

**WADENA COUNTY BOARD OF COMMISSIONERS**  
**ADJOURNED BOARD MEETING**  
**December 20, 2007/9:00 A.M.**

The Wadena County Board of Commissioners Meeting was held on Thursday, December 20, 2007, at the Wadena County Courthouse in the Commissioners Room at 415 Jefferson St. S., Wadena Minnesota. The meeting was called to order at 9:00 a.m. by Chairman William Stearns and the pledge of allegiance to the flag was said.

Present: Commissioners Lane Waldahl, Dave Schermerhorn, Orville Meyer and Mary Harrison.

Chairman Stearns called the 2008 Levy Adoption Hearing to order at 9:02 a.m.

Motion by Meyer, seconded by Schermerhorn, to approve the signing of the Snowmobile Trails Assistance Program Certification of Trail Completion-1<sup>st</sup> Benchmark for the Wadena County Snowmobile Trails, motion carried.

Motion by Harrison, seconded by Waldahl, to approve the 3.2 Malt Liquor License application for the Wahoo Valley Bar and Grill, motion carried.

Motion by Meyer, seconded by Harrison, to approve payment of the 2008 Annual Dues for the Association of Minnesota Counties in the amount of \$6,239.00, motion carried.

Motion by Meyer, seconded by Harrison, to approve the day's Agenda as presented, motion carried.

As there was no one in attendance for or against the proposed 2008 Budget or Payable 2008 Tax Levy and the Board of Commissioners did not present changes, the Board moved for the adoption of the following Resolution

**2007/PAYABLE 2008**  
**FINAL LEVY RESOLUTION**

Commissioner   Meyer   offered the following Resolution and moved for its adoption.

NOW THEREFORE BE IT RESOLVED: That the Wadena County Board of Commissioners adopt and certify the Final 2007 Property Tax Levy for Taxes Payable in 2008. Distributed to the various funds as follows;

	<b><u>LEVY</u></b>	<b><u>LESS COUNTY PROGRAM AID</u></b>	<b><u>NET LEVY</u></b>
Revenue	\$4,196,103.00	(\$390,000.00)	\$3,806,103.00

Road & Bridge	1,674,300.00	(215,000.00)	1,459,300.00
Social Services	1,958,227.00	(280,760.00)	1,677,467.00
Library	90,587.00	(5,060.00)	85,527.00

**Total            \$7,919,217.00            (\$890,820.00)            \$7,028,397.00**

Commissioner Schermerhorn seconded the motion, motion carried unanimously.

Adopted at Wadena, Minnesota this 20<sup>th</sup> day of December, 2007.

\_\_\_\_\_  
Charleen West, Auditor/Treasurer

\_\_\_\_\_  
William Stearns, Chairman

Kevin Stensrude, MIS Director, shared with the Board a letter from Lisa Meredith, Executive Director of Minnesota Counties Computer Cooperative (MCCC) summarizing the Joint Powers Agreement and Amendment.

Motion by Harrison, seconded by Schermerhorn, to approve the renewal of the MCCC Joint Powers Agreement and the Amendments to the Joint Powers Agreement, motion carried.

Mr. Stensrude requested roll over of funds from the 2007 Budget to the 2008 Budget.

Chairman Stearns clarified that just because there was approval of the roll over, did not indicate that the Board would go ahead with the Document Management project.

Motion by Harrison, seconded by Schermerhorn, to approve the rollover in the 2007 MIS hardware budget #6661 the amount of \$35,850 into the 2008 Budget, not approving the Document Management project,

Mr. Stensrude pointed out that the \$35,850 was not entirely designated for Document Management, some of the dollars were left over server funds that haven't been spent yet.

motion carried.

Jim Carlson, Extension Director, came before the Board to request approval of the 2008 Memorandum of Agreement between Wadena County and the University of Minnesota for the 4-H Coordinator position and the 2008 Memorandum of Intent for the In-Kind contribution that Wadena County provided for the Nutrition Education Program.

Motion by Waldahl, seconded by Harrison, to approve and sign the 2008 Memorandum of Understanding between the University of Minnesota and Wadena County in the amount of \$31,350 for the 50% time 4-H Coordinator position, motion carried.

Motion by Harrison, seconded by Waldahl, to approve and sign the 2008 Memorandum of Intent for the In-Kind contribution that Wadena County provides for the Nutrition Program, motion carried.

Mr. Carlson requested the Board carryover Extension's Budget into 2008 to pay for the remodeling of the Extension Office as the bills had not been received to date.

Motion by Meyer, seconded by Schermerhorn, to roll over the entire remainder of the 2007 Extension Budget to 2008 to pay for the outstanding 2007 remodeling bills, motion carried.

Motion by Waldahl, seconded by Schermerhorn, to approve the request from Central MN Council on Aging to receive their 2007 allocation in the amount of \$1,826.00, motion carried.

Motion by Schermerhorn, seconded by Harrison, to approve the payment of \$3,983.20 to WesMin Resource Conservation and Development for a one time assessment, motion carried.

The Board discussed the 2008 Commissioner's salary which needed to be set prior to the end of the year.

Motion by Meyer, seconded by Harrison, to set the 2008 Wadena County Commissioner's Salary of \$13,390 which reflected a 3% increase or \$390 per year, motion carried.

Motion by Meyer, seconded by Waldahl, to continue the past practice of the \$100 per month extra bonus for the Board Chair, motion carried.

Kristi Nielsen, Assistant County Attorney, distributed to the Board, the list of property owners abutting the Wadena County ditches. She stated that she developed this by using the County ditch map and property tax records. Ms. Nielsen informed the Board that she had met with Molly Costen, Wadena Soil and Water Conservation District, who had brought to her attention that in 1991 the Wetland Conservation Act had been passed preserving wetlands such that it altered what could be done to ditches if nothing had been done to the ditch prior to 1991. She added that a level 3, 4, or 5 wetland probably would not allow anything be done to change the ditch without making sure it syncs with Wetland Conservation rules. Ms. Nielsen added this would be at least half of Wadena County's ditches. She stated that she would continue working with the GIS Department and the SWCD to be clear on what a level 3, 4, & 5 wetland was and where they were located.

Ms. Nielsen also informed the Board that she had reviewed the Ditch Improvements Law of 1943 stating 51%, which had now been changed to 26%, of the property owners affected by the proposed improvement would need to sign a petition and bring it before

the Board to be approved for improvements or repairs to a drainage ditch.

Board consensus was for the Assistant County Attorney to draft a statement for SWCD and Zoning on how ditches and wetlands are affected by the Ditch Improvement Law, or possibly a news article and bring it back to the next Board Meeting.

The Board recessed at 10:00 a.m.

The Board reconvened at 10:10 a.m.

Karen Nelson, Public Health Director, came before the Board to request authorization to approve a change in the waste management contract with HealthCare Waste Solutions, Inc. (HWS).

Motion by Waldahl, seconded by Harrison, to authorize the Public Health Director to sign a renewal contract with Healthcare Waste Solutions, Inc. at \$50 per 32 gallon barrel with a \$77.00 minimum/pickup, \$5.00/box with liner, waste management tax of 0.004 per pound and a fuel surcharge of \$6.00 per collection with collections scheduled for four times a year effective January 1, 2008 to December 31, 2008, motion carried unanimously.

Ms. Nelson requested authorization to renew a contract with the City of Menahga for Senior Health Screening.

Motion by Meyer, seconded by Schermerhorn, to authorize the Public Health Director to sign a renewal contract with the City of Menahga for facility use at the Menahga Family Center for Senior Health Screening and Education Clinics monthly one-half days at \$50.00 annually effective January 1, 2008, to December 31, 2008, motion carried.

Ms. Nelson requested Family Medical Leave for Kari Springer, Public Health.

Motion by Harrison, seconded by Schermerhorn, to authorize Family Medical Leave for Kari Springer effective December 4, 2007 up to February 22, 2008, contingent upon completion of FMLA paper work, motion carried.

Ms. Nelson presented to the Board the District Financial Monthly Recap Report.

The Board discussed the 2008 Committee Appointments.

Commissioners Meyer and Waldahl requested removal from the Negotiating Committee for 2008.

Commissioner Waldahl recommended the Board take under advisement the appointment of Commissioners Stearns and Harrison to the 2008 Negotiating Committee. The Board agreed to make the appointment during the second Board meeting in January.

## **2008 COMMITTEE APPOINTMENTS**

### **COMMISSIONER MARY HARRISON**

**Liaison:** Assessor, Data Processing, Extension  
Old Wadena Committee  
Soil & Water Board  
Environmental Health Board  
Extension  
Wadena County Agricultural Society  
Wadena County Parks Board  
Association of MN Counties Committee – General Government  
MISAC  
Perham Recover Resource Facility - Alternate  
G.I.S.  
Kitchigami Regional Library Board  
Compliance Fund Committee 1-18-07  
Co. 800Meg Radio Board – Alternate 7-19-07  
Mental Health Hosp. Community Advisory Board 11-27-07  
County Ditch  
Document Management

### **COMMISSIONER ORVILLE MEYER**

**Liaison** – Sheriff, Recorder, Auditor/Treasurer  
South Country Health Alliance – Delegate  
South Country Health Alliance – Compliance Committee  
Water Plan Committee  
Executive Multi County Board of Health  
Law Library  
Todd Wadena Corrections Board, Advisory Board  
and other related Committees  
Association of MN Counties Committee – Natural Resources  
West Central Chemical Dependency Treatment & Correctional Center - Delegate  
Joint Public Health & EMS Preparedness Emergency Mgmt Task Force  
Council on Aging  
County Ditch  
Personnel  
Building Services Committee 6-22-07  
Continuity Planning Committee 10-18-07  
County Coordinator Position Committee 11-27-07  
Collaborative - Health

### **COMMISSIONER DAVE SCHERMERHORN**

**Liaison:** Public Health, Maintenance  
Executive Multi-County Board of Health  
Health Advisory Committee  
WesMin Resource Conservation & Development  
MN Rural County Caucus - Delegate  
Region 5 Development Commission  
Zoning and Planning Commission  
Family Collaborative – Social Services  
AMC -  
Wadena County Parks Board 2-7-07  
Building Services Committee 6-22-07  
Work Force Center Committee 8-22-07  
Ag Society Board (Fair Board) 10-2-07

Continuity Planning Committee 10-18-07  
County Coordinator Position Committee 11-27-07

**COMMISSIONER LANE WALDAHL**

**Liaison:** County Attorney, Court Administration, Veterans Services  
Environmental Health Board  
Ottertail Community Action  
Personnel  
Law Library  
Todd Wadena Corrections Board, Advisory Board  
and other related Committees  
Bell Hill Recovery Center  
MN Rural County Caucus – Alternate  
West Central Chemical Dependency Treatment & Correctional Center – Alternate  
Collaborative: Community Corrections  
EMS - Alternate  
Health Insurance Advisory Committee  
AMC – Public Safety  
Compliance Fund Committee 1-18-07  
Co. 800 Meg Radio Board 7-19-08  
Work Force Committee 8-22-07

**COMMISSIONER WILLIAM STEARNS**

**Liaison:** Highway, Zoning & Solid Waste  
Ottertail Community Action Council  
Extension  
Hazardous Waste & Solid Waste – Chairperson for both  
Wadena Agricultural Society - Alternate  
Association of MN Counties - Transportation  
- Legislative Steering Committee  
  
MISAC  
Perham Recovery Resource Facility  
Wadena County Parks Board  
South Country Health Alliance – Alternate  
GIS  
Region 5 NCEDA Full Corp Board  
Document Management Committee 7-3-07

**ALL COMMISSIONERS**

Internal Governmental Affairs  
Budget – All Executive Committee  
Tax Forfeiture Land  
Legislative  
Board of Health  
Board of Equalization  
Overall Economic Development  
Association of MN Counties & Committees  
Special Needs Master Planning Committee  
Multi County Joint Powers Board of Corrections  
Co Building and Spacial Needs Committee

Motion by Waldahl, seconded by Schermerhorn, to amend the August 22, 2007, page 8 motion to read ‘to approve payment of \$227.11 to Grieman for the purchase of clothing’, motion carried.

Motion by Waldahl, seconded by Schermerhorn, to amend the September 20, 2007, page 4 motion to read ‘to Stoneman Oil for gasoline purchases as of September 15, 2007, in the amount of \$6,957.14’, motion carried.

Joel Ulring, Highway Engineer, came before the Board to present them with a Bridge Funding Resolution and asked that Jeff Adolphson, Assistant Highway Engineer, present additional information.

Mr. Adolphson informed the Board that the Resolution was required to be passed by all county boards when requesting state transportation bond funding. He added that the Resolution identified the County bridges as well as the estimated cost of improvement. A copy of the Resolution will be obtained.

Mr. Ulring presented the Board with a copy of the Wadena County Highway Department’s Snow and Ice Control Policy to review. He added that this policy would provide a more consistent and accountable service to County residents.

Motion by Meyer, seconded by Waldahl, to adopt the Wadena County Highway Department Snow and Ice Control Policy, as presented by the County Highway Engineer, motion carried.

Mr. Adolphson reviewed the Resolution with the Board.

**RESOLUTION**

Commissioner   Meyer   offered the following resolution and moved for its adoption:

**WHEREAS:** Wadena County has determined that the following deficient bridges on the CSAH, County Road and Township systems require replacement or rehabilitation within the next 5 years, and

Bridge No.	Road No.	Estimated Project Cost	Federal Funds	Local Funds	Bond Funds Needed	Proposed Const. Year
269	CSAH 2	\$350,000	\$-----	175,000	175,000	2009
80507	CSAH 7	200,000	-----	100,000	100,000	2011
80506	CSAH 7	600,000	-----	300,000	300,000	2012
7278	CSAH 26	300,000	-----	150,000	150,000	2010
80501	CSAH 26	450,000	-----	225,000	225,000	2011
89408	Co Rd 118	150,000	-----	25,000	125,000	2008
89994	Co Rd 164	160,000	-----	25,000	135,000	2008
No #	Co Rd 130	125,000	-----	25,000	100,000	2008
L7119	Twp Rd 149	70,000	-----	70,000		2009
L7125	Twp Rd 198	70,000	-----	70,000		2009

**WHEREAS:** sufficient local funds for the replacement or rehabilitation of these bridges are not and will not be available, so that funding assistance from State Transportation Bonds is necessary for the County and the townships to proceed, and

**WHEREAS:** Wadena County intends to proceed with replacement or rehabilitation of these bridges as soon as possible when State Transportation Bond Funds are available.

**NOW THEREFORE BE IT RESOLVED:** That Wadena County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

Commissioner Waldahl seconded the motion and the same carried.

Adopted at Wadena, Minnesota.

**ATTEST:** \_\_\_\_\_  
Charleen West, Auditor-Treasurer  
Wadena County, Minnesota

\_\_\_\_\_   
Bill Stearns, Chairman

Mr. Ulring, reported that the 2008 Budget included the purchase of a new plow truck and requested authorization to purchase this truck from the 2008 budget funds. He added the purchase would be made from Boyer Ford who had the State bid and the 1987 Ford L9000 being replaced would be put up for action.

Motion by Schermerhorn, seconded by Waldahl, to authorize the purchase of the new Sterling LT-9500 plow truck from Boyer Ford, state bid, at the cost of \$168,861.13, tax included, motion carried.

Mr. Ulring requested Board clarification of a November 27, 2007 Board motion regarding employee's use of a Personal Leave Day during a probationary period.

Char West, Auditor/Treasurer, presented the Board with a proposed motion amendment.

Motion by Waldahl, seconded by Harrison to amend the November 27, 2007 motion; "Motion by Meyer, seconded by Harrison, to rescind the September 6, 1994, and October 10, 1994 Board of Commissioners motions addressing the use of an employee personal day during a probationary period and to "Amend the Wadena County Personnel Policy 30.06 to further clarify the use of an employee Personal Leave Day, the day is to be used as follows:

- It shall be used as an 8 hour day, no partial day shall be allowed.
- No days may be accumulated from year to year.
- In case of a 10 hour work day, the 8 hours of personal leave shall be complemented with 2 hours of vacation or compensatory time.
- It may be used during an employee's probationary period at the discretion of the Department Head.

Motion carried" and approve the following motion;

“To rescind the September 6, 1994, and October 10, 1994 Board of Commissioners motions addressing the use of an employee personal day during a probationary period and to “Amend the Wadena County Personnel Policy 30.06 to further clarify the use of an employee Personal Leave Day, the day is to be used as follows:

- It shall be used as an 8 hour day, no partial day shall be allowed.
- No days may be accumulated from year to year.
- In case of a 10 hour work day, the 8 hours of personal leave shall be complemented with 2 hours of vacation or compensatory time.
- It may be used during an employee’s probationary period at the discretion of the Department Head.
- Retroactive to January 1, 2006*

Motion carried.

Mr. Ulring requested Board action to finalize the Gravel Crushing Contract with Mark Sand & Gravel.

Motion by Schermerhorn, seconded by Meyer, to approve the finalization of the Gravel Crushing Contract with Mark Sand & Gravel and authorize the final payment, motion carried.

Mr. Ulring reminded the Board of the public hearing at the Thomastown Township Hall at 7:00 p.m. on January 8, 2008. He added that the Board needed to hold this hearing in order to adhere to the law governing road revocations of CR 114 and 124.

Chairman Stearns set a Public Hearing, to be held by the Wadena County Board of Commissioners, on January 8, 2008, at 7:00 p.m. in the Thomastown Town Hall.

Mr. Ulring requested discussion regarding his ability to open bids at the Highway Department Office a week prior to the Board Meeting. He added that this would be a public meeting and would give his staff time to review the bid abstracts and then bring a recommendation to the County Board for approval. Mr. Ulring stated that the current procedure of only having one to two hours for review was very difficult. He added that the Auditor/Treasurer had indicated that Menahga had operated under this procedure as well as the Assistant Highway Engineer in Hubbard County. He pointed out that this option was for discussion only.

Commissioner Meyer questioned whether the bid openings could be held earlier in the Board Meeting.

Mr. Ulring responded that the bidders may want to be in attendance and an earlier bid time may be difficult.

Chairman Stearns stated that the perception of the bids being opened during a public meeting in front of the full Board would be better than the perception of them being opened at the Highway Department.

Chairman Stearns, Commissioner Meyer, and Commissioner Harrison were against the proposed bid opening procedure; Commissioner Waldahl was in favor.

Ms. West introduced Sean Uselman, new Building Services Director, to the Board.

Mr. Uselman requested Board authorization for Peggy Buchanen, temporary Janitor, to be kept on for additional time while he was reviewing staffing needs.

Ms. West added that the position had previously been authorized to work 65 days in 2007 as PELRA regulations define a temporary employee as working 67 days in a calendar year. She stated that she was waiting to hear from the labor attorney as to whether the 67 days started over in the 2008 calendar year.

Motion by Schermerhorn, seconded by Harrison, to approve the employment of the Temporary Part-Time Janitorial position from 65 days per calendar to 67 days per calendar year, motion carried.

Mr. Uselman informed the Board that Sheriff Carr has requested the Building Services Department build a wall dividing the Chief Deputy Sheriff's office so that half of the office could be used by the Investigator. He added that the estimated cost of the construction was \$1,105.61.

Commissioner Schermerhorn questioned what the time frame of the project was and whether the Department had time to do the project.

Cody Yglesias, Building Services Department, responded that the work would be done on weekend or nights, which would be overtime.

Commissioner Schermerhorn recommended that the Sentenced to Serve Supervisor be contacted about doing the project.

The Board discussed the funding of the project and the possible conflict of STS work hours.

Commissioner Waldahl suggested using a private contractor due to the time shortage for maintenance.

Motion by Meyer, seconded by Schermerhorn, to authorize the construction of a wall to divide the Chief Deputy Sheriff's office, to be paid from the 2008 Budget account #112-6611 in the amount of \$1,105.61, work to be completed by the Building Services Department, motion carried.

Mr. Uselman addressed the need for a cell phone but his concern over carrying two phones; a work phone and his personal phone.

Mr. Yglesias stated that the reason the Department previously decided to go with County phones was due to the concern of damage to a personal phone as well as exceeding the minutes of the personal phone for business.

Dean Uselman, Wadena Economic Developer, commented on the new City of Wadena Cell Phone policy which paid an employee a \$25 per month reimbursement for the use of their personal cell phone for business.

Commissioner Waldahl recommended the issue be tabled until the next Department Head Meeting in order to further discuss different cell phone policy options.

Sean Uselman presented the Board with a bill from Rudy Yglesias for hauling snow for the Building Services Department on December 5<sup>th</sup>, 6<sup>th</sup>, 12<sup>th</sup> and 14<sup>th</sup> for a total of 21 hours.

Commissioner Meyer stated that the previous discussion with the Board was for emergencies and questioned whether the hauling of snow that was piled was an emergency.

Mr. Yglesias commented that when the snow sits for any length of time, ice builds up and it would take longer to remove it.

There was discussion as to what was considered “emergency snow removal”.

Chairman Stearns recommended that the Building Services Committee further discuss future snow hauling.

Motion by Harrison, seconded by Schermerhorn, to approve the payment of \$252.00 to Rudy Yglesias for 21 hrs. of hauling snow on December 5<sup>th</sup>, 6<sup>th</sup>, 12<sup>th</sup> and 14<sup>th</sup>, 2007, motion carried.

Mr. Uselman requested the roll over of funds from the 2007 Budget to the 2008 Budget for #111-6480, Small Equipment, #111-6660, Equipment & Machinery and #111-6560, Automotive Repair in order to provide him more time to review the budget.

Motion by Meyer, seconded by Schermerhorn, to approve the rollover of the remaining 2007 Building Services Budget to the 2008 Budget for #111-6480, #111-6660 and #111-6560, not to be expended until approved by the Board, motion carried.

Kyra Ladd, County Attorney, informed the Board that she had received a Letter of Resignation from Kristi Nielsen, Assistant County Attorney. She added that the resignation was as of January 11, 2008 and she was working with the Judges and Court Staff to complete work that needed to be finished. Ms. Ladd stated that she currently had no backup coverage and requested Board authorization to advertise the position.

Chairman Stearns questioned whether the backup previously used was available.

Ms. Ladd commented that this may not be an option and would like to get the position posted due of the short timeline.

Motion by Waldahl, seconded by Schermerhorn, to accept, with regrets, the resignation of Kristi Nielsen, Assistant County Attorney, effective January 11, 2008, and to authorize the County Attorney to advertise for the position of Assistant County Attorney, motion carried.

Dean Uselman, Wadena Economic Developer, brought before the Board a Resolution to Amend the City of Wadena JOBZ Zone. He added that the Amendment would not be removing nor adding acres to the Zone.

The Board questioned what the tax loss would be on the old building, whether Mr. Uselman felt comfortable with the project and how many jobs would be provided by the new project.

Mr. Uselman commented the tax loss would be about \$50,000.00. He informed the Board that the Wadena City Council would be holding a Public Hearing regarding the JOBZ project on January 8, 2008, assuming the Resolution was accepted. Mr. Uselman stated that he was comfortable with the project and that starting out 50 – 55 jobs would be created, which was expected to increase to 70 in one year and hopefully 150 in the future.

Motion by Waldahl, seconded by Meyer, to approve the following Resolution amending the JOBZ Zone;

**RESOLUTION**  
**LOCAL RESOLUTION TO AMEND JOBZ ZONE**  
Sub-zone Resolution of Approval to Amend Designated Acreage

**WHEREAS** job creation, business development, and individual wealth growth in Wadena County, Minnesota have been less than the national and state averages; and

**WHEREAS** the resulting affects of such lagging job creation, business development, and individual wealth growth have harmed and are forecasted to continue to harm the economy of Wadena County and the surrounding area, and,

**WHEREAS** the Job Opportunity Building Zone (JOBZ) Program created in Minnesota Session Lass 2003, 1<sup>st</sup> Special Session, Chapter 21, Article 1 allows for the formation of tax free zones;

**WHEREAS** the City of Wadena, Wadena County, has designated JOBZ sites in the Region Five Development Commission JOBZ designation;

**WHEREAS** An opportunity has presented itself for a project on a site not included in the original JOBZ designation, and the City of Wadena wishes to amend the designation to include another parcel; therefore,

**BE IT RESOLVED** that the Wadena County Commission, at its meeting held on the 20<sup>th</sup> day of December, 2007, upon careful consideration and review, approves removing approximately 49.73 acres from Parcel Number 22-004-2010 (old airport) out of the JOBZ program and including approximately 49.73 acres on Parcel Numbers 22-008-3010, 22-007-4150, 22-007-1020, 22-008-3070, 22-480-0420 into the zone effectively transferring acreage;

**BE IT FURTHER RESOLVED** that Wadena County agrees to provide all of the local tax exemptions and credits required and provided for under the Job Opportunity Building Zones (JOBZ) Legislation and agrees to forego the tax benefits resulting from the local and state tax exemptions and credits provided under the Job Opportunity Building Zones (JOBZ) Legislation.

Sign this 20<sup>th</sup> Day of December, 2007.

\_\_\_\_\_  
William Stearns, Chairman  
Wadena County Commissioners

Attest: \_\_\_\_\_  
Charleen West, Auditor/Treasurer

Motion carried.

Motion by Schermerhorn, seconded by Waldahl, to approve payment of the December 15, 2007 Stoneman Oil invoice in the amount of \$10,216.24, motion carried.

Ms. West requested Board action to amend the November 27<sup>th</sup> Board motion regarding the closing of County offices at noon on Christmas Eve Day. She stated that the motion indicated the 4 hours to be considered a holiday, which was not past practice. Ms. West presented the Board with a proposed motion amendment.

Motion by Harrison, seconded by Waldahl, to; rescind the December 4, 2007 “Motion by Harrison, seconded by Waldahl, to approve an amendment to the Wadena County Personnel Policy to continue the past practice, with regard to the day before Christmas, which has been to close all county offices at noon if Christmas Eve day falls on a weekday. The four hours will be treated as “Holiday”, with part-time employees time being pro-rated, motion carried” and;

approve an amendment to the Wadena County Personnel Policy to continue the past practice with regard to the day before Christmas; to “Close all county offices at noon if Christmas Eve day falls on a weekday and pay the four hours at the regular rate of pay. (The four hours pro-rated accordingly for permanent part-time employees)”. Motion carried.

Motion by Meyer, seconded by Schermerhorn, to approve the 2008 Final Wadena County Budget, as follows;

**2008 Final Wadena County Budget**

	Revenues	Expenditures
General Revenue Fund	\$5,561,875	\$5,561,875
Tax Forfeited Fund	\$ 0	\$ 0
Public Health Fund	\$1,236,111	\$1,236,111
Road and Bridge Fund	\$5,637,300	\$5,636,995
Social Services Fund	\$5,606,989	\$5,606,989
Friendly Rider Transit Fund	\$ 0	\$ 0
Solid Waste Fund	<u>\$1,051,998</u>	<u>\$ 1,043,743</u>
Total	\$19,094,273	\$19,085,713

motion carried.

Ms. West informed the Board that now that the entire County was under a bi-weekly payroll, the final 2007 pay check for elected officials would also include the six 2007 work days that would normally be paid on the following pay date in 2008.

Motion by Meyer, seconded by Schermerhorn, to approve payment of the Board of Commissioner Bills in the amount of \$105,456.75 , motion carried.

Commissioner's Reports dispensed.

Motion by Meyer, seconded by Schermerhorn, to adjourn the Board of Commissioners Meeting at 12:05 p.m., motion carried.

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Charleen West, Auditor/Treasurer

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William Stearns, Chairman