

# WADENA COUNTY GIS DEPARTMENT

## APPLICATION FOR E-911 SIGN & DRIVEWAY/ENTRANCE PERMIT

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City State Zip

Telephone: (\_\_\_\_) \_\_\_\_\_ Zoning Permit #: \_\_\_\_\_

I require an E-911 sign (check one):

	Yes	No	<u>Fee</u>
(Once installed, the sign becomes the property and responsibility of the landowner and shall be properly maintained – damaged or removed signs will be replaced by Wadena County at the expense of the property owner.)			\$125

I would like a mailbox standard (check one):

	Yes	No	\$ 150
(Fee includes post, installation and mailbox)			

I will be constructing or upgrading an existing driveway (check one):

	Yes	No	Waived \$300
(\$100 Deposit, \$200 Fee Costs - Deposit of \$100 will be returned to applicant upon County/Township's final inspection and approval)			
Total Fee Due = \$ _____			

Location of proposed driveway: On CSAH/CO RD/ST/AVE \_\_\_\_\_ in \_\_\_\_\_

Township \_\_\_\_\_ miles N-S-E-W of (road intersection) \_\_\_\_\_

Date driveway is needed: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Legal description of property: \_\_\_\_\_

Purpose of driveway: \_\_\_\_\_ Residence \_\_\_\_\_ Commercial \_\_\_\_\_ Farm/field entrance \_\_\_\_\_ Extend existing driveway

I, the undersigned, herewith make application for permission to construct the access driveway at the above location, said driveway to be constructed to conform with the regulations of the Wadena County Highway Department (WCHD) or the proper Township Road Authority and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the WCHD or Township Road Authority. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the highway/township road to its original or to a satisfactory condition.

I was offered the  
E-911 Ordinance.

\_\_\_\_\_  
*Applicant Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

**GIS DEPARTMENT APPROVALS:**

I have received fees in the amount of: \$ \_\_\_\_\_ Check or Money Order # \_\_\_\_\_

\_\_\_\_\_  
*GIS Department Official Signature* \_\_\_\_\_ *Date Received* \_\_\_\_\_ *Aerial Attached* \_\_\_\_\_

**NOTE: If you move the driveway location AFTER the E-911 number has been assigned, you MUST apply for a new E-911 number. You MAY NOT move the blue blade to the new location. These numbers are all assigned on GPS coordinates and moving the blue blade voids the accuracy of these records.**

**COUNTY/TOWNSHIP ROAD AUTHORITY APPROVAL:**

**Special Provisions:**

Maximum Driveway Width \_\_\_\_\_ Minimum Fill Slopes \_\_\_\_\_ All work to be completed \_\_\_\_\_

County to furnish \_\_\_\_\_ x \_\_\_\_\_ culvert and \_\_\_\_\_ aprons. (No charge)

Applicant to purchase \_\_\_\_\_ x \_\_\_\_\_ culvert at a cost of \_\_\_\_\_, to be deducted from deposit.

Reviewer Name (please print) \_\_\_\_\_ Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return Completed Form Along With Check/Money Order To:**

**Wadena County GIS, Court House Room 234, 415 Jefferson St. S., Wadena, MN 56482**