

Wadena County Management Team

Agenda/Minutes

Subject	County Management Team	Date	October 6th, 2021
Facilitator	<i>Chair</i> – Jennifer Westrum, Human Services <i>Chair Elect</i> – Dave Hotchkiss, IT	Time	9:30am
Location	Zoom, Invite sent on 12/8/2020	Recorder	Deana Malone; Audio recorded by Zoom
Attendees Title/Role:	Invited: All Dept. Heads, Supervisors, County Board: Chairperson, Vice-Chairperson	Attended:	
Guests Title/Role:			

Agenda Items

#	Time	Item	Discussion	Action/Target Date
1	5 min	Call to Order Addition or Changes to Agenda Approval of Agenda Approval of Minutes 9/1/2021 Minutes: Attached	9:30 a.m.	
2	10 min	County Board Chair and Board Meeting Report:		
3	10 min	Coordinator’s Report:		
4	5 min	Changing of Officers:		
5	5 min	2022 Management Team Meeting Schedule:		

The mission of Wadena County is to provide quality services to meet public needs in an efficient, respectful and professional manner.

6	5 min	Law Library Charter: (Kathy O)		
7	10 min	ARP Funding Work Session / Strategic Planning:		
8	5 min	Complaint Forms / Data Request: (Ryan O)		
9	10 min	Phone System Upgrade: (Dave H)		
	20 min	Department Updates	Assessor Attorney Auditor/Treasurer Building Services Community Corrections Coordinator/Human Resources Court Administration Highway/Extension Human Services	

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			Information Technology Planning & Zoning/GIS/Parks/Passport Public Health Recorder Sheriff Solid Waste Transit Veterans Services	
		Adjourn, Next Meeting 11/3/2021, 9:30a		

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