

**WADENA COUNTY BOARD OF COMMISSIONERS MEETING**  
**FEBRUARY 6, 2007/9:00 A.M.**

The Wadena County Board of Commissioners Meeting was held on Tuesday, February 6, 2007, at the Wadena County Courthouse in the Courthouse Auditorium at 415 Jefferson St. S., Wadena Minnesota. The meeting was called to order at 9:00 a.m. by Chairman Bill Stearns and the pledge of allegiance to the flag was said.

Also present: Commissioners Mary Harrison, Orville Meyer, Dave Schermerhorn and Lane Waldahl.

Motion by Meyer, seconded by Waldahl, to approve the Agenda as amended to include q.) Park Board, motion carried.

Motion by Harrison, seconded by Schermerhorn, to approve the January 2, 2007, and January 18, 2007, Board Minutes, as presented, motion carried.

Scott McKellep, EMS Director, came before the Board in reference to the possible installation of security gates within the Courthouse, to be used when outside groups use the auditorium after normal working hours. He presented the Board with a quote from Wholesale Gate Company reflecting a price of \$1,220.69 per gate. Mr. McKellep recommended the purchase of four gates and described the location of each. He informed the Board that Wadena Township had indicated their willingness to pay a portion of the expense, as they would like to continue using the Courthouse Auditorium as their Township Hall.

The Board recommended Mr. McKellep contact the Architect regarding the installation of the gates and how they may relate to the fire code.

Debbie Carlson, Mayor of the City of Sebeka, came before the Board to request the Board and County Sheriff's consideration of the City of Sebeka contracting with the County for law enforcement services.

Also present was Sheriff Mike Carr.

Ms. Carlson stated that the City Council was trying to figure out how to cut expenses. She stated that some cities have tried contracting for law enforcement services and most reports have been positive.

Commissioner Harrison questioned what services would be involved?

Ms. Carlson stated that most cities have contracted for a certain number of hours of patrol time and then on call the remaining time. She presented the Board with handouts indicating the cost per hour for county law enforcement services that were charged to other cities

Commissioner Harrison commented that she felt the County would have to hire another deputy.

Ms. Carlson stated that Sheriff Carr would have to figure the cost per hour and then the Council would be able to decide the feasibility of a contractual arrangement. She stated that Sebeka currently has \$125,000 budgeted for police protection. Ms. Carlson pointed out that the City of Sebeka already houses the two SWAT vehicles.

Chairman Stearns questioned what the County's responsibility would be if the City of Sebeka stated that they could not financially provide law enforcement and wanted to be treated the same as townships and some cities that do not provide law enforcement?

Sheriff Carr informed the Board that, by statute, the County would be responsible to provide law enforcement protection.

Commissioner Meyer questioned Sheriff Carr as to whether there would be start-up costs?

Sheriff Carr stated that if the County contracted for this service, a new squad car would be needed and installation of the CIS computer system in the car, which would be start up costs, and the cost to operate the car and a deputy's wage could be based on one flat rate. He stated that, if this was something the Board would want to consider, a committee of two Commissioners, two City Council Members, Auditor/Treasurer, County Attorney and Sheriff could meet to develop a cost for the service.

Commissioner Waldahl questioned whether the City had considered going to one officer?

Randy Pickar, Sebeka City Council Member, and Bob Kessler, Sebeka resident, arrived at the Board Meeting. They were updated on the previous discussion.

Sheriff Carr questioned the Sebeka City Council as to what the citizens of Sebeka want?

Mr. Pickar stated that the citizens had informed him that they do not want to get rid of the Police Department. He stated that he did not want to get rid of the police department, however, he feels something needs to be done with their police officers, and that it is not a personal thing, it's a matter of credibility and accountability.

Commissioner Waldahl recommended that Sheriff Carr complete a study to obtain figures and then possibly set up a Task Force.

Chairman Stearns also recommended that Sheriff Carr research and provide a cost estimate for providing law enforcement service to the City of Sebeka. He stated that he felt a decision was not needed in the near future, but a budgetary item for the following year, and that the numbers should be accurate as other cities may request the same service from the County.

Fran Farris, Review Messenger Reporter, stated that she lives in Sebeka and felt emotion was involved, which needs to be taken out.

Mr. Kessler emphasized that they do not want to disband the Police Department, they just want to reorganize it. He stated that the City Council would like the County's cost estimate, but does not want to waste Sheriff Carr's time.

Lee Brekke, Assessor, came to the Board on behalf of the Management (Department Head) Team, to request the presents of two Commissioners at the quarterly Management Team Committee meetings.

Chairman Stearns informed the Board that he had been requested to attend the previous Department Meeting and appointed the Chairman and Vice Chairman to attend the quarterly Department Head meetings.

Mr. Brekke stated that he will provide them with an agenda.

Char West, Auditor/Treasurer, informed the Board that the River Trail Riders was the non-profit entity that was issued the 3.2 Malt Liquor License, previously approved by the Board, for the R & J Horse Sales event that was held the beginning of February. She stated that she was providing this information for the record.

The Board reviewed the Todd Wadena Corrections Quarterly Report.

Commissioners Meyer and Waldahl commented that the Todd Wadena Corrections Board was seriously looking at "out of home placement costs".

Motion by Waldahl, seconded by Schermerhorn, to move the Building Fund from General Fund Dept. Acct. #703 to Acct #110 and label it "Wadena County Building Fund" (to include MCIT dividend and \$75,000 levy), (only a vote of Board of Commissioners can commit money out of #110 to a project) , motion carried.

Motion by Waldahl, seconded by Harrison, to move sub-account 6302 (currently within General Fund Dept. Acct #111) to the new General Fund Dept. Acct #112 – to be labeled "Building Repair and Maintenance", motion carried.

Motion by Harrison, seconded by Schermerhorn, to set up a "Reserve Rollover" of all unspent money in account 6302 for year 2006 within General Fund Department Acct. #111 and transfer it into Department Acct. #112-Building Repair and Maintenance, motion carried.

Motion by Schermerhorn, seconded by Waldahl, to amend the 2007 Maintenance Budget, by reducing General Fund Department #111-6302 by \$45,000 and increasing General Fund Department #112-6302 by \$45,000, motion carried.

Motion by Waldahl, seconded by Schermerhorn, to authorize the payment of the following project expenses out of General Fund Depart #112; Highway Department exhaust system-\$5,000, MIS Department hook up to the auxiliary diesel generator-\$8,000, and remodeling of the County Attorney, VSO and EMS offices-\$15,000, motion carried.

Motion by Meyer, seconded by Schermerhorn, to authorize the Maintenance Superintendent to spend up to \$2,500 for emergency repairs, prior to Board approval, motion arrived.

Motion by Harrison, seconded by Schermerhorn, to approve the 2006 and 2007 Final Budget Expenditures, as requested by the State Auditors, as follows:

**2006 Final Wadena County Budget**

	Revenues	Expenditures
General Revenue Fund	\$4,748,547	\$4,430,080
Tax Forfeited Fund	\$ 5,000	\$ 0
Public Health Fund	\$ 795,678	\$ 795,678
Road and Bridge Fund	\$4,347,601	\$4,198,868
Social Services Fund	\$4,740,638	\$4,740,638
Friendly Rider Transit Fund	\$ 255,855	\$ 227,698
Solid Waste Fund	<u>\$ 907,343</u>	<u>\$ 861,114</u>
Total	\$15,800,662	\$15,254,076

**2007 Final Wadena County Budget**

General Revenue Fund	\$4,943,670	\$4,949,070
Public Health Fund	\$1,047,312	\$1,047,312
Road & Bridge Fund	\$5,302,080	\$5,301,562
Social Services Fund	\$5,308,412	\$5,233,412
Friendly Rider Transit	\$ 413,000	\$ 330,000
Solid Waste Fund	<u>\$1,044,319</u>	<u>\$1,037,659</u>
Total	\$18,058,793	\$17,899,015

Motion carried unanimously.

Ms. West informed that Board that the Region 5 Development Commissioner would like to hold a Joint Meeting with all five County Boards. Cheryl Hills, Executive Director, had requested each county to submit their County Board Meeting dates, prior to March 15<sup>th</sup>, that would be in conflict with possible Joint Meeting dates, which Ms. West has done.

The Board directed Ms. West to also inform Ms. Hills of the Social Services Board Meeting date and that the 3<sup>rd</sup> Wednesday of the month would work best for the Wadena County Board when setting up the Joint Meeting.

Motion by Waldahl, seconded by Schermerhorn, to approve the MN Lawful Gambling Application for Exempt Permit submitted by St. Joseph's Area Health Services, Park Rapids, MN, to be held at Blueberry Pines Golf Club, and adoption of the following Resolution authorizing such;

RESOLUTION  
REGARDING GAMBLING PERMIT

RESOLVED, the County of Wadena agrees to approve the gambling permit for the St. Joseph's Area Health Services to conduct lawful gambling at Blueberry Pines Golf Club, 39161 US Hwy. 71, Menahga, MN 56464, for the date of May 30, 2007.

Commissioners Waldahl and Schermerhorn moved the adoption of the foregoing resolution at the Board of Commissioners meeting held on the 6<sup>th</sup> date of February, 2007 and the same was adopted upon unanimous ye a vote of all members present.

Witness my hand and seal of office at  
Wadena County Auditor/Treasurer's Office, 415 Jefferson St. S.  
Wadena, MN 56482 this 6<sup>th</sup> date of February, 2007.

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Charleen West, Auditor/Treasurer

Motion carried unanimously.

Motion by Meyer, seconded by Harrison, to authorize the payment of \$22,709.00 to the Wadena Soil & Water Conservation District for the first half of the 2007 County Allocation, as requested, motion carried.

The Board reviewed a letter, submitted for informational purposes, regarding an application for a Variance submitted to the City of Wadena Planning & Zoning Office by Michael D. Anderson (Anderson Saw Mills) to reduce the front yard set back from 50' to 34' for the purpose of constructing an addition onto an existing building.

Board consensus was "no objection".

Commissioner Waldahl informed the Board that Tom Fitzpatrick, Labor Attorney, was requesting Board consideration to authorize the calculation of "additional cash compensation" on the new Hay Group Salary Scale as well as the back pay relating to the new calculation, for the General Unit, Essential Unit and Non-Department Head/Non-Union group. He stated that Mr. Fitzpatrick was further researching the Highway Department Union's calculation, which will be brought back to the Board for consideration.

Motion by Meyer, seconded by Harrison, to authorize the calculation and back pay of the "additional cash compensation" on the new Hay Group Salary Sale for the General Unit, Essential Unit and Non-Department Head/Non-Union Group, motion carried.

Motion by Harrison, seconded by Schermerhorn, to approve the revised anniversary date for Gary Stelzer, Deputy Sheriff, to January 1, 1985 and revised anniversary date for Erika Waldahl, Jailer/Dispatcher to December 1, 2001, Commissioners Meyer, Harrison, Schermerhorn and

Stearns voting aye, Commissioner Waldahl abstained, motion carried.

Ms. West provided the Board with an update on the County Attorney Office Remodeling Project.

The Board recessed at 10:05 a.m.

The Board reconvened at 10:11 a.m.

Karen Nelson, Public Health Director, came before the Board with the following requests for Board action.

Motion by Meyer, seconded by Harrison, to appoint the following persons to the Public Health Advisory Committee for a 3-year term effective January 1, 2007:

2<sup>nd</sup> Term:

Lani Roberts District 2

Diane Peters District 3

Bob Feuer District 4

Betty Kreklau District 4

1<sup>st</sup> Term:

Patti Berg District 2

Motion carried.

Motion by Waldahl, seconded by Schermerhorn, to authorize the Public Health Director to sign a Rental Use Agreement with Wadena Deer Creek School for building use February 8 - 9, 2007, for Chemical Health training in the amount of \$10.00, motion carried.

Motion by Harrison, seconded by Waldahl, to authorize the Public Health Director to sign a contract with Minnesota Department of Health for a Tobacco Prevention grant in the amount of \$1,000 effective February 1, 2007 to June 29, 2007, motion carried.

Motion by Waldahl, seconded by Harrison, to authorize the signing of a contract with Freshwater Special Education for TOW IEIC funds for infant Follow Along Activities and Home Visits for up to \$4,000 effective July 1, 2006 to June 30, 2007, motion carried.

Motion by Meyer, seconded by Waldahl, to agree with the Extension fee of \$15 for the Special Event Food Handling Class for 2007; the Special Event license fee is \$29 reduced to \$12.50 if the food handler attends the Extension Food Handling Class, motion carried.

Ms. Nelson informed the Board she was currently advertising to fill a secretarial position recently vacated.

Ms. Nelson informed the Board that she had attended a Homeland Security class with Commissioner Meyer.

Kevin Stensrude, MIS Director, provided the Board with information as to how they could access the County's Web Access E-mail System through the County's website.

Ms. West informed the Board that Paul Anderson, AMC District 4 Chairman and Douglas County Commissioner, had contacted her inquiring whether any of the Wadena County Commissioners were currently participating in AMC committees under AMC District 2, whether they would be willing to continue serving under these appointments, as well as any additional appointments.

The Board directed Ms. West to inform Mr. Anderson of the following AMC Committee appointments currently being held by Wadena County Commissioners, as well as Commissioner Waldahl's willingness to serve on a new appointment;

Commissioner Meyer	Natural Resources
Commissioner Stearns	Transportation
Commissioner Harrison	General Government
Commissioner Waldahl	Corrections

Deana Skov, Zoning/Parks/Solid Waste Director, came before the Board to inform them that the GISAC committee was in consensus to request Board authorization to transfer the management of the GIS budget to the Zoning Department from the MIS Department.

Motion by Harrison, seconded by Waldahl, to transfer the management of the GIS budget from the MIS Department to the Zoning Department, motion carried.

Ms. West informed the Board that the West Central Treatment and Correction Center group (11-County Project) was developing a Task Force for the Project and requested county representative to serve.

The Board appointed Karen Nelson, Public Health Director, and Paul Sailor, Social Services Director, as possible Task Force members to represent Wadena County.

Motion by Meyer, seconded by Waldahl, to approve the Health Reimbursement Account Administrative Services Agreement with HealthPartners, as presented, motion carried.

Chairman Stearns appointed Commissioner Schermerhorn to the Wadena County Park Board along with Commissioner Harrison.

Mary Braaten, DNR representative, came before the Board to provide an update on the reclassification of State Forest Lands. She stated that all State Forest Roads with limited maintenance are now open to highway licensed vehicles as well as all terrain vehicles, off highway motor cycles, and off road vehicles. Ms. Braaten pointed out that the biggest change for the Huntersville State Forest would be the proposal to provide designated horse trails and designated trails for ATV's, which would be going from unsigned informal use to signed formal use. She stated that DNR would enforce the changes and that there will be an upcoming public

meeting at the Sebek School regarding the proposals, with dates to be published in the newspapers.

The Board recessed at 10:55 a.m.

The Board reconvened at 10:59 a.m.

Ms. Skov informed the Board that she had met with Commissioner Waldahl to discuss possible candidates from his District to fill the vacancy on the Planning Commission left by Curt Sumner.

Motion by Harrison, seconded by Schermerhorn to appoint Charles Funk to the Planning Commission Adjustment Board to fill the vacancy created by the resignation of Curt Sumner, motion carried.

Motion by Meyer, seconded by Harrison, to accept the January 18, 2007 Planning Commission Meeting Minutes, as presented, motion carried

Ms. Skov informed the Board that a Conditional Use Permit Application had been submitted by Warren Siedeman for the purpose of a gravel extraction operation and an accessory crushing/ screening and hot mix plant to be located in Section 15 of Thomastown Township, which the Planning Commission was recommending for approval. She stated that over the last few weeks she has received concerns from persons who attended the Planning Commission Meeting. Ms. Skov stated that she would like to recommend the conditions of dust control and a bond of no less than \$5,000 be added to the Permit.

Commissioner Waldahl requested the addition of an annual review also be included in the conditions.

Ron Wickham, Anderson Brothers, responded that someone from Zoning along with himself could annually review the site and report to the County Board through the Planning Commission.

Commissioner Meyer recommended amending the restriction on the time of crushing to allow 24 hours a day up to May 5<sup>th</sup> and eliminate the 6:30 a.m. - 6:00 p.m. beyond May 5, 2007.

Mr. Wickham stated that a May 5<sup>th</sup> deadline was pretty harsh if the weather did not allow them to crush.

Ms. Skov questioned whether hours could be shortened up after May 5<sup>th</sup> ?

Commissioner Meyer amended his recommendation to May 10<sup>th</sup> for the 24 hours operation, but reduce the hours of 6:30 a.m. to 6:00 p.m. after that date.

Chairman Stearns reviewed the recommendations received; 24 hour operation to May 10<sup>th</sup>, hours of operation from 6:30 a.m. to 6:00 p.m. following that date, dust control, \$5,000 bond and annual review.

Chairman Stearns called for comments from the audience in favor of the proposal.

A gentleman from the audience stated that he saw no conflict in the operation.

Chairman Stearns called for comments from the audience not in favor of the proposal.

Gene Rasmussen informed the Board that he was not in favor of the proposal because of the noise for 24 hours. He also suggested that the pit road be moved to the east and have calcium chloride put on it for dust control.

Jeff Miller stated that his concern was the loss of the peace and quiet and was opposed to the crushing hours.

Kevin Beard stated that he lives .7 miles away and has his house listed for sale. He stated that he has concerns of the project for economic reasons. Mr. Beard stated that he had a party interested in buying but backed out when they found out about the gravel pit, however, he has another offer, but it is much lower than what they were asking and he felt the gravel pit was having an adverse effect on his property value.

Motion by Meyer, seconded by Harrison, to approve the following Resolution for a Conditional Use Permit including the additional conditions and for a maximum of five years:

### **RESOLUTION**

Commissioner     Meyer     moved that the following Resolution be adopted:

**RESOLVED: That the County Board approves issuance of the following Conditional Use Permit:**

Warren R. Seideman application for Conditional Use Permit to permit a gravel extraction operation, including crushing, screening and portable asphalt plant with the following conditions:

1. They are allowed to crush for 24 hours a day until May 10, 2007 and after May 10, 2007 they are restricted to 6:30 a.m. to 6 p.m.
2. Access road to go to the corner of 130<sup>th</sup> Street & Highway 29 intersection
3. Dust control will be maintained on the access road to the pit with calcium chloride and all other roads used will be kept free of debris
4. A performance bond will be rendered to the County in the amount of \$5,000
5. An annual public review of the operator's performance and adherence to the conditions required will be held before a regular meeting of the Wadena County Planning Commission. Any violation of the conditions of the permit will constitute a cease and desist action.
6. Permit is valid for a period of five years from the date of approval. All provisions of the permit for reclamation of the land will be completed prior to the end of the five year term.

And with the following findings of fact:

1. The requested use will not create an unreasonable excessive burden on the existing roads or other utilities;
2. The requested use is compatible with the surrounding area and will not significantly depreciate nearby properties because the use is temporary and the land will be reclaimed according to specifications;
3. The structure and the use shall have an appearance that will not have an unreasonable adverse effect on nearby properties because the use is temporary, not a permanent fixture, and will be reclaimed according to specifications at permit termination;
4. The requested use, in the opinion on the Planning Commission, is reasonably related to the existing land use and environment because it is located in a General Agriculture District and the ultimate use of the land will be agriculture again upon termination of permit;
5. The requested use is consistent with the Wadena County Land Use Control Ordinance because it may be allowed by CUP in an A-3 general agricultural district;
6. The requested use is not in conflict with the Wadena County Comprehensive Plan because the comprehensive plan provides for continued upgrading and maintenance of roads and the close proximity of this gravel could assist in that process;
7. The requested use will not create an unreasonably adverse affect because of noise, odor, glare, or general unsightliness for nearby property owners because the operators have plans in place to minimize these affects or eliminate them, if possible;

on property described as: The Southwest Quarter of the Southeast Quarter (SW1/4 SE1/4); Lots 3 & 4 and the Southwest Quarter (SW1/4) except part to the State of Minnesota and except part to Wadena County; except tract to Edin and except tract to 13.015.3040, Section 15, Township 134 North, Range 33 West, Thomastown Township, located in an A-3 General Agriculture District overlain with an S-1 Shore land Overlay District.

Commissioner Harrison seconded the motion and the same carried unanimously.

Adopted this 6th day of February 2007.

Attest: \_\_\_\_\_  
Charleen West, Auditor/Treasurer

\_\_\_\_\_  
Chairperson

Motion carried.

Joel Uring, Highway Engineer, presented the Board with an agenda outlining Board information and requests for action. He presented the Board with the annual State Aid Apportionment information. Mr. Uring stated that the County's apportionment was based a Money Needs component which was based on the actual 25-year construction needs. He requested authorization to hire consultant Ken Heschens to review the County's Needs Report for a cost of \$1,500 to \$2,000. He stated that it would be money well spent as it may reflect an increase in apportionment.

Commissioner Stearns questioned whether this expense had been included in the 2007 Highway budget?

Mr. Ullring stated that it had not been included in the original Budget, but he will work it into the Budget.

Motion by Waldahl, seconded by Meyer, to approve the hiring of Ken Heschens, consultant, to review the Wadena County Highway Needs Study at a cost of between \$1,500 and \$2,000, motion carried.

Motion by Harrison, seconded by Schermerhorn, to authorization the Highway Engineer to advertise for the Highway Department's annual culvert bids, bids to be received until 12:00 p.m. on Monday, March 5, 2007, and awarded on Tuesday, March 6, 2007, during the regular County Board Meeting, motion carried.

Mr. Ullring informed the Board that he had submitted grant applications for two Comprehensive Highway Safety Plan (CHSP) projects. He stated that the grants were Federal safety dollars that cover 100% construction costs for certain safety improvements to roadways. He stated that the two projects he had submitted were 1) Intersection Lighting at various locations around the County (\$12,500) and 2) Intersection realignment on CSAH23 with Farwell Street at north city limits of Verndale (\$55,000). Mr. Ullring pointed out that if funds were received, awards would be made in March 2007.

Mr. Ullring informed the Board that he had submitted a project for consideration of funding through the State Transportation Improvement Program (STIP) in 2011, which would be used to overlay and pave the shoulders of CSAH 4 from the end of the curb and gutter section in Wadena to CSAH 23. He stated that this improvement would increase the road strength to a 10-ton capacity, reduce gravel shoulder maintenance and make it more pedestrian friendly.

Mr. Ullring requested Board authorization to purchase an ASV Posi-Trac SR-80 Brush Cutter, which would replace the current tractor and mower. He stated that this purchase had been included in his 2007 budget and the equipment would make roadside mowing safer and more efficient.

Motion by Harrison, seconded by Waldahl, to authorize the Highway Engineer to purchase an ASV Posi-Trac SR-80 Brush Cutter off of the State Bid from St. Joseph Equipment, St. Cloud, at a cost of \$61,500 plus tax, motion carried.

Mr. Ullring requested Board authorization to purchase a Self-propelled Superior Broom to replace a power broom which has not been used much due to its age. He stated that this item was included in his 2007 budget for equipment purchases.

Motion by Meyer, seconded by Schermerhorn, to authorize the Highway Engineer to purchase a Self-Propelled Superior Broom DT80J power broom with water bar at the cost of \$34,654, plus tax, off of the State Bid from Swanston Equipment Companies, Fargo, motion carried.

Mr. Ulring reported on the Minnesota County Engineer Conference he had attended. He informed the Board that he had been appointed an alternate member on the County Highway Safety Committee.

Mr. Ulring updated the Board on the remodeling of the Highway Department's engineering offices and installation of the separation firewall. He requested authorization to purchase cubicle dividers for the space, which were good quality used dividers for a cost of \$6,200.

Motion by Harrison, seconded by Meyer, to authorize the Highway Department to purchase seven used cubicle dividers from Viking Office Supply at a cost of \$6,200, motion carried.

Kyra Ladd, County Attorney, came before the Board requesting approval of her appointment of Kristi Nielsen to the Assistant County Attorney position at a Grade 56, Step 3, \$24.10 per hour with a start date of February 20, 2007. She stated that Ms. Nielsen had experience in research and writing. Ms. Ladd also informed the Board that she will be terminating the extended Contract with Pederson & Pederson Law Office as of March 16, 2007, which she has discussed with Jeff Pederson.

Motion by Waldahl, seconded by Schermerhorn, to approve the appointment of Kristi Nielsen to the Assistant County Attorney position, Grade 56, Step 3 at \$24.10 per hour, start date of February 20, 2007, motion carried unanimously.

Tony Stoll, Baker, Hogan, Houx Architecture, came before the Board to discuss the remodeling of the Wensman Building. Also present was Wayne Wolden, Wadena Technical College representative.

Chairman Stearns reviewed, with those in attendance, the Board's discussion during a Special County Board Meeting, which included long term planning and the use of the Wensman Building for office space for all non-criminal offices. He stated that Board consensus was to meet with the Architect to discuss what that might entail, a Master Plan and what the charge for the service might be. Chairman Stearns also pointed out that utilization of the Sentence to Serve Crew was important. He stated that he had invited Mr. Wolden in anticipation of utilizing the building trades at the College.

Mr. Wolden, informed the Board that the Technical College could supply the labor for the carpentry, HVAC, electrical, telecommunications, and security system, for the Wensman Remodeling Project, which would be considered an "experience of learning" project. He stated that the labor would be on a cost of materials basis and that the College would wave the percentage the College normally charges, due to the work being done for another governmental agency. Mr. Wolden pointed out his concern of taking away work from local contractor's, and would work with these contractors. He stated that the Tech School does have Master Electricians, an Electrical Contractor License, and they certify their installations.

Mr. Stoll stated that he had talked briefly with Chairman Stearns about Master Planning and what the cost would be for doing the work. He stated that he would need to meet with each

department proposed to move to the Wensman Building, for approximately one hour each. Mr. Stoll estimated the cost of a Master Plan to be \$5,500, on an hourly basis, based on meeting with nine to ten departments at one hour each plus two to three meetings with the County Board. He stated that he would come up with phased options or two to three different options.

Motion by Meyer, seconded by Schermerhorn, to hire Baker, Hogan, and Houx Architecture at a cost not to exceed \$5,500 to initiate a Master Plan for the Wensman Building, motion carried.

Motion by Meyer, seconded by Harrison, to approve the payment of \$29.99 to Kevin Stensrude, MIS Director, in reimbursement for the purchase of coveralls worn while doing wiring projects, motion carried.

Motion by Meyer, seconded by Harrison to approve the Board of Commissioner's Bills in the amount of \$71,008.50, motion carried.

Ms. Skov returned to the Board to review the Zoning Condition Use Permit changes. She also informed the Board of proposed ISTS legislation and was trying to obtain County assistance with electronic waste, as well as an increase in SCORE funding.

Rudy Yglesias, Maintenance Superintendent, came before the Board to request their consideration in increasing the previously approved limit of \$2,500 to a limit of \$5,000 for repair and maintenance expenses without Board approval.

Motion by Meyer, seconded by Harrison, to amend the previous motion to authorize the Maintenance Superintendent to spend up to \$5,000 from \$2,500, only in emergency repair situations, prior to Board approval, motion carried.

Motion by Meyer, seconded by Schermerhorn, to adjourn the Board of Commissioners Meeting at 12:35 p.m., motion carried.

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Charleen West, Auditor/Treasurer

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William Stearns, Chairman