

WADENA COUNTY BOARD OF COMMISSIONERS MEETING
MAY 6, 2008, 9:00 A.M.

The Wadena County Board of Commissioners Meeting was held on Tuesday, May 6, 2008, at the Wadena County Courthouse in the Commissioners Room at 415 Jefferson St. S., Wadena Minnesota. The meeting was called to order at 9:00 a.m. by Chairman Orville Meyer and the pledge of allegiance to the flag was said.

Present: Commissioners Mary Harrison, William Stearns, Dave Schermerhorn and Lane Waldahl.

Motion by Schermerhorn, seconded by Stearns, to approve the day's Agenda as amended to include; j.) Advance of Tax Revenue to General Fund, k.) Public Health Request for First Half Allocation, l.) Authorize Payment of Crown Plaza Hotel Reservations, m.) Authorize Payment of Stoneman Oil Invoice, motion carried.

Motion by Stearns, seconded by Schermerhorn, to approve the Board of Commissioner Meeting minutes of April 7, 2008 and April 17, 2008, motion carried.

Motion by Stearns, seconded by Waldahl, to approve the fees presented during the Fee Public Hearing of April 17, 2008 as follows:

- Appliances & Electronics – reduce fee from \$5.00 to a \$2.00 handling fee for residents and from \$13.00 to \$5.00 for non-resident (smaller electronics like radios, sewing machines and vacuum cleaners free). Commercial-type appliances remain at \$5.00 per square foot plus \$2.00 handling.
- Reduce box springs and mattresses from \$10 to \$5 per item.
- 2008 Wadena County Plat Book at \$23.00 per book plus sales tax and shipping.

Motion carried.

Motion by Stearns, seconded by Schermerhorn, to approve the 3.2 License Application submitted by Twin Lakes Lodge, Menahga, motion carried.

Motion by Stearns, seconded by Schermerhorn, to approve the request from the Initiative Foundation for their first half 2008 allocation in the amount of \$1,000.00, motion carried.

The Board reviewed a copy of a letter from WesMin Resource Conservation & Development expressing their appreciation to the counties who had responded with payments for the Status of Assessment Payments and Settle of Judgments, which included Wadena County.

Motion by Stearns, seconded by Harrison, to approve the following amendments to the March 20, 2008 Board Minutes; "Motion by Waldahl, seconded by Harrison, to appoint Roger *Anderson*, Verndale, to serve on the Wadena County Planning Commission for a three year term retroactive to October 2007, expiring October 31, 2010, motion carried.

“Motion by Waldahl, seconded by Schermerhorn, to approve Jack’s Family Recycling proposal for all services with the exception of the white goods (*washers, dryers, furnaces and water heaters*) that could be recycled through Wadena Hide & Fur, motion carried.” Motion carried.

Cindy Pederson, Public Health Department, came before the Board in absence of Karen Nelson, Public Health Director, regarding presentations by David Walsh, Ph.D., Minneapolis, nationally known speaker regarding brain development in youth and other topics. She pointed out that the Wadena County Public Health portion would mostly be paid with grant funds.

Motion by Harrison, seconded by Schermerhorn, to authorize the Public Health Director to sign a contract with National Institute on Media and the Family for \$10,000 (plus travel expenses-mileage and hotel) for David Walsh, Ph.D. to present on September 24, 2008, for a day session for professionals and an evening session for the community on “No, Why Kids of All Ages Need to Hear It and Ways Parents Can Say It” and “Why Do They Act That Way”, motion carried.

Motion by Waldahl, seconded by Harrison, to authorize the Public Health Director to sign a contract with Freshwater Education District in an amount of up to \$7,000 for co-sponsorship of David Walsh, Ph.D. for presentation on September 24, 2008 for a day session for professionals and an evening session for the community on “No, Why Kids of All Ages Need to Hear It and Ways Parents Can Say It” and “Why Do They Act That Way”, motion carried.

Motion by Schermerhorn, seconded by Waldahl, to authorize the Public Health Director to sign a Contract with Wadena Deer Creek School for school building rental for the Auditorium at a cost of \$50.00 for the evening of September 24, 2008 from 6:00 to 8:30 p.m., motion carried.

Ms. West updated the Board on the Health Insurance Committee’s activities as it related to obtaining bids for employee health insurance coverage for January 2009. She added that the Committee had recommended the Board move to notify NJPA of the County’s intent to withdraw from NJPA as well as Call For Bids for health insurance coverage, which the Board did during the April 1, 2008 Board Meeting. Ms. West stated that after the Committee reviewed the time schedule as well as additional information that was received during an MCIT conference dealing with the process of calling for bids for health insurance coverage and noted that the time schedule would need to be updated due to the additional time that would be needed to Call For Bids. She presented the Board with a revised schedule as well as two motions addressing the rescheduling of the Call For Bids. Ms. West added that the Committee recommended approval of such.

Motion by Stearns, seconded by Harrison, to rescind the April 1, 2008 motion, “Motion by Stearns, seconded by Harrison, to Call For Bids for employee health insurance coverage for the period January 1, 2009 through December 31, 2009, bids to be received by May 30, 2008 with bid opening for June 2, 2008 at 1:00 p.m. in the Board of Commissioners Room, as recommended by the Wadena County Health Insurance Committee, motion carried.”, motion carried.

Motion by Schermerhorn, seconded by Waldahl, to Call for Bids for Wadena County employee health insurance coverage for the period January 1, 2009 through December 31, 2009, and to authorize the Wadena County Health Insurance Committee to set a time, date and location to receive Bids and open Bids based on when bidding information was received from the current carrier, motion carried.

The Board reviewed the Community Corrections Quarterly Report that was presented.

Motion by Stearns, seconded by Schermerhorn, to advance \$300,000.00 of 2008 Tax Revenue to the General Fund retroactive to April 30, 2008; to be reimbursed prior to distribution of May 15, 2008 Tax Settlement by County Auditor/Treasurer, motion carried.

Solidad Henriksen, Recorder, came before the Board to request full time employment for Cory Holweg for the period of May 14th through May 28th due to Ms. Henriksen being out of the office on vacation.

Motion by Waldahl, seconded by Harrison, to approve the request by the County Recorder for Cory Holweg, Recorder's Office, to work full time from May 14th through 28th, 2008, due to the absence of the County Recorder during that time, motion carried.

Motion by Waldahl, seconded by Schermerhorn, to approve the payment of \$63,788.50 to the Public Health Department for the first half of their 2008 Allocation, motion carried.

Chairman Meyer commented on a \$1,800 medical bill from Crow Wing County for medical expenses for a Wadena County inmate. He questioned whether Sheriff Carr had pursued the use of Naco's inmate health insurance coverage.

Ms. West questioned whether she should discuss this with Sheriff Carr and if so, what counties were currently using the coverage.

Chairman Meyer requested that she contact Sheriff Carr regarding the matter and advised that Brown County and Cass County were using the coverage.

Motion by Stearns, seconded by Harrison, to approve payment of the Board of Commissioners bills in the amount of \$124,967.57, motion carried.

Commissioner's Reports:

Commissioner Stearns - The Perham Resource Recovery Center
 - AMC Legislative Steering Committee

Commissioner Schermerhorn - Semi-Annual Township Meeting
 - Attended a meeting with Joel Ullring, Highway Engineer, in Menahga regarding CSAH 21

- Commissioner Waldahl - Semi-Annual Township Meeting
- Commissioner Meyer - Todd Wadena Community Corrections Meeting
- Commissioner Harrison - Wadena County Ag Society
- Old Wadena Camp Ground
- Commissioner Waldahl - Otter Tail Wadena Community Action Council
- Health Insurance Committee Meeting
- 800 Mhz Meeting
- CHAMPS
- Bovine TB report

The Board recessed at 10:00 a.m.

The Board reconvened at 10:50 a.m.

Motion by Harrison, seconded by Waldahl, to approve payment of the bill from Stoneman Oil in the amount of \$10,518.82, motion carried.

Motion by Harrison, seconded by Waldahl, to approve payment of the Crown Plaza Hotel bill for Commissioner reservations during the AMC Legislative Conference on April 8th, 9th and 10th ; payment to be made directly to the Hotel or in reimbursement to the persons directly billed, contingent upon Crown Plaza's billing policy, so double payment will not be made, motion carried.

Deana Skov, Zoning/Parks/Solid Waste Director, came before the Board requesting approval of the Planning Commission Meeting minutes previously distributed.

Motion by Stearns, seconded by Schermerhorn, to approve the Planning Commission Meeting Minutes of April 17, 2008, motion carried.

Ms. Skov reported that, as a result of the meeting, she was requesting approval of a Conditional Use Permit for Michael and Pamela Withage for a commercial dog kennel in Thomastown Township; the Planning Commission recommended approval with the conditions of allowing not more than 20 boarded dogs, up to 2 breeding females and obedience classes could also be held on the property.

Chairman Meyer called for anyone against the Permit - none; anyone in favor – three.

RESOLUTION

Commissioner Harrison moved that the following Resolution be adopted:

RESOLVED: That the County Board approves issuance of the following Conditional Use Permit:

Ms. Withage responded “yes”.

Ms. Skov added that they would be licensed with the State and that the Department of Agriculture would do routine inspections.

Motion carried.

Ms. Skov reported that the proposed SSTS Ordinance language had been reviewed by the Planning Commission, which has to be reviewed by the MPCA prior to coming to the Board for approval.

Ms. Skov informed the Board that a panel had to be appointed to review applications for the Low Income SSTS Grant that was awarded to the County. She added that she had enlisted the help of Malinda Dexter, SWCD and Karen Nelson, Public Health Director, and would like one member from the County Board to participate. Ms. Skov also requested the Board appoint one citizen from each district to serve on the panel.

Chairman Meyer appointed Karen Nelson, Public Health Director, Malinda Dexter, SWCD, Commissioner William Stearns, and Deana Skov, Zoning/Parks/Solid Waste Director, to a panel to review applications for the Low Income SSTS Grant.

Ms. Skov requested the Board set a date for a Fee Public Hearing to increase the Camping Fee from \$8.00 to \$10.00.

Chairman Meyer set the date for a Fee Public Hearing for Thursday, May 22, 2008, at 9:30 – 10:00 a.m. in the Board of Commissioners Room.

Ms. Skov informed the Board of the need for an easement from Potlatch to the Cadotte Post across from Old Wadena Park. She stated that had talked with Potlatch and they would be willing, however, they would want Wadena County to reciprocate at a time in the future when they may require the same across County land. Ms. Skov pointed out that they needed to be provided with a centerline survey of the road that goes back to the Potlatch parcel and reported that she did have a reserve that had been set aside for a survey of a different park and these funds could be used.

Board consensus was for Ms. Skov to continue with the process and find out the cost of the survey prior to returning to the Board.

Ms. Skov reported that she had received a letter from Ottertail County Attorney David Hauser that MCIT had settled a Miller, Schugart law suit with Barlow Projects, Inc. and that he was suggesting the percentage be assessed and prorated, which she had previously recommended. She stated that Wadena County’s portion was reduced to 26.03%.

Chairman Meyer adjourned the May 6, 2008 Board of Commissioners Meeting at 11:20 a.m.

Charleen West, Auditor/Treasurer

Orville Meyer, Chairman