WADENA COUNTY BOARD OF COMMISSIONERS’ MEETING

January 22, 2019

The Wadena County Board of Commissioners’ Meeting was held on January 22, 2019 in the Small Courtroom, Wadena County Courthouse, 415 South Jefferson Street, Wadena, Minnesota. The meeting was called to order at 9:01 am by Commissioner Stearns and all present recited the Pledge of Allegiance.

Also present were: Commissioners Jim Hofer, Sheldon Monson, Chuck Horsager, and Jon Kangas County Coordinator/Engineer Ryan Odden, County Attorney Kyra Ladd, Auditor/Treasurer Heather Olson, HR Director Curt Kreklau, Human Service Director Tanya Leskey, Human Service Administrative Services Supervisor Amie Gendron, Planning and Zoning Director Deana Malone, Sergeant Bryan Savaloja, Human Service employees Mike Willie, Cheri Dobbs, Tonya White, Tax Specialist Missy Lund, Review Messenger reporter Matthew Johnson.

Amend/Approve Day’s Agenda: Moved by Commissioner Monson, seconded by Commissioner Horsager to approve the day’s agenda as presented. Motion carried unanimously.

Consent Agenda:

Moved by Commissioner Kangas, seconded by Commissioner Monson to approve the following item on the consent agenda:

- Approve the Inter Local Cooperative Agreement Region 5 Licensing Specialist at a cost of $12,900.
- Approve the Child Mental Health Welfare/Juvenile Justice Screening Grant for 2019 at $15,027.
- Approve the 2019 MFIP Biennial Contract Addendum with Rural MN CEP Inc. for $211,344.
- Approve the Presbyterian Family Foundation Inc. Purchase of Service Agreement at $1000 per client per year.
- Approve the Guardianship Purchase of Services Agreement with Thomas Allen Consulting, Inc. at $1,600 per client per year.
- Approve the 2019 Wadena County Sheriff Plan of Cooperation for fraud investigator services at $500 for the year.
- Approve the 2019 Wadena City Policy Department Plan of Cooperation for fraud investigator services at $500 for the year.
- Approve the Guardianship Purchase of Services Agreement with Karen Crandall at $1000 per client per year.
- Approve the Bell Hill Recovery Center 2019 contract.
- Approve the Guardianship Purchase of Services Agreement with Allen Lynk at $1000 per client per year.
- Approve the 2019 Wadena County Attorney Fraud Agreement at a cost of $2000 for the year.
- Approve a new credit card for Auditor/Treasurer, Heather Olson.

Motion carried unanimously.
Regular Agenda:

**Approval to Request Quotes for Waste Disposal and Recycling:** Ryan Odden asked about getting quotes on the garbage removal for the county now that there is more than one vendor operating in town. Permission was given to ask for quotes on a three year contract.

**Annual Report – 2018 Planning, Zoning, Parks, Passports, GIS:** Deana Malone was present to give the annual report on the departments that she supervises. The DNR sold 6 parcels within the county. There were 200 permits issued by the planning and zoning department for a total revenue of $25,800. The Parks department received a total of $19,209 for camping fees. The Passport fee collection for the year was $13,305 for 423 Passport application accepted. In the GIS Department $2,692.80 was collected for maps, $1025. for 911 signs, $88 for other fees collected.

**Tax Forfeited City Lot Land Sales – February 2019** – Heather Olson and Missy Lund brought the information on the possible tax forfeited lots in the municipalities within the county.

 Parcel 17.440.0290 Moved by Commissioner Monson, seconded by Commissioner Hofer to set minimum bid at $50. Motion carried unanimously.

 Parcel 17.440.0300 Moved by Commissioner Monson, seconded by Commissioner Kangas to set minimum bid at $50. Motion carried unanimously.

 Parcel 17.460.0080 Moved by Commissioner Horsager, seconded by Commissioner Hofer to set the minimum bid at $1,600. Motion carried unanimously.

 Parcel 17.460.0120 Moved by Commissioner Hofer, seconded by Commissioner Horsager to set the minimum bid at $21,500. Motion carried unanimously.

 Parcel 17.560.0280 Moved by Commissioner Hofer, seconded by Commissioner Monson to set the minimum bid at $100. Motion carried unanimously.

 Parcel 17.620.0085 Moved by Commissioner Kangas, seconded by Commissioner Horsager to set the minimum bid at $100. Motion carried unanimously.

 Parcel 17.620.0380 Moved by Commissioner Monson, seconded by Commissioner Horsager to set the minimum bid at $8,000. Motion carried unanimously.

 Parcel 17.720.0010, 17.720.0020, 17.720.0030, 17.720.0040, 17.720.0050 and 17.720.0060 Moved by Commissioner Monson, seconded by Commissioner Kangas to set the minimum bid for these lots at $500. Motion carried unanimously.

 Parcel 18.300.0165 Moved by Commissioner Monson, seconded by Commissioner Hofer to set the minimum bid at $3000. Motion carried unanimously.

 Parcel 19.133.4020 Moved by Commissioner Hofer, seconded by Commissioner Kangas to set the minimum bid at $3000. Motion carried unanimously.

 Parcel 19.350-0380 Moved by Commissioner Kangas, seconded by Commissioner Monson to set the minimum bid at $100. Motion carried unanimously.

 Parcel 19.430.0080 Moved by Commissioner Hofer, seconded by Commissioner Monson to set the minimum bid at $7,500. Motion carried unanimously.
Parcel 19.440.0090 Moved by Commissioner Hofer, seconded by Commissioner Kangas to set the minimum bid at $100. Motion carried unanimously.

Parcel 20.410.0020 Moved by Commissioner Monson, seconded by Commissioner Hofer to set the minimum bid at $1,000. Motion carried unanimously.


Parcels 20.410.0010, 20.410.0120, 20.410.0257 Moved by Commissioner Horsager, seconded by Commissioner Kangas to set the minimum bid at $3,000. Motion carried unanimously.

Parcels 22.470.0140, 22.610.0110 Moved by Commissioner Monson, seconded by Commissioner Horsager to set the minimum bid at $5,000. Motion carried unanimously.

Parcel 22.470.1430 Moved by Commissioner Monson, seconded by Commissioner Horsager to set the minimum bid at $1,500. Motion carried unanimously.

Parcel 22.530.0070 Moved by Commissioner Horsager, seconded by Commissioner Kangas to set the minimum bid at $24,000. Motion carried unanimously.

Parcel 22.742.0350 Moved by Commissioner Horsager, seconded by Commissioner Kangas to set the minimum bid at $3,000. Motion carried unanimously.

Parcels 22.770.0010, 22.770.0020, 22.770.0030 Moved by Commissioner Hofer, seconded by Commissioner Monson to set the minimum bid at $2,000. Motion carried unanimously.

Parcels 22.780.0280, 22.780.0290, 22.780.0310, 22.780.0320, 22.780.0330, 22.780.0340, 22.780.0350, 22.780.0360, 22.780.0370, 22.780.0380, 22.780.1040, 22.780.1050, 22.780.1060, 22.780.1070, 22.780.1080, 22.780.1090. Moved by Commissioner Horsager, seconded by Commissioner Monson to set the minimum bid at $1,500. Motion carried unanimously.

Parcel 22.480.0190 Moved by Commissioner Monson, seconded by Commissioner Kangas to set the minimum bid at $500. Motion carried unanimously.

Moved by Commissioner Monson, seconded by Commissioner Hofer to hold either a live Auction on April 27, 2019 or an online Auction from 8:00 am April 22 to 5:00 pm April 26, 2019 to sell the above tax forfeited properties. Motion carried unanimously.

**Human Service Statistical Reports:** Amie Gendron presented the monthly reports. There were 2,755 total Maxis and MNsure Cases in 2018. The balance in the Human Service Fund at the end of 2018 was $2,680,726. This is about $300,000 less than the balance at the end of 2017. The budget is at 96% overall for the 2018 year. The federal shutdown caused extra work for the staff and the clients were given the February SNAP benefits early to make sure that they receive the funds. Child Protection and Mental Health care costs were up this year over the previous years. The county program aid allocation of $382,872 that was supposed to be deposited in the Human Service account was short $225,000 for 2018.
The new Auditor is looking into this to see why the allocation was not receipted into the Human Service account.

A break was taken at 9:30 am. Meeting reconvened at 9:40 am.

**Region V + Adult Mental Health Initiative:** Mike Willie presented the proposed facility called White Oak Estates that will have 40 total units for people to live in that have mental health needs. The 20 apartments will house people with more mental health needs. The 20 townhomes will be for those who are transitioning out of the more intense mental health care facilities. The housing unit will be built in Baxter, MN in 2019 and open in 2020 and serve the whole Region 5 area. People from outside of the Region 5 area may also be placed there. Once a patient gets the “Does not meet criteria” diagnosis at an in-patient facility, it can cost the county from $1200-$1800 per day for that patient to stay in that facility. This new facility should help with the transition from in-patient to out-patient care. There is still a need for crisis care facilities and the county has applied for funding to address that need. Wadena County is working on the preventative portion of mental health crisis in order to alleviate some of the people from escalating to a crisis situation.

**Human Services Care Coordination:** Cheri Dobbs presented what Care Coordinators do. There are two functions of care coordination: case management and care coordination. Care Coordinators do assessments of the patients and a care plan is created. They help connect with services and assess how the plan is working. Revenue brought in was $293,123 in monies that were billable to insurance companies in 2018. There are three care coordinator workers and their salaries come to approximately $135,000 for 2018. These health plans help to keep elderly people in their homes longer. It is keeps the cost of healthcare down for the county.

**Comprehensive Re Entry Position Request:** Sheriff Mike Carr, Sergeant Bryan Savaloja and Tanya Leskey presented the request of a position for a social worker at grade 54 up to step 5 to work directly with the sheriff’s department to address issues of mentally ill and chemically dependent individuals in our criminal justice system. The financial cost to the county in 2019 would be $21,056. This is a new position for the county. Screening of these inmates on the front end will help get services for the individuals in a timely fashion. When the Human Service and the Sheriff departments work together, services can be accessed more quickly and prevent some of the inmates from returning to the jail with additional offences. Moved by Commissioner Monson, seconded by Commissioner Hofer to approve the position paid out of the Human Service budget for only 12 months, commencing with the hire date. The board wants a quarterly review of the position for this year to assess the effectiveness of the position. Motion carried unanimously.

**Closed Session for Negotiation Strategy:** The closed session for negotiation strategy under MN State Statute 13D.05, Subd. 1 began at 12:00 pm. The closed session ended at 12:14 pm.

Meeting reopened at 12:14 pm.

Commissioner Reports:

Commissioner Kangas: 1/16 Negotiations with Sheriff, 1/17 Negotiations with teamsters, 1/22 Board Meeting.

Commissioner Hofer: 1/16 Friendly Rider TAC, 1/16 Negotiations with Sheriff, 1/17 Negotiations with teamsters, 1/17 Kitigami Board, 1/22 Board Meeting.

Commissioner Stearns: 1/16 Friendly Rider TAC, 1/22 Board Meeting.
Commissioner Horsager: 1/16 Economic Committee, 1/21 Soil and Water Board, 1/22 Board Meeting. Open

Moved by Commissioner Horsager, seconded by Commissioner Hofer to approve sending Commissioners Stearns and Monson to meet with Senator Gazellka to discuss legislative issues for the county. Motion carried unanimously.

Moved by Commissioner Monson, seconded by Commissioner Kangas to adjourn the meeting at 12:20 pm. Motion carried unanimously.

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Ryan Odden, Bill Stearns, Chairperson
Wadena County Coordinator/Engineer Wadena County Commissioners