

WADENA COUNTY BOARD OF COMMISSIONERS MEETING
JUNE 5, 2007/9:00 A.M.

The Wadena County Board of Commissioners Meeting was held on Tuesday, June 5, 2007, at the Wadena County Courthouse in the Commissioners Room at 415 Jefferson St. S., Wadena Minnesota. The meeting was called to order at 9:00 a.m. by Chairman Bill Stearns and the pledge of allegiance to the flag was said.

Present: Commissioners Orville Meyer, Dave Schermerhorn, Mary Harrison, and Lane Waldahl.

Motion by Meyer, seconded by Schermerhorn, to approve the Agenda as presented, motion carried.

Motion by Waldahl, seconded by Harrison, to approve the May 17, 2007 Board Meeting minutes as sent, motion carried.

Karen Nelson, Public Health Director, came before the Board to request Board action on several personnel issues.

Motion by Meyer, seconded by Schermerhorn, to increase the employment of Kari Springer, PHN, from 40% to 50% time effective June 4, 2007, through August 31, 2007, and continue employment September 1, 2007 through May 30, 2008, at her current 80% salary, motion carried.

Motion by Waldahl, seconded by Harrison, to contract with Mary Hansen as an independent contractor to teach Project Toward No Drug Abuse courses at \$720 per course and to pay for continuing education costs including course costs and a stipend of \$120 per half day and \$240 per full day effective June 12, 2007 though June 30, 2008, motion carried.

Tracy Ryan, David Drown & Associates, informed the Board that the City of Verndale was proposing to establish a new Tax Increment Financing District within the City for the purpose of assisting several commercial enterprises. Ms. Ryan stated that she was requesting, on behalf of the City of Verndale, a waiver of Wadena County's 30-day comment period since time was limited.

Motion by Meyer, seconded by Waldahl, to approve the following;

WAIVER AND COMMENTS

On behalf of the Wadena County Board, I hereby waive the statutory notice and comment period contained in Minnesota Statutes Section 469.175, subdivision 2, with regard to the proposed Tax Increment Financing District No. 1-3 in the City of Verndale. Further, I acknowledge receipt of a draft copy of the tax increment financing plan which contains a statement of fiscal and economic impacts of the TIF District.

We submit the following comments on the proposed Tax Increment Financing District No. 10-3:

This waiver has been executed this 5th day of June, 2007.

Charleen West, County Auditor/Treasurer

Gary VanDam, Wadena County resident, came before the Board to inform them that, after discussing with Commissioner Meyer his need of a culvert for a County ditch, he has purchased and installed one. Mr. VanDam also stated that he felt the Board should be aware that he had been charged with a 10 year felony for burning down a house in December 2005. He stated that the County had told him to get rid of the house before the first of January 2006 for the purpose of reducing the property taxes. He stated that the County Attorney charged him with arson and that it related to the fact that there were asphalt shingles on the house.

Chairman Stearns and Commissioners stated that they would like to thank Mr. VanDam for all of his years of volunteer service.

Rudy Yglesias, Maintenance Superintendent, and Char West, Auditor/Treasurer, came before the Board to update them on the budget status for General Fund Departments #112 - Building Maintenance and Repair, #114 – County Building Fund and #111 – Maintenance Department.

Ms. West distributed a spreadsheet indicating a General Fund budget balance in Department #112 of \$4,584.42. She pointed out that expenditures of \$32,000 have previously been Board committed to be spent from the budget for the Wensman Building Tar and Courthouse humidifier. Ms. West added that she was informed that morning that approximately \$2,000 for the County Attorney's Office and Sally Port remodeling had not yet been. She added that the budget balance for Department #114 was \$68,747.00.

Chairman Stearns stated that it appeared that the additional expenditures would have to be paid out of Department #114.

Ms. West pointed out that the handout also outlined the budget and expenditures from 2004 through 2007 for the Maintenance Department #111-6302 where the Board had transferred the \$45,000 budget to Department #112. She stated that the \$45,000 transfer was made in February or March 2007, prior to that time \$19,510 had been spent and now the budget had a zero balance. Ms. West stated that Commissioner Shermerhorn, Rudy Yglesias, Cody Yglesias and she had previously met to discuss the matter.

Mr. Yglesias stated that he would like to get the Department #111 budget back.

Ms. West stated that during the meeting Mr. Yglesias had indicated that approximately \$25,000 would be needed to pay Maintenance Department repair and maintenance expenses until the end of 2007. She added that the handout outlined the Maintenance Department #111-6302 history on budget and expenditures, and that the Department will need some direction on which account

they purchase their every day maintenance and repairs from.

Chairman Stearns stated that the \$45,000 transferred from Mr. Yglesias Department budget #111 was still available to him in Department #112.

Mr. Yglesias stated that over the previous years he had always budgeted \$45,000 in Department #111 for repair and maintenance and when it hadn't been spent it had gone back to the General Fund.

Chairman Stearns stated that Mr. Yglesias had indicated that he was going to use the dollars to purchase a pickup with the extra dollars in his budget. He stated that there was a problem with all of the remodeling but that Mr. Yglesias could use the budget the same as he had previously done or the Board could transfer budget dollars from Department #114 to #112.

Ms. West added that more expenses than remodeling were being expended out of Department #112 and that her opinion was that it would be cleaner to have one person, one group, spending that budget. She stated a lot of was spent compiling spreadsheets every month indicating what the Maintenance Department had spent and the Commissioners had committed from the same budget. Ms. West also pointed out that even if no additional remodeling expense was spent out of Department #112, \$4,500 was not enough for the Maintenance Department to use until the end of 2007.

Commissioner Waldahl questioned whether all departments could draw funds from Department #112 for remodeling?

Ms. West stated that department remodeling and Maintenance Department repair and maintenance expenses were Board approved out of Department #112.

Chairman Stearns stated that this would be easier and less confusing when Mr. Yglesias comes to the Board to request \$48,000 for the Health Department roof, which will help his predecessor.

Ms. West stated that she agreed with having the remodeling projects separated but felt the other expenses that pertained to the routine maintenance projects should be separate.

The Board questioned whether it would be cleaner to transfer funds from Department #114 to Department #112 if Maintenance Department expenses would be spent out of Department #112.

Ms. West responded that if expenses would continue to be spent out of Department #112 the budget should be amended at least by the end of 2007.

The Board conceded that budget amendments to General Fund Department #112 from Department #114 would be done by the end of 2007 and that the Maintenance Superintendent will continue expending maintenance and repair bills out of Department #112.

Mr. Yglesias distributed a handout outlining American Linen's cost for Maintenance Department

employee uniforms. He stated that the Union had indicated that a Department Head could require their employees to wear a uniform and that \$270 would pay for just shirts until the end of the year. Mr. Yglesais added that their shirts get battery acid on them and were to the point where they were wearing out and needed to be replaced. He stated that he had saved the County \$7,500 in the Safety Department budget which could pay for this expense.

Commissioners Waldahl and Meyer pointed out that this would be a negotiable item. They stated that the Highway Department and Sheriff's Department have clothing allowances which were negotiated through their union.

The Board discussed the request for uniforms coming before the Board by other Departments.

Ms. West read the section of the General Unit Union Contract that Mr. Yglesias was referring to, which stated "that when employees, who as a condition of employment, are required to wear a uniform or safety equipment, it shall be furnished by the employer".

Mr. Yglesias stated that one of his employees had requested safety glasses and that the County would pay up to \$200 for the eye exam and glasses.

The Board informed Mr. Yglesias that this benefit had been negotiated in the Highway Union Contract.

The Board requested Ms. West contact the County Labor Attorney to obtain clarification of the wording of the Union Contract.

Mr. Yglesias presented the Board with a letter of resignation as of September 4, 2007, which stated that he would be working sporadically in June and July due to doctor appointments and his staff taking vacation time and then taking the entire month of August off as vacation time. He reviewed his scheduled days to be out of the office and stated that he would still be around.

Commissioner Stearns, questioned Mr. Yglesias as to whether he would be acting as Department Head until September 4, 2007?

Mr. Yglesias responded that he would still act as Department Head but that he was recommending the appointment of a lead person and recommended Cody Yglesias to that position. He requested the Board change Cody Yglesias's position to lead worker with an increase in pay effective June 5, 2007.

The Board stated that they will take it under advisement and requested Ms. West contact the County Labor Attorney as to what the County Board can and can not do in regards to Mr. Yglesias's request for Cody Yglesias to act as lead worker.

Motion by Harrison, seconded by Waldahl, to accept the resignation of Rudy Yglesias, Maintenance Superintendent, effective September 4, 2007, with regrets due to his many good years of service to the County both for Social Services and the Courthouse, motion carried.

Motion by Schermerhorn, seconded by Harrison, to review the entire structure of the Maintenance Department prior to Mr. Yglesias's retirement and confer with the Labor Attorney, motion carried.

Bridget Allen, Lutheran Social Services, came before the Board to present the 2006 Annual Report of LSS Caregiver & Respite Program and advised their appreciation of the Board's support.

The Board recessed at 10:05 a.m.

The Board reconvened at 10:20 a.m.

Jeff Klein, Twin City Trail Riders, came before the Board to request a Special Use Permit for their annual motorcycle ride in the Huntersville State Forest. He distributed a map showing the route for the event and stated that it reflected the same route and use of the County roads and ditches.

Motion by Waldahl, seconded by Harrison, to approve a Special Use Permit for the Twin City Trail Riders Motorcycle Event to be held on September 22, 2007 and September 23, 2007, if approved by the County Sheriff and the Highway Engineer, motion carried.

Ms. West presented the Board with an Agreement between Mid-State Computer Coop, which Wadena County was a member of, and Computer Professionals Unlimited, Inc. who provide technical support for the County's property tax and cash receipts software. She recommended approval of the Agreement.

Motion by Meyer, seconded Schermerhorn, to approve the "Agreement to Provide Professional Services Between Mid-State Computer Coop and Computer Professionals Unlimited, Inc., motion carried.

The Board acknowledged receipt of the Initiative Foundation's 2008 Budget request.

The Board set the Preliminary 2008 Budget Meeting for July 10, 2007 at 9:00 a.m. in the Board of Commissioners Room. Board direction to Department Heads was to justify any increase over the previous year's budget, except for set expenses such as health insurance and salary increases.

Joel Ulring, Highway Engineer, opened sealed bids at 10:30 a.m. for the Wadena Depot Restoration, State Project No. 80-595-01, Annual Aggregate Crushing Contract C.P. 1010 and the County Roadway Striping Contract C.P. 1011, which are as follows;

	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Unit Price No. 1</u> (per lineal ft Joint mortar)
<i>Engineer's Estimate</i>	\$340,760.00	\$21,580.000	
M.G. Carlson, Baxter	\$374,165.00	\$20,335.00	\$ 8.00
Gopher State Contr., Rice	\$325,264.00	\$22,369.00	\$12.00
Eagle Construction, L.Falls	\$443,000.00	\$10,000.00	\$20.00

Rapp Construction, Alex.	\$435,692.00	\$20,000.00	\$ 6.00
All Bldg Corp, Fergus Falls	\$409,700.00	\$23,000.00	\$ 3.00

Mr. Ullring informed the Board that he would review the bids and then give them to the MNDOT State Aid Engineer, Calvin Howison, who was also present.

Mr. Ullring, opened sealed bids for the following Aggregate Crushing bids Project C.P. 1010;

	<u>Bid</u>
<i>Engineer's Estimate</i>	<i>\$100,000.00</i>
Broughton Aggregate, Bertha	\$ 87,330.00
Tri City Paving, Little Falls	\$106,500.00
DLL Excavating, Little Falls	\$ 72,420.00
William D. Scapanic, Holdingford	\$ 90,258.75
Russell Nanik Constr., Staples	\$ 95,850.00
Mark Sand & Gravel, Fergus Falls	\$ 68,426.25
J.L. Trucking & Exc., Staples	\$ 98,246.25
Vogt's Dirt Service, Bemidji	\$ 95,583.75
Knife River Constr., Sauk Rapids	\$ 99,045.00

Mr. Ullring informed the Board that he would review the bids and return with a recommendation for award later on in the Board Meeting.

Mr. Ullring opened the following sealed bids for Roadway Striping Project C. P. 1011, on various roads throughout the County;

	<u>Bid Amount</u>
<i>Engineer's Estimate</i>	<i>\$51,500.00</i>
Tri-State Striping, West Fargo	\$63,131.30
North Star Safety, Inc., West Fargo	\$64,897.90
Triple A Striping Service, Rogers	\$54,586.56
Traffic Marking Service, Maple Lake	\$52,811.67

Mr. Ullring informed the Board that he would review the bids and return with a recommendation for award later on in the Board Meeting.

Mr. Ullring informed the Board of a need to amend the Memorandum of Understanding for the Wadena Depot Project with Partners for a Health Wadena Region. He stated that Dave Kraemer had agreed to perform construction inspection for the project and that he will be requesting authorization to hire Mr. Kraemer through a professional services agreement to perform construction inspection for the restoration of the Wadena Depot, during an upcoming Board Meeting. Mr. Ullring added that Mr. Kraemer's services would be 100% reimbursed to the County, as stated in the amendment to the Memorandum of Understanding.

Motion by Waldahl, seconded by Schermerhorn, to approve the amendment to the Memorandum of Understanding between Partners for a Healthy Wadena Region and Wadena County for

participation in S.P. 80-595-01, and M.P.TEAX 8007 (024) , motion carried.

Mr. Ulring requested authorization from the Board to advertise for bids on the following projects;

SP 80-623-14 CSAH 23 reconstruction from CSAH 31 to the north county line
CSAH 26 Bituminous reclaim and overlay from Highway 10 north about one-half mile
CR 114 Overlay from CSAH 23 to CSAH 26.

He stated that bids would be received until 9:30 a.m. Tuesday, July 3, 2007, and opened during the regular County Board Meeting.

Mr. Ulring also requested a separate resolution for the CSAH 16 Project that involved embankment repair, which would be run through the State Aid Office for an approval before repairs could be made. He stated that bids would be received until 9:30 a.m. on July 19, 2007 and opened during the County Board Meeting.

RESOLUTION

Commissioner Harrison offered the following resolution and moved for its adoption:

NOW THEREFORE BE IT RESOLVED: That the County Auditor-Treasurer be and is hereby authorized to advertise for bids for the following Road and Bridge Construction Projects:

S.A.P. 80-623-14, - CSAH 23 Reconstruction from CSAH 31 to the north county line.
CSAH 26 Bituminous reclaim and overlay from Hwy 10. north about ½ mile.
CR 114 Overlay from CSAH 23 to CSAH 26.

Bid Date: Tuesday, July 3, 2007 Time: 9:30 AM

Commissioner Waldahl seconded the motion and the same carried.

Adopted at Wadena, Minnesota.

ATTEST:

Charleen West, Auditor-Treasurer
Wadena County, Minnesota

Bill Stearns, Chairman

RESOLUTION

Commissioner Meyer offered the following resolution and moved for its adoption:

NOW THEREFORE BE IT RESOLVED: That the County Auditor-Treasurer be and is hereby authorized to advertise for bids for the following Road and Bridge Construction Projects:

S.A.P. 80-616-04 - CSAH 16 Embankment repair about ½ mile west of Hwy 71

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Bid Date: Tuesday, July 19, 2007 Time: 9:30 AM

Commissioner Schermerhorn seconded the motion and the same carried.

Adopted at Wadena, Minnesota.

ATTEST:

Charleen West, Auditor-Treasurer
Wadena County, Minnesota

Bill Stearns, Chairman

Jeff Adolphson, Assistant County Engineer, presented an update on the CSAH 50 Project and the Wensman Building Parking Lot Project. He stated that a punch list letter had been sent to Tri-City Paving and they were waiting to hear from them regarding their intentions to resolve some minor issues. Mr. Adolphson also added that they were also waiting for approval of the CSAH 23 Project from the State Aid Office in St. Paul.

Mr. Ulring reported that gravel shouldering of paved CSAH roads was continuing and going well.

Mr. Ulring informed the Board that he will be out of the office June 20th through the 22nd to attend the Minnesota County Engineers Association summer meeting.

Commissioner Stearns questioned whether there were any ideas as to what would occur in regards to the elevation problem at the Wensman Building Parking Lot?

Mr. Adolphson advised that grades had been set with the intent of draining but the concrete subcontractor had gotten off grade and it drains backwards from what had been designed. He stated that the subcontractor had been contacted regarding the problem and they have not heard back.

Deana Skov, Zoning/Parks/Solid Waste Director, requested Board approval of the Planning Commission May 17th Meeting Minutes.

Motion by Meyer, seconded by Schmerhorn, to accept the Wadena County Planning Commission Meeting Minutes of May 17, 2007, motion carried.

Ms. Skov presented the Board with a Rezoning Application for Lisa Haglin, Haglin Enterprises, Inc. and requested its approval by the Board. Ms. Skov stated that Harry Blonigen was present and serving as the developer for Lisa Haglin.

Commissioner Meyer questioned Mr. Blonigen as to whether he was to be the owner and developer?

Mr. Blonigen responded that he was as he had signed purchase agreements and surveying was being done.

RESOLUTION

Commissioner Meyer moved that the following Resolution be adopted:

RESOLVED: That the County Board approves issuance of the following Conditional Use Permit:

The Petition of Haglin Enterprises, Inc. which would rezone 20 acres from an A-1 Transitional Agricultural District to an R-1 Suburban Residential District with the following condition:

- 1) A correct legal description and correct ownership be established & recorded by May 31, 2007.
And with the following findings of fact:
 - 1) The requested use will not create an unreasonable excessive burden on the existing roads or other utilities;
 - 2) We have residential right along side of it and it would be compatible to that surrounding area;
 - 3) The requested use is consistent with the Wadena County Land Use Control Ordinance;
 - 4) The requested use is not in conflict with the Wadena County Comprehensive Plan;
 - 5) The requested use will not create an unreasonably adverse affect because of noise, odor, glare, or general unsightliness for nearby property owners; and
 - 6) It will give a bigger tax base for that area.

On property described as: The Northwest Quarter of the Southeast Quarter (NW1/4 SE1/4) Except the 850' x 600' & except 233' x 250' & except 233' x 183' & except 330' x 660', and less: commencing at the southwest corner of Northwest Quarter of the Southeast Quarter (NW1/4 SE1/4), thence East 233', thence North 233' as the point of beginning; thence North 200'; thence East 208'; thence South 200'; thence West 208' to the point of beginning, Section 36, Township 134 North, Range 33 West, Thomastown Township, located in an A-1 Transitional Agricultural District.

Commissioner Waldahl seconded the motion and the same carried unanimously.

Adopted this 5th day of June 2007.

Attest: _____	_____
Charleen West, County Auditor/Treasurer	Chairperson

Motion carried.

Ms. Skov informed the Board that Bongard's Creameries was requesting to change the terms of their Contract with the City of Perham regarding the Perham Resource Recover Facility. She stated that a meeting was scheduled for Monday, June 11, 2007, to discuss what should be done without jeopardizing the operation of the plant and financial obligations.

Motion by Harrison, seconded by Schermerhorn, to approve payment of the Board of Commissioners bills in the amount of \$103,998.97, motion carried.

Commissioners Reports:

Commissioner Stearns: Region 5 Development Commission-Economic Development Meeting June 6, 2007-request for Commissioners attendance.
Public Health Video Conference
June 5th E-waste Celebration in St. Paul
District 4 AMC Meeting

Commissioner Waldahl: WTCCA Meeting
Wadena County Association on Aging

Commissioner Stearns: Perham Incinerator

Commissioner Schermerhorn: WestMin RC&D
Kitchigami Regional Library

Commissioner Waldahl: CHAMPS Meeting
MRCC - not sure why involved in MRCC. Will review at budget time. A need to look at maintaining the Courthouse and heating and cooling systems.

Commissioner Harrison: Fair Board – Questioned how Commissioners would feel if roof materials were purchased from Mennards as the estimate was \$2,000 less than locally. She stated that the Fair Board would present their estimates to the Board for consideration.

Joel Ulring, Highway Engineer, and Kyra Ladd, County Attorney, came before the Board to provide them with follow-up information pertaining to the County Gravel Pit located in Rockwood Township.

Mr. Ulring presented the Board with a handout and informed the Board that he had met with the County Attorney and County Auditor/Treasurer to discuss the Strayer/Lehmkuhl Gravel Pit issue. He stated that they had decided to formulate a game plan and present it to the County Board for their consideration. Mr. Ulring also added that the property survey on the County Gravel Pit had been completed the previous Friday. He stated that the discussion was “who should have and what should be the use of the property” and out of that discussion came the plan before them.

Ms. Ladd informed the Board that she spent three hours talking to the Strayers and Lemkuhls following the previous Board Meeting with them, which was not a good use of her time. She added that it essentially boiled down to a dispute between two land owners with the County being caught in the middle due to the 10 acre parcel. Ms. Ladd stated that she had discussed

with Mr. Ulring the mineral resource on the property and questioned how long it would take to remove it. She stated that Mr. Ulring responded that the gravel could be removed by September 2008, at which time the Commissioners could decide what to do with the property. She stated that there now were two adjacent property owners who have stated an interest in using the property and her recommendation was that no one outside of the County use the property, extract the minerals and then decide how to dispose of the property.

Ms. Ladd stated that currently the County property was not fenced on the north and west side where animals were being grazed and the property owner that owns the animals has the burden of responsibility of keeping the animals fenced in inside of their property. She stated that the survey had been completed but they would like Board direction on the sharing of the cost of installation of the fence on the north and west, which needs to be made by the County Board.

Ms. Ladd and Mr. Ulring reviewed the Plan handout with the Board.

Commissioner Harrison stated that this property was located in her district and she agreed that this Plan needed to be expedited immediately.

Commissioner Schermerhorn questioned why pay for barb wire if it was a temporary fence? He suggested using electric wire and posts rather than spend \$740.

Ms. Ladd advised that it may not be sold to an adjacent owner. She stated that the clear issue to the fence was two-fold: 1) to clearly delineate the boundary and 2) to keep the animals out.

Mr. Ulring stated that the question was how to install the fence and that the proposal was for the fencing material to be purchased and then the landowner contribute their half of the cost of the materials through labor for the installation of the fence.

Motion by Harrison, seconded by Meyer, to approve the following recommendations so submitted by the County Attorney, Highway Engineer and Auditor/Treasurer;

<u>Activity</u>	<u>Responsibility</u>	<u>Est. Date</u>	<u>Cost</u>
-Have property legally surveyed	Cty. Engineer	June 15, 2007	\$1,500
-Meet with County Board to discuss plan.	All	June 5, 2007	N/A
-County Board establish a plan	County Board	June 22, 2007	N/A
-Agreement between Wadena County & Strayer's	Cty Attorney, Cty. Engineer & Strayer's	August 1, 2007	N/A
-Wadena County 50% fencing payment to Strayer's.	Cty. Auditor/Treas.	September 1, 2007	\$XX
-Strayer's build fence.	Strayer's	November 15, 2007	N/A
-Wadena County 50% fencing payment to Strayer's	Cty. Auditor/Treas.	December 1, 2007	\$XX
-Wadena County obtain gravel Crushing bid.	Cty. Engineer	Spring 2008	\$100,000
-Gravel crushing complete	Contractor	June 15, 2008	N/A

-Gravel removed from property	Cty. Engineer	September 1, 2008	N/A
-Sale of property	Cty. Attorney, Cty. Auditor/Treas.	Fall 2008	N/A

Motion carried.

Mr. Ulring informed the Board that he had reviewed the bids received for the Annual Aggregate Crushing Contract and recommended award to Mark Sand & Gravel Co. as low bidder.

RESOLUTION

Commissioner Waldahl offered the following resolution and moved for its adoption:

WHEREAS: Bids were received until 10:30 A.M. on Tuesday, June 5, 2007 for Crushing and Stockpiling Class 5 Aggregate Base Material:

C.P. 1010 Annual Aggregate Crushing

WHEREAS: The bid offered by Mark Sand & Gravel Co. in the amount of \$68,426.25 was the lowest of 9 bids received.

NOW THEREFORE BE IT RESOLVED: That Mark Sand & Gravel Co. of Fergus Falls, MN is hereby awarded the contract for the above referenced project in accordance with the terms of the plan and proposal based on approval by the County Engineer.

Commissioner Schermerhorn seconded the motion and the same carried.

Adopted at Wadena, Minnesota, June 5, 2007.

ATTEST: _____
Char West Auditor-Treasurer
Wadena County, Minnesota

Bill Stearns, Chairman

Mr. Ulring informed the Board that he had reviewed the bids received for the Roadway Striping on various County roads and recommended award to Traffic Marking Service as low bidder.

RESOLUTION

Commissioner Meyer offered the following resolution and moved for its adoption:

WHEREAS: Bids were received until 10:30 A.M. on Tuesday, June 5, 2007 for the following Project:

C.P. 1011, Roadway Striping on various roads throughout the County.

WHEREAS: The bid offered by Traffic Marking Service, Inc. of Maple Lake, MN in the amount of \$ 52,811.67 was the lowest of the 4 bids received.

NOW THEREFORE BE IT RESOLVED: That Traffic Marking Service, Inc. of Maple Lake, MN is hereby awarded the contract for the above referenced project in accordance with the terms of the plan and proposal based on approval by the County Engineer.

Commissioner Schermerhorn seconded the motion and the same carried.

Adopted at Wadena, Minnesota, June 5, 2007

ATTEST: _____
Charleen West, Auditor-Treasurer
Wadena County, Minnesota

Bill Stearns, Chairman

Motion by Harrison, seconded by Waldahl, to approve the payment of registration fees for Commissioners Meyer and Schermerhorn to attend the Minnesota Counties Insurance Trust “Potpourri of Employee Benefits” seminar, motion carried.

Soli Henriksen, County Recorder, informed the Board that, due to a death in her family, she was out of the office for two weeks starting May 21st. She stated that, as the Board did not meet prior to her leaving, she had discussed with the Auditor/Treasurer her need to have part-time employee Cory Holweg work full-time during her absence. She requested Board approval for Cory Holweg to work full-time during her absence.

Motion by Waldahl, seconded by Harrison, to approve part-time employee Cory Holweg work in the Recorder’s Office on a full-time basis starting May 21, 2007 through June 1, 2007, during the absence of the County Recorder, motion carried.

Ms. Henriksen informed the Board that she also would be out of the office the week of June 11th through the 15th to attend the Recorder’s Convention. She stated that she will also need Ms. Holweg to work full-time during her absence.

Motion by Schermerhorn, seconded by Meyer, to approve part-time employee Cory Holweg to work in the Recorder’s Office on a full-time basis during the week of June 11, 2007 through June 15, 2007, while the County Recorder attends the Recorder’s Convention, motion carried.

Commissioners Reports continued.

Commissioner Meyer – South Country Health Alliance.

Motion by Meyer, seconded by Schermerhorn, to adjourn the Board of Commissioners Meeting at 12:10 p.m., motion carried.

Charleen West, Auditor/Treasurer

William Stearns, Chairman
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