The Wadena County Board of Commissioners’ Meeting was held on January 8, 2019 in the Small Courtroom, Wadena County Courthouse, 415 South Jefferson Street, Wadena, Minnesota. The meeting was called to order at 9:00am by Commissioner Monson and all present recited the Pledge of Allegiance.

Also present were: Commissioners Jim Hofer, Bill Stearns, Chuck Horsager, and Jon Kangas County Coordinator/Engineer Ryan Odden, County Attorney Kyra Ladd, County Auditor/Treasurer Heather Olson, Human Services Director Tanya Leskey, Public Health Director Cindy Pederson, Sheriff Mike Carr, Chief Deputy Joe Schoon, Solid Waste Director Chris McConn, Transit Director Randy Jahnke, Payroll and Benefits Supervisor Janet Kern, Sarah Urbach, Community Corrections Director Kathy Langer and Wadena Pioneer Journal reporter Michael Johnson, Sebeka/Menahga Review Messenger reporter Matthew B. Johnson.

Board Chairperson: Commissioner Monson nominated Bill Stearns as the Chairperson for the 2019, seconded by Commissioner Hofer. Moved by Commissioner Hofer that nominations cease and cast a unanimous vote for Bill Stearns as the Chairperson for the Board for 2019, seconded by Commissioner Horsager. Motion carried.

Board Vice-Chairperson: Commissioner Hofer presented the past years of the Vice-Chairperson for the county. Wadena County does not have any policy of rotation for the Vice-Chairperson set in place. Commissioner Hofer nominates Charles Horsager as the Vice-Chairperson of the board. Moved by Commissioner Hofer that nominations cease and a unanimous vote for Charles Horsager as the Vice Chairperson of the Board for 2019, seconded by Commissioner Stearns. Motion carried.

Amend/Approve the day’s Agenda: Moved by Commissioner Monson, seconded by Commissioner Horsager to accept the day’s agenda. Motion carried unanimously.

Consent Agenda: Moved by Commissioner Monson, seconded by Commissioner Horsager to accept the following items:

- Approve minutes from the 11-13-18 meeting.
- Approve the Criminal Justice Information System Holder of Record Agreement between Wadena County Sheriff’s Office and the Verndale Police Department.
- Approve Amendment #8 to the food service agreement between Wadena County Sheriff’s Office and Summit Food Service, LLC effective as of January 1, 2019 the meal period fee will be $62.71 and the meal fee will be $1.24.
- Approve Supporting the Family Homeless Prevention and Assistance Program operated by Mahube-Otwa Community Action Partnership, Inc.
- Approve the request for England Prairie Pioneer Club, Inc. to hold Bingo and a Raffle.
- Approve the renewal of the Liquor License for R & J Horse Sales, Inc.
- Approve the renewal of the Liquor License for Knob Hill Sportsman’s Club
- Approve the renewal of the Tobacco Licenses for Judith Ann Salonek, Lake Country Foods, Shell Sport and Bait and Blueberry Pines Golf Club, Inc.
- Approve the Highway Department annual maintenance and operations purchases of $545,000.00.
- Approve the hiring of Glenn Motzko as Temporary Highway Maintenance Worker II for Seasonal employment at Grade 48, Step 13 ($17.10 per hour).
- Approve the transferring of $50,000 from 55-2880 Fund Balance to 55-2814 Committed-Solid Waste Capital Exp. yearly for capital equipment purchases.
- Approve the County mileage rate to $.58 for 2019 and also make motion to always follow the IRS mileage rate going forward.
- Approve the Safety and Security Committee Charter.

Motion carried unanimously.

Regular Agenda:

2019 Compensation for Elected and Appointed Officials: Ryan Odden presented the proposed 2019 compensation for Elected and Appointed Officials. Moved by Commissioner Hofer, seconded by Commissioner Horsager to give a 3% raise to the County Attorney for a salary of $103,886.51. Motion carried unanimously. Moved by Commissioner Hofer, seconded by Commissioner Monson to give a 3% raise to the County Auditor/Treasurer for a salary of $74,597.18. Motion carried unanimously. Moved by Commissioner Hofer, seconded by Commissioner Kangas for the County Recorder to give a 3% raise for a salary of $59,573.36. Motion was withdrawn by Commissioner Hofer. Moved the Commissioner Horsager, seconded by Commissioner Hofer to set the salary at $61,500. Motion carried unanimously. Moved by Commissioner Monson, seconded by Commissioner Horsager to give a 3% raise to the County Sheriff for a salary of $94,690.16. Motion carried unanimously. Moved by Commissioner Monson, seconded by Commissioner Hofer to give a 3% raise to the County Engineer portion of the wages at 60% of $101,649.75. Motion carried unanimously.

Resolution Appointing Membership to Community Corrections Executive Committee and Advisory Board for 2019: Kathy Langer presented the request for the following resolution to be passed:

RESOLUTION APPOINTING MEMBERSHIP Todd-Wadena Community Corrections 2019

This is a resolution appointing membership to the Todd-Wadena Community Corrections Executive Committee and Advisory Board.

WHEREAS, In accordance with MN Statutes Chapter 401, in 1976 Todd and Wadena Counties entered into a joint powers agreement and established Todd-Wadena Community Corrections, and

WHEREAS, On July 19, 2016, Todd and Wadena Counties reaffirmed their continued commitment to providing community corrections in their respective counties through Todd-Wadena Community Corrections, by approving the updated joint powers agreement, and
WHEREAS, Membership of the Todd-Wadena Community Corrections Executive Committee and Advisory Board needs to be appointed by the Boards of Commissioners in Todd and Wadena Counties, and

THEREFORE, IT IS RESOLVED that the members of the Todd-Wadena Community Corrections Executive Committee are appointed as follows:

1. _________________________________, Todd County Commissioner.
2. _________________________________, Todd County Commissioner.
3. __Jim Hofer_______________________, Wadena County Commissioner.
4. __Sheldon Monson__________________, Wadena County Commissioner.
5. Kyra Ladd, Chairperson of the Community Corrections Advisory Board.
6. Jason Sellnow, Vice-Chairperson of the Community Corrections Advisory Board.
7. Honorable Daniel Benson, District Court Judge.

BE IT FURTHER RESOLVED that the members of the Todd-Wadena Community Corrections Advisory Board are appointed as follows:

1. Eric Monson, Citizen Member.
2. Naomi Moyer, Citizen Member.
3. Lane Waldahl, Citizen Member.
5. _________________________________, Todd County Commissioner.
6. _________________________________, Todd County Commissioner.
7. __Jim Hofer_______________________, Wadena County Commissioner.
8. __Sheldon Monson__________________, Wadena County Commissioner.
9. Honorable Daniel Benson, District Court Judge.
15. Michael D. Carr, Wadena County Sheriff.
16. Steve Och, Todd County Sheriff.
17. Sandra Ahrendt, Ethnic/Minorities Representative.
18. Cindy Pederson, Health Professional.
19. Mike Willie, Social Services Representative.
20. Jackie Och, Social Services & Health Professional
22. Dacia Kreklau, Corrections Agent.
23. Katherine Langer, Correctional Administrator.

IN TESTIMONY WHEREOF THE TODD COUNTY BOARD OF COMMISSIONERS has caused this resolution to be adopted this __8th__ day of January 2019. ATTEST: TODD COUNTY BOARD OF COMMISSIONERS _________________________________ By _________________________________ Todd County Auditor Chairperson IN TESTIMONY WHEREOF THE WADENA COUNTY BOARD OF
COMMISSIONERS has caused this resolution to be adopted this ___8th__ day of January 2019. ATTEST:
WADENA COUNTY BOARD OF COMMISSIONERS __________________________________
By_________________________ Wadena County Coordinator Chairperson

Moved by Commissioner Horsager to approve the Membership of Jim Hofer and Sheldon Monson to the Community Corrections Executive Committee and Advisory board and pass the above listed resolution. Motion carried unanimously.

WCEDA Board Members: Commissioner Stearns would like to replace the Commissioner member for the West Central Economic Development Alliance. Moved by Commissioner Monson, seconded by Commissioner Hofer to appoint Commissioner Horsager to serve on this board. Motion carried unanimously.

CPT Meeting: Commissioner Hofer requested that someone attend the CPT meeting on January 28, 2019 in Morris. Moved by Commissioner Hofer, seconded by Commissioner Horsager to make Auditor/Treasurer Heather Olson the alternate representative to attend the Meeting on January 28, 2019 in Morris. Motion carried unanimously.

AMC Conference: Commissioner Hofer presented the request for all commissioners to attend the AMC Conference. Ryan Odden is to arrange the lodging for the commissioners.

Community Health Services Administrative Stipend for 2019: Cindy Pederson was here to request that she would receive the stipend for the position of Community Health Services Administrator for the next two years. Moved by Commissioner Hofer, seconded by Commissioner Horsager to allow Cindy Pederson to receive the annual $3000.00 stipend for calendar years 2019 and 2020 for fulfilling the role of Community Health Services Administrator. Motion carried unanimously.

Approval to sell Friendly Rider Bus #1: Randy Jahnke presented the request to sell bus #1 as it has been replaced. Moved by Commissioner Hofer, seconded by Commissioner Kangas to set the minimum bid on bus #1 on MN Bid Auction at $1,550. Motion carried unanimously.

Human Resources Budget Rollover: Janet Kern presented the request to look into new software for the county to use for payroll. Moved by Commissioner Hofer, seconded by Commissioner Horsager to authorize the rollover from 6240 $10,000 and from 6260 $25,000 for the purchase of new software to be used for payroll. Motion carried unanimously. Heather Olson, Ryan Odden, Jim Hofer and Jon Kangas were assigned to the committee to look into the specific program to purchase.

Waste Delivery Agreement Execution: Chris McConn presented a request to approve the Waste Haulers Agreements. Moved by Commissioner Kangas, seconded by Commissioner Horsager to approve the Waste Delivery Agreement with G & T Sanitation. Motion carried unanimously. Moved by Commissioner Horsager, seconded by Commissioner Kangas to approve the Waste Delivery Agreement with Long Prairie Sanitation. Motion carried unanimously. Moved by Commissioner Kangas, seconded by Commissioner Hofer to approve the Waste Delivery Agreement with City Dray. Motion carried unanimously. Chris McConn asked that a letter that was drafted be included with the contract.

Commissioner Reports:

Commissioner Horsager: 12/20 MCIT Insurance Training, 1/8 Board Meeting
Commissioner Stearns: 12/27 Solid Waste Committee Meeting, 1/7 MRC Meeting, 1/8 Board Meeting.

Commissioner Hofer: 12/18 Local 49ers Meeting, 12/19 CHAMP Meeting, 12/20 CPT Bylaws Meeting, 1/3 Negotiations with LELS, 1/4 Comprehensive Re-Entry Program, 1/8 Board Meeting.

Commissioner Kangas: It is an honor and privilege to serve District 5 and the people of Wadena County.

A break was taken at 10:08 am. Meeting reconvened at 10:20 am

**Closed Session for Negotiation Strategy:** Closed session began at 10:20 am.

Open portion of meeting began at 11:29 am.

Moved by Commissioner Hofer, seconded by Commissioner Horsager to adjourn the meeting at 11:29 am. Motion carried unanimously.

___________________________________  ______________________________________
Ryan Odden,                          Bill Stearns, Chairperson
Wadena County Coordinator/Engineer    Wadena County Commissioners