in cost sharing in spot application of chloride.

Commissioner Miller stated that the location of a grain bin had not been a good choice; area residents were concerned about the bin location and big trucks going by. He added that there had been a meeting regarding a Variance to locate the bins closer to the road and that a Mr. Shook offered to cost share some sort of dust control with the County. Commissioner Miller stated that he had talked with Jeff Adolphson, Assistant Highway Engineer, and Vern Kemper, Highway Maintenance Foreman, who advised a temporary fix could be done for this fall which would be to put some calcium chloride down with a small garden fertilizer spreader in isolated areas at a cost of about \$400, which Mr. Shook agreed with.

Commissioner Waldahl questioned whether it would be easier if there were a road that came right to the drive way which; a different location on CR 2, which was a 7-ton road.

Ms. Porter questioned if he would be liable for a nuisance or if he was granted a Variance.

Commissioner Miller responded that he had read the criteria at the Zoning Meeting but dust was not mentioned as a problem.

Mr. Ulring stated that the question was whether the Board wanted to participate in the cost or even start a Dust Control Program; McCleod, Pope and Clearwater Counties had programs which

were paid 100% by residents.

Mr. Ulring stated that this was one of the roads to be turned back to the Township.

Commissioner Bounds stated that then it would become a Township concern.

Commissioner Miller stated that Mr. Shook was willing to cost share with the County; the Rach's should not need to cost share.

Chairman Schermerhorn pointed out that the Board would have people in Menahga who would also want help with this issue.

Commissioner Miller stated that he agreed with Mr. Adolphson's proposal which was to put calcium chloride in isolated areas for the time being and if need be for a detour on that road next summer when the CR 2 bridge was gone, then bring it up to a class 5 category and put magnesium chloride on it.

Mr. Adolphson commented that he felt it did deserve discussion as it went from an \$18,000 program to a \$300,000 program in Hubbard County; pros and cons needed to be discussed thoroughly. He added that the advantage of next year with the prospect of CR 2 being closed; there would be additional traffic and the County could put gravel and chloride down in an effort to preserve that road and reduce maintenance; while this was going on there would be time to re-evaluate the pros and cons of the situation. Mr. Adolphson pointed out that with wet roads; chloride was a problem because it was very corrosive when it splashed on cars.

Commissioners Waldahl and Bounds stated that they were in agreement with Mr. Adolphson with no decision at present.

Commissioner Stearns stated that he saw no reason to change the current procedure.

Commissioner Miller stated that he felt there was a need to address the dust issue this fall with calcium chloride.

Chairman Schermerhorn stated Board consensus appeared to be to revisit this at a later time and make a determination then.

Mr. Ulring informed the Board that he was advised by an engineer from the Koch Pipeline that a section of the older 18" pipeline that crossed beneath CSAH 30 near the airport in Staples needed repair. He stated that he had met with representatives from the Pipeline, Staples City and Central Lakes College to discuss the road closure; the work was expected to start October 14<sup>th</sup> and completed by October 19<sup>th</sup>.

Mr. Ulring read a Letter of Resignation to the Board which stated that his last day of employment with Wadena County would be October 23, 2009.

Motion by Stearns, seconded by Waldahl, to accept, with regret, the resignation of Joel Uling, Highway Engineer, as of October 23, 2009, motion carried unanimously.

Jenny Holmes, NJPA Community Relations Coordinator, came to the Board to introduce herself and reintroduce the organization. She stated that NJPA had been created under state statute and now had programs nationally; she added that Commissioner Waldahl felt this information needed to be brought back to the Board. Ms. Holmes reviewed the purpose of NJPA and also reviewed what was available to help the County save money through NJPA.

Commissioner Waldahl reminded the Board that this little company was started in Staples and was now a nation-wide agency.

Deana Skov, Zoning/Parks Director, came before the Board to request acceptance of the September 17, 2009, Planning Commission Meeting Minutes.

Motion by Waldahl, seconded by Bounds, to accept the September 17, 2009, Planning Commission Minutes, motion carried.

Ms. Skov requested approval of a Conditional Use Application submitted by Dorothy Kennelly for a small wind energy conversion system located on her property in Section 17 of Huntersville Township; the Planning Commissioner recommended approval of this application. Ms. Kennelly and company representatives, who were installing the Wind Energy Conversion System, were present.

Discussion followed regarding the operation of the Wind Energy System, whether it was just for personal use, the velocity of the rotors, yearly maintenance and cost of maintenance, time involved, how many in Wadena County area (40 installed since 2003).

Chairman Schermerhorn called for those in favor of the Conditional Use Permit from those in attendance – no response; called for those opposed – no response; questioned whether Ms. Skov had received any written correspondence.

Ms. Skov responded that she had not received any written correspondence relating to this Conditional Use Permit.

## RESOLUTION

Commissioner Waldahl moved that the following Resolution be adopted:

RESOLVED: That the County Board approves issuance of the following Conditional Use Permit:

Dorothy Kennelly application for Conditional Use Permit to permit a small wind energy conversion system with a 120 feet tall tower, excluding blade length, with the following findings of fact:

- 1) The requested use will not create an unreasonable excessive burden on the existing roads or other utilities;
- 2) The requested use is compatible with the surrounding area and will not significantly depreciate nearby properties;
- 3) The structure and the use shall have an appearance that will not have an unreasonable adverse effect on nearby properties;
- 4) The requested use, in the opinion of the Planning Commission, is reasonably related to the existing land use and environment;
- 5) The requested use is consistent with the Wadena County Land Use Control Ordinance;
- 6) The requested use is not in conflict with the Wadena County Comprehensive Plan; and
- 7) The requested use will not create an unreasonably adverse affect because of noise, odor, glare, or general unsightliness for nearby property owners.

on property described as: The North Half of the Northwest Quarter (N1/2 NW1/4); except the West 247.5 feet of the North 165 feet; and except the East 104.5 feet of the West 352 feet of the North 250 feet thereof; and except tract to Barnhill, Section 17, Township 138 North, Range 33 West, Huntersville Township, located in an A-2 Mixed Agriculture-Forestry District.

Commissioner Miller seconded the motion and the same carried unanimously.

Adopted this 6<sup>th</sup> day of October 2009.

Attest: \_\_\_\_\_  
 Charleen West, Auditor/Treasurer                      David Schermerhorn, Chairman

Ms. Skov requested approval of the following Resolution to amend the Wadena County Zoning Ordinance, Section 4, B pertaining to Animal Units. She pointed out that the purpose of this amendment was to be consistent with what the State of Minnesota recognized as an animal unit which would eliminate confusion in future feedlot applications; the Resolution amendment was recommended for approval by the Planning Commission.

Chairman Schermerhorn called for anyone from those in attendance in favor of the Resolution – one response, Deon Roth. Chairman Schermerhorn called for anyone from those in attendance opposed to the Resolution – no response. Chairman Schermerhorn asked Ms. Skov if she had received any written correspondence regarding the Resolution.

Ms. Skov responded that she had not received any correspondence regarding this Amendment.

## **RESOLUTION**

Commissioner Bounds moved that the following resolution be adopted:

RESOLVED: That the County Board orders the amendment of the Zoning Ordinance No. 1 as follows:

Section 4., B.

~~Animal Unit - A unit of measure in the production of animal manures. Uses as a standard amount of manure produced on a regular basis by a slaughter steer or heifer. Shall have the definition provided in MN Rule Chapter 7020.0300 Subp. 5.~~

**ANIMAL UNIT EQUIVALENT**

<u>Animal</u>	<u>Equivalent</u>
<del>Slaughter steer or heifer</del>	<del>1.0 animal unit</del>
<del>Horse</del>	<del>1.0 animal unit</del>
<del>Mature dairy cow</del>	<del>1.4 animal unit</del>
<del>Swine over 55 pounds</del>	<del>.4 animal unit</del>
<del>Swine under 55 pounds</del>	<del>.05 animal unit</del>
<del>Sheep</del>	<del>.1 animal unit</del>
<del>Duck</del>	<del>.2 animal unit</del>
<del>Turkey</del>	<del>.018 animal unit</del>
<del>Chicken</del>	<del>.01 animal unit</del>

~~For animals not listed, the number of animal units is defined as the average weight of the animal divided by 1,000 pounds.~~

Commissioner Waldahl seconded the motion and the same carried unanimously.

Adopted this 6<sup>th</sup> day of October 2009.

Attest: \_\_\_\_\_  
Charleen West, Auditor/Treasurer                      David Schermerhorn, Chairman

Ms. Skov requested approval by the Board of the following Resolution to amend the Wadena County Zoning Ordinance that would include a Section for the purpose of regulating the implementation of Small Wind Energy Conversion Systems in Wadena County, as recommended by the Planning Commission.

**RESOLUTION**

Commissioner Stearns moved that the following Resolution be adopted:

**RESOLVED:** That the County Board orders the amendment of the **Zoning Ordinance No. 1** as follows:

Section 4, B

Addition of Small Wind Energy Conversion Systems in Wadena County

Commissioner Miller seconded the motion and the same carried unanimously.

Adopted this 6<sup>th</sup> day of October 2009.

Attest: \_\_\_\_\_  
Charleen West, Auditor/Treasurer                      David Schermerhorn, Chairman

Ms. Skov informed the Board that the landing at Cottingham Park was in need of repair at a proposed cost of \$1,300. She stated that they had received a donation of \$500 to be used towards Cottingham Park improvements. Ms. Skov requested Board approval to use funds from the Parks Tax Forfeit Reserve Fund for the balance of the \$800 expense.

Motion by Waldahl, seconded by Miller, to authorize the Zoning/Parks Director to spend \$800.00 from the Parks Tax Forfeit Reserve Fund (#01-521-6356) and \$500.00 Parks donation, to fund the \$1,300.00 Cottingham Park improvements, motion carried unanimously.

Tom Speed, Jail Administrator, came before the Board to request approval of an unpaid leave of absence for medical purposes for Sheriff Department Jailer/Dispatcher Tom Aagard; his position would be covered by part-time staff.

Motion by Waldahl, seconded by Bounds, to approve an unpaid Leave of Absence for Tom Aagard from October 19, 2009 to February 1, 2010, at his Doctor's request, motion carried.

Commissioner Stearns informed the Board that he had a conflict on October 22, 2009 which was the scheduled Adjourned Board Meeting date; he requested the Meeting be rescheduled to October 21, 2009.

The Board was in agreement to reschedule the October 22, 2009 Board Meeting to October 21, 2009.

Chairman Schermerhorn set the following future Board Meeting dates; November 3, 2009, November 19, 2009, December 1, 2009 and December 17, 2009; the December 1, 2009 Board Meeting would serve as the time to allow the public an opportunity to speak regarding the 2010 Budget and Tax Levy.

Paul Sailer, Social Services Director and Joel Ulring, Highway Engineer, came before the Board to present them with a Memorandum of Understanding between the Local 49er's Union and Wadena County which would authorize their participation in a Health Care Savings Plan.

Mr. Sailer stated that the Labor Attorney had reviewed this and had provided a draft for Board consideration. He pointed out that the 49er's were requesting the use of a Health Care Saving Plan as the County currently had authorized it for the Social Services Department and the two Teamster #320 Unions. Mr. Sailer reviewed the language of the Memorandum pointing out that #3 stated that this approval was contingent upon the completion of a new collective bargaining agreement. He added that this Memorandum would allow employees, when they retire or resign, to place their accrued vacation and sick leave into the Health Care Savings Plan; the employee

benefit was that they would pay no tax or PERA on it; neither would the County, which was a savings for the employee and the County.

Commissioner Waldahl stated that he felt this matter would be a negotiable item that should be discussed in a closed meeting and acted upon following the Closed Meeting

Board consensus was to take action on the request following the scheduled Closed Meeting.

Commissioner Waldahl requested that Mr. Gibson sit in on the Closed Meeting as he felt he could answer any questions he had regarding the previous years negotiations that he had conducted.

Commissioner Bounds stated that he felt it would not be necessary.

Commissioner Stearns stated that he did not have a feeling one way or the other.

Mr. Sailer responded that the Labor Attorney had stated that it would be better not to have any additional people involved at this time.

Board consensus was to call Mr. Gibson into the Closed Board Meeting if questions relating to the previous years negotiations should arise.

The Board recessed at 11:27 a.m.

The Board reconvened at 11:37 a.m.

Chairman Schermerhorn closed the Regular Board Meeting at 11:39 a.m. for the purpose of strategizing for the 2010 Wage Negotiations. Present: Chairman Schermerhorn, Commissioners Bounds, Waldahl, Stearns, Auditor/Treasurer West, Social Services Director Sailer and Highway Engineer Ulring. Absent: Commissioner Miller, due to a conflict of interest.

Chairman Schermerhorn re-opened the Regular Board Meeting at 12:45 p.m.

Commissioner Miller returned to the Board Meeting.

Chairman Schermerhorn set a Special Board Meeting for Friday, October 16, 2009 at 10:00 a.m. in the Board of Commissioners Room for the purpose of meeting with Labor Attorney Steve Burton to strategize for the 2010 Wage Negotiations.

Motion by Bounds, seconded by Stearns, to approve the Memorandum of Understanding between the International Union of Operating Engineers Local 49 and Wadena County for the purpose of authorizing the employees within said Union to participate in a Health Care Savings Plan, contingent upon the completion of a 2010 Collective Bargaining Agreement, motion carried.

Motion by Bounds, seconded by Stearns, to direct the three County Fund Managers, Auditor/Treasurer, Social Services Director and Highway Engineer, to send a letter to the Teamsters Local #320 to invite them to meet with the three Fund Managers, Bounds, Stearns, Waldahl and Schermerhorn voting aye, Miller abstain, motion carried.

Commissioner Waldahl informed the Board that he had viewed with Mr. Ulring the driveway entrance that the Verndale Fire Department had requested by the dry hydrant (discussed during the September 17, 2009 Board Meeting). He stated that he had talked to the Fire Department regarding this who informed him that they did not have any funds to help pay for the installation of the driveway entrance. Commissioner Waldahl added that he felt it was a safety issue and questioned Mr. Ulring as to whether the cost of installing the entrance would be 80% reimbursable as it was a State Aid Road. He added that he felt this entrance would benefit the land owner very little but it would benefit the citizens in the area; he was also informed that it would cost about \$500 to \$600. Commissioner Waldahl stated that he felt the County should install the entrance for the taxpayers which would be good public relations.

Mr. Ulring responded that it was a state aid road which would be 80% reimbursable through state funds.

Motion by Waldahl, seconded by Miller, to approve the installation of an approach with a culvert, paid for by Wadena County, and apply for the 80% highway maintenance reimbursement, at the location of one-fourth mile east of County Road 118 on North side of CSAH 7;

Commissioner Miller stated that WesMin RC&D had endorsed dry hydrants all over the 14 County Joint Powers Agreement area and he would be obtaining further information from RC&D as to available funds for this expense.

Motion carried.

The Board recessed at 12:53 p.m.

The Board reconvened at 1:15 p.m.

Chairman Schermerhorn closed the Regular Board Meeting at 1:16 p.m. for the purpose of giving consideration to terminate employment of a Solid Waste Employee. Present: Chairman Schermerhorn, Commissioners Miller, Bounds and Waldahl, Consultant Gibson and Auditor/Treasurer West. Absent: Commissioner Stearns due to a conflict of interest.

Chairman Schermerhorn re-opened the Regular Board Meeting at 1:20 p.m.

Mr. Gibson referred to a motion for Board consideration for the termination of Scott Carpenter, Solid Waste Director; based on information received from Wadena County Law Enforcement, the County Attorney and the Todd County Sheriff's Department.

Motion by Waldahl, seconded by Commissioner Bounds, to approve the termination of Scott Carpenter, Wadena County Solid Waste Employee, as of October 6, 2009, due to his misuse of County property, County funds and County employee time and resources, Miller, Bounds, Waldahl and Schermerhorn voting aye; Stearns abstain, motion carried.

Mr. Gibson pointed out that this Board action now opened up the posting for the Solid Waste staff positions which also required a motion. He added that a suggestion had been made by Mr. Hanen during the previous Solid Waste Committee Meeting to consider changing the title to "Certified Solid Waste Attendant" instead of the term "Operator".

Commissioner Stearns clarified that this would be a Union position.

Mr. Gibson stated that there could potentially be two positions if the part-time position was added as needed. He requested that the Board instruct him to advertise for one maybe two Attendant positions and then consider one "lead person". Mr. Gibson pointed out that historically the Transfer Station staff included a part-time bookkeeper, part-time person with 27 hours, and one full time operator. He added that the Board could hold off on advertising for all positions but they did know one Attendant was needed.

Commissioner Stearns stated that he felt the Board needed to advertise for a Supervisor or Lead Employee and then advertise for the Attendant or Attendants.

Mr. Gibson stated that there had not been a need for a part-time employee; however he felt they did not need 27 hrs. per week and he proposed rewording the notice to state up to 24 hrs. per week.

Ms. West, stated that the issue of whether it would be more or less than 14 hours would need to be addressed as that would determine whether the position was in the union or not.

Mr. Gibson responded that this could be determined later. He pointed out that when someone was needed at the Transfer Station, Otter Tail County would send over Staff to assist, which needed to be weighted as to how much it cost to have Otter Tail County Staff assist versus the hiring of a part-time employee. Mr. Gibson pointed out that there may be times that Otter Tail County needed assistance from Wadena County.

Commissioner Stearns clarified that the Supervisor or Lead position was a non- union position.

Chairman Schermerhorn questioned whether the Board should look at the part-time bookkeeper position at the Transfer Station at this time.

Mr. Gibson stated that he would like more time to look at the best staffing at the Transfer Station and that the advertisement of these positions should be done first.

Commissioner Bounds questioned why the County would need a part-time position at this time as the Staff at the Transfer Station were getting along without the position.

Commissioner Stearns responded that they did not want a part-time position at this time.

Mr. Gibson added that if the Board decided not to use the Otter Tail County Staff for assistance at the Transfer Station then they would need to hire a part time employee for vacations, sickness, etc.

Commissioner Waldahl clarified that there were currently two full-time staff and one part-time staff at the Transfer Station with the part-time staff being Otter Tail County as well as Wadena Hide and Fur.

Motion by Waldahl, seconded by Stearns, to advertise to fill two positions; Solid Waste Lead Supervisor and Certified Solid Waste Attendant, to obtain all required certifications within one year, motion carried.

Dave Kraemer came to the Board regarding recycling of electronic equipment. He stated that he did a complete tear-down of electronic equipment sending some to Wadena Hide & Fur and Enviro Chemical in Rogers. He added that anything either of the businesses would not take he took to the Transfer Station and paid the required fee. Mr. Kraemer stated that his request was to dig the electronics out of the recycling bins for recycling which would save the County money and provide him with a little extra cash. He provided the Board with a copy of his liability insurance coverage.

Chairman Schermerhorn requested clarification that the County would not be negating a contract they currently had with another company such as Jacks Family Recycling.

Mr. Gibson responded that the County was using Jacks but they would just as soon get out of it.

Commissioner Stearns stated that there were certified collectors who were paid by e-Waste and that Mr. Kraemer would have to become a Certified Recycler before the Board could make a decision. He recommended contacting Mr. Hanen for his knowledge on this issue with the Board getting back to Mr. Kraemer regarding his request.

Motion by Stearns, seconded by Miller, to approve the following Resolution:

**WADENA COUNTY AGGREGATE TAX RESOLUTION**  
**Consideration of “Aggregate Resource Preservation Property Tax Law” County**  
**Termination Option.**

**WHEREAS,** The Wadena County Board of Commissioners recognizes the importance of maintaining aggregate resources for the general economy of the county, and

**WHEREAS,** The County Board recognizes that property tax system based on the full market value of real estate or personal property and

**WHEREAS**, the State of Minnesota has an ad valorem property tax system based on the full market value of real estate or personal property and

**WHEREAS**, the provisions of Minn. Stat. §. 273.1115. Aggregate Resource Preservation Property Tax Law, grants special and unique treatment to owners of land containing aggregate deposits, in comparison with other property in the county, therefore shifting the tax burden on these properties to other taxpayers; and

**WHEREAS**, the provisions of Minn. Stat. § 273.1115, Aggregate Resource Preservation Property Tax Law, allow a county to terminate application of this law; and

**WHEREAS**, a county may reauthorize application of this law by a resolution of the County Board revoking the termination; and

**WHEREAS**, The County Board is required to hold a public hearing as part of the process to terminate application of this law; and

**WHEREAS**, said public hearing has been scheduled for November 3, 2009 at 9:30 a.m.

**NOW, THEREFORE, BE IT RESOLVED**, That the Wadena County Board of Commissioners hereby elected to begin the process of terminating participation in the Aggregate Resource Preservation Property Tax Law in Wadena County.

Adopted this 6<sup>th</sup> day of October 2009.

Attest: \_\_\_\_\_  
Charleen West, Auditor/Treasurer

\_\_\_\_\_  
David Schermerhorn, Chairman

Motion carried.

Motion by Stearns, seconded by Waldahl, to approve the advance of \$500,000 from the Tax & Penalty Fund to the General Revenue Fund for temporary cash flow retroactive to October 1, 2009, motion carried.

Karen Nelson, Public Health Director, requested of the Board a motion for authorization to sign several contracts.

Motion by Waldahl, seconded by Bounds, to authorize the Public Health Director to sign a contract with the Minnesota Institute of Public Health for evaluation services for the Drug Free Community Grant for \$5,000 effective September 25, 2009 to September 24, 2010, motion carried.

Motion by Miller, seconded by Waldahl to authorize the Public Health Director to sign a contract with the Wadena/Otter Tail Community Action Council Headstart to pay Public Health up to \$10,000 to provide Early Head Start prenatal and early home visiting effective October 1, 2009 to June 30, 2010, motion carried.

Motion by Waldahl, seconded by Bounds, to authorize the Public Health Director to sign a contract with MN State Community and Technical Colleges – Wadena Campus for clinical student experience effective July 1, 2009 through June 30, 2013 for availability for students to volunteer in mass dispensing clinics, motion carried.

The Board set November 3, 2009, for a Fee Public Hearing.

The 2010 NJPA Health Insurance Renewal agenda item was tabled.

Motion by Bounds, seconded by Miller, to approve the MN State Community College –Wadena Campus Occupancy Agreement, motion carried.

Motion by Waldahl, seconded by Stearns to approve the payment of the MN OET Invoices as follows:

Anti-spam Service: August & September 2009	\$200.00
MNet Connection: August & September 2009	<u>\$1,800.00</u>
Total	\$2,000.00

Motion carried.

Mr. Gibson questioned the Board as to whether they would like to use the Highway Department to install the new waterline at the Transfer Station, pointing out that it may be more expensive to go this way.

Commission Miller responded that the County would then be paying itself if the Highway Department did the work.

Commissioner Waldahl recommended Mr. Gibson check with the Building Maintenance Supervisor as to whether a plumber would have to be used for the project.

Board Consensus was to have the Highway Department install the Transfer Station waterline after checking with the Building Maintenance Supervisor.

Motion by Stearns, seconded by Miller, to approve payment of the Board of Commissioner bills in the amount of \$106,024.46, motion carried.

Commissioners Reports:

Commissioner Stearns: None

Commissioner Miller: Community Action Council; 800 MHz Tower

Commissioner Bounds: Public Health H1N1; Central MN Council on Aging

Commissioner Waldahl: Public Safety Policy Committee; CHIPS – Crow Wing refuses to pay; SHIPS Meeting; NJPA Meeting; Wadena County Youth Assess Community; CHAMPS; Todd-Wadena Community Corrections; West Central Juvenile Detention Center.

Commissioner Waldahl updated the Board on the matter of paying for a bed from the West Central Juvenile Detention Center recommending that Wadena County share one full bed with Todd County which would provide Wadena County with ½ of a bed.

Motion by Waldahl, seconded by Stearns, to approve the purchase of ½ bed from the West Central Juvenile Detention Center along with Todd County also purchasing ½ bed to be paid for with Social Services funds, motion carried unanimously.

Chairman Schermerhorn set a Special Board Meeting for Tuesday, December 29, 2009 at 9:00 a.m. in the Board of Commissioners Room for the purpose of discussing South County Health Alliance.

Motion by Waldahl, seconded by Stearns, to approve the prepayment by the Auditor of a registration for a Highway Department employee in the amount of \$125.00 to the Commissioner of Transportation, motion carried.

Chairman Schermerhorn adjourned the Board of Commissioners Meeting at 2:46 p.m.

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Charleen West, Auditor/Treasurer

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David Schermerhorn, Chairman